

Geog 489

Questions for student interns to answer in bi/weekly reports

Basic questions for every report

What have you gotten done this week?

What have been any barriers to progress?

In terms of other issues?

What is your plan for the next two weeks, in terms of your internship work?

What are your current thoughts regarding your final project/paper on the internship? What progress have you made on this piece?

Additional questions for some student reports

What geographic skills have you used the most so far in this internship?

What skills have you needed to learn on the job?

What is the work environment like? For example, do you feel comfortable and included in the workplace? What are their expectations for when, where, and how you do your work? Are the expectations clear? How do they communicate those expectations to you? Are you working more alone or more with others? What are the expectations in terms of timeliness, communication, attire, etc.?