

## **GEOGRAPHY DEPARTMENT**

### **TA/PA/RA M.J. READ FELLOWSHIP APPLICATION FORM**

#### **Description of Award**

The Geography Department is pleased to administer Departmental Teaching Assistantships, Project Assistantships, Research Assistantship, and M.J. Read (MJR) Fellowships. Departmental positions are awarded annually to exceptional newly admitted or currently enrolled UWM's Geography graduate students.

#### **General Eligibility**

- Graduate School fellowships and departmentally funded assistantships (teaching or project) count as departmental support.
- Master's degree candidates in good standing are eligible for two years of departmental financial support.
- Students admitted to the doctoral program with a master's degree, in good standing, are eligible to receive four years of departmental support.
- Continuing graduate students are required to make satisfactory academic progress and adequately perform their assistantship duties to be considered in "good standing" for continued support.
- Students directly admitted to the doctoral program (after their bachelor's degree) are eligible for five years of departmental support, given that they are in good standing.
- Doctoral students who have reached dissertator status may be offered teaching assistantships beyond the above eligibility criteria as part of their professional development, based on departmental needs.

#### **Selection Criteria**

Consistent with the quality of the academic records of candidates for assistantships, available positions are allocated between newly entering graduate students and continuing graduate students each year.

1. Academic progress and performance in UWM Geography program
2. Recommendation forms
3. Special academic achievements and recognitions in UWM Geography program
4. Appropriate experience and background in Geography
5. Programmatic needs

#### **General Requirements**

1. Teaching Assistants holding 33% appointments or more must register for at least six credits of work per semester.
2. Graduate Assistants must maintain a 3.00 grade point average in all graduate course work.
3. Departmental TAs and PAs must participate in orientation and training sessions offered both by the department and by the university.

#### **Application Materials to be Submitted to the Main Office**

1. Application form
2. Transcript printout via PAWS (not applicable to doctoral dissertators)
3. Two recommendation forms (two forms needed, one must be from the academic advisor; at least one must be from your TA/PA/RA supervisor during the calendar year; download [Recommendation Form for Continuing Students](#) from <https://uwm.edu/geography/graduate/graduate-forms/>)

#### **Application Procedure**

1. Application deadline each academic year is **December 1 of the calendar year preceding the academic year** (for example, 1 Dec 2022 for AY 2023-2024)
2. Submit the application materials 1 and 2 to Niko ([npapakis@uwm.edu](mailto:npapakis@uwm.edu)) with cc to the graduate program chair. Use the subject line in this format: [Funding application for AY 2023-2024]. Recommendation forms may be submitted together or separately by the recommenders.
3. Complete or update the UWM general scholarship application at <https://uwm.academicworks.com/>

**GRADUATE ASSISTANTSHIP AND  
 M.J. READ FELLOWSHIP APPLICATION  
 FOR ACADEMIC YEAR: 20\_\_ – 20\_\_**

**Application Check List:**

- Completed Application
- Transcript Printout via Paws
- Two Recommendation Forms

**OFFICE USE ONLY**

DATE COMPLETED: \_\_\_\_\_

This form is for continuing students. All application materials should be returned to the Main office during business hours and **NO LATER THAN December 1**. Only **COMPLETED** application files will be considered for Departmental Support. All applicants are automatically considered for MJ Read fellowship.

**PLEASE CONSIDER ME FOR:**

TEACHING ASSISTANT \_\_\_\_ PROJECT ASSISTANT \_\_\_\_ RESEARCH ASSISTANT \_\_\_\_ MJ READ FELLOWSHIP ONLY \_\_\_\_  
 (CHECK ONE OR MORE)

NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_@uwm.edu Cumulative GPA in the program: \_\_\_\_\_

Please describe your two MOST important academic achievements during the current calendar year. The scope of the achievements is wide, and the achievements will be evaluated with respect to your program and the time spent in the program. For example, a good GPA and a good reference from the TA supervisor are appropriate for first-year students. For advanced doctoral students, a journal article publication and conference presentations are good examples.

1) \_\_\_\_\_

2) \_\_\_\_\_

PROGRAM (check one): MA/MS \_\_\_\_\_ Ph. D. \_\_\_\_\_

Specialty \_\_\_\_\_ Entered UWM (mm/yyyy) \_\_\_\_\_

MAJOR PROFESSOR: \_\_\_\_\_

Recommender's name and relationship who is not the major professor:

\_\_\_\_\_

**NOTE:** A special form or procedure applies if you are applying for: 1. UWM Graduate School Fellowships, 2. Advanced Opportunity Program Fellowship, or 3. Non-resident out of state fee remission scholarship. Assistantship recipients must participate in the orientation and training sessions offered both by the Department and the University.