

**Faculty Meeting Minutes – Curriculum Discussion**  
**February 5, 2016 2:00PM**  
Room #365

Present: Carmen Aguilar, Fred Binkowski, Harvey Bootsma, Michael Carvan, Russell Cuhel, Dong-Feng Dang, Tim Grundl, Laodong Guo, John Janssen, Jerry Kaster, Rebecca Klaper, Val Klump, Sandra McLellan, Ryan Newton, Jhonatan Sepulveda, Matt Smith, Jim Waples

Excused: Tom Consi, Jenny Kehl

Invited: Mallory Kaul, Eric Leaf, Nina Ottman, Margret Petrie, Paul Roebber

- I. Call to order at 2:04 pm. A quorum was present; no conflicts were identified.
- II. Adoption/Modification of Agenda
  - Change order to:
    - Committee action/discussion (chairs)
    - Office of Research update (Klaper)
    - Workload policy discussion (McLellan)
    - Continuation of the curriculum discussion – MS thesis and PhD curricula
- III. Automatic consent: Approval of the December 7, 2015 minutes
- IV. Old business
- V. Committee action/discussion items (chairs)
  - A. APCC (Carvan) – APCC met on 18 December 2015, 15 January 2016, and 5 February 2016
    - Approved PubAdm730: Budgeting for Public Sector Professionals, CES 499: Environmental Law for Natural Resource Managers, Marquette’s CEEN 5350: Law for Engineers as professional core courses
    - Approved one student to switch tracks from MS Thesis to MS Professional
    - Admitted 5 PSM students
    - PSM Provost Scholarship awarded to Ryan Moin, Dylan Waldhuetter, Jacob Rogers, Emily Tolliver, and Arthur Fink for spring 2016 and fall 2017
      - **Carvan motioned to approve PSM Provost Scholarship award to Ryan Moin, Dylan Waldhuetter, Jacob Rogers, Emily Tolliver, and Arthur Fink for spring 2016 and fall 2016. Klaper seconded; motion passed unanimously.**
    - Graduate School Fellowship Nominations
      - Nicholas Niemuth for the Distinguished Graduate Student Fellowship
      - Jared Bozich for the Distinguished Dissertator Fellowship
      - Danielle Cloutier for the Distinguished Dissertator Fellowship
      - Michelle Solderling for the Advanced Opportunity Program Fellowship

- Carvan motioned to go into Closed Session to discuss fall 2016 admissions. Klaper seconded; motion passed unanimously.
- B. PGR (McLellan)
  - No report
- C. EC (Grundl)
  - No report
- D. Grad Program Rep (Bootsma)
  - No report

IV. New business

- A. Office of Research Update (Klaper)
  - The Office of Research has compiled a list of the major facilities and equipment available on campus, as well as the person in charge of each if faculty would like to contact them. She will e-mail the list to the faculty.
- B. Workload policy discussion (McLellan)
  - An excel document of has been circulated to the faculty to compile a list of courses they teach and would like to teach.
  - It was proposed that research area faculty members meet in groups on Mondays to discuss the field/analytical course, DNA freshwater/health course, and freshwater dynamics course. The faculty will reconvene in a couple weeks to discuss these specific classes.

VII. Associate Dean's remarks

- A. Former Associate Dean of Academics (Roebber)
  - Paul has stepped down as the Associate Dean of Academics to return to his 100% appointment in Atmospheric Sciences at the College of Letters and Sciences. He will remain a source of information and line of communication between SFS and L&S for future collaborations.
  - CCOET will distribute their report in the next few weeks, which will include proposals on administrative organization and campus academic reorganization.
- B. Associate Dean of Research (Klump)
  - The vacant Associate Dean of Academics position will need to be filled. A current tenured faculty member can step into this role or the position will be filled by someone from campus.

VIII. Announcements and reminders

- A. HR Report (Ottman)
  - Report e-mailed to faculty
- B. Fall 2016 Schedule of Classes
  - Class information needs to be submitted to Mallory for fall 2016 by February 22<sup>nd</sup>. Special topics will need to be reviewed by APCC before being added to the schedule.

VII. Adjournment – The meeting was adjourned at 3:30pm.