

**Department of Geography, Geog 489: Internship Agreement Form**

**1. STUDENT INFORMATION:**

Name of student \_\_\_\_\_ ID number \_\_\_\_\_  
Street Address \_\_\_\_\_ Phone \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_@uwm.edu  
Major track \_\_\_\_\_ Cumulative grade point average \_\_\_\_\_

**2. INTERNSHIP INFORMATION:**

Semester enrolled \_\_\_\_\_ Year \_\_\_\_\_ Credits to be earned \_\_\_\_\_  
Department Geography Faculty internship supervisor \_\_\_\_\_  
Who located the internship? \_\_\_\_\_ Paid/unpaid? \_\_\_\_\_ If paid, hourly rate: \$\_\_\_\_\_  
Agency where internship will take place: \_\_\_\_\_  
Agency internship supervisor name: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

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Description of internship activities (including dates of internship, expected hours per week and total hours, duties):

**3. REQUIRED SIGNATURES:**

Student \_\_\_\_\_ Date \_\_\_\_\_  
Agency internship supervisor \_\_\_\_\_ Date \_\_\_\_\_  
Faculty internship supervisor \_\_\_\_\_ Date \_\_\_\_\_  
Dept. Geography Chair \_\_\_\_\_ Date \_\_\_\_\_

After signing, the Chair will make a copy of this form for the student and keep the original for Dept. of Geography records. If the student needs to drop off the form in the Chair's mailbox for signature, the student should indicate a preference for later collecting a paper copy from Dept. Geography main office, or for a copy to be mailed, or for a digital scan of the document to be emailed.

Evaluation: The student's performance in this course will be evaluated by the faculty internship supervisor, the agency internship supervisor, and two written papers. One paper is an evaluation memo on the agency and the internship experience. The second paper is a research paper on a topic involving the work conducted during the internship related to a body of academic/public policy literature, based on prior consultation with the faculty internship supervisor.