

Minutes for GIS Certificate Committee Meeting
Thursday, November 14, 2013, 1 pm
SARUP 395

Present: Patti Day, Bill Huxhold, Ivy Hu (by phone), Bob Schneider, Mark Schwartz,
Changshan Wu
Excused: Rina Ghose
Guests: Donna Genzmer, Amy Svinicki

- I. The May 11, 2013 meeting minutes were approved.
- II. Presentation by Amy Svinicki of waiver request to allow completion of certificate without 2 geography classes.
- III. Mark moved, Changshan seconded moving to closed session. Personnel Matters [Closed session according to Wis. Stats. 19.85 (1) (c) and (f)]:
 - A. The meeting went into closed session at 1:20pm to discuss the waiver request.
- IV. The Council meeting rose from closed session.
- V. Ms Svinicki was informed of the Council's decision to allow one previously taken internship of 3 credits to count as 3 geography credits. She will be required to take one more course in Geography for 3 credits, either at UWM or UW Madison, with the approval of the Director of the Certificate Program in order to complete the Certificate requirements. She has until December 31, 2014 to complete this requirement.
- VI. GIS Assessment Plan discussion. A verification form will be developed to assess student achievement of learning outcomes in the final semester of enrollment in the program. The student will be evaluated on the final presentation in the final course taken by the instructors for that course. The exception will be Geography 734, which does not have a final presentation component. Form will be submitted along with the draft of the assessment plan.
- VII. The Council meeting adjourned at 1:50pm.