

Faculty Meeting Minutes
August 14, 2015 10:00 AM
Room # 3093

Present: Carmen Aguilar, Michael Carvan, Russell Cuhel, Dong-Fang Deng, Tim Grundl, Laodong Guo, John Janssen, Jerry Kaster, Rebecca Klaper, Jenny Kehl, Val Klump, Sandra McLellan, Jhonatan Sepulveda, Matt Smith, Jim Waples

Excused: Fred Binkowski, Harvey Bootsma, Tom Consi David Garman, Paul Roebber

Invited: Eric Leaf, Mallory Minor, Nina Ottman, Margret Petrie

I. Call to order: Tim Grundl called the meeting to order at 10:03 AM. A quorum was present; no conflicts were identified.

II. Adoption/Modification of Agenda

III. Automatic consent: Approval of the June 12, 2015 meeting minutes

IV. New Business

- A. Val announced that as the EC Chair, Tim Grundl will be the chair of Faculty Meetings going forward. Except for personnel issues, untenured faculty members may be invited to stay during the EC discussion after Faculty Meetings, but must adhere to the voting policy.

V. Old Business

A. Upper administration update (Val)

- David Garman has taken a new position as Associate Vice Chancellor for Water Technology Research and Development. He is no longer involved in the administration of the school, which will be dealt with by Paul Roebber and Val Klump. Val has been appointed to have Dean signature authority. The University will eventually make a formal announcement of the change.
- Val received a letter that the SFS piece of the budget lapse has been decreased from \$150k to \$50k. Yearend totals show deficits in some funds, these are almost all salary driven. A lot of people are being supported on fund balances, which is not sustainable for the long term. It is not clear yet what the final commitments are for towards the University's budget cut.

B. Retreat discussion (Val)

- The Provost requests that SFS has a retreat to figure out strategy moving forward. A Strategic Plan will soon be finished, but the school needs to move forward and get the curriculum in order. The curriculum needs to be discussed for all three graduate programs, so it can be integrated in an organized way. Val suggests that we offer a great summer program next year; he asked the faculty to think about what they would like to teach during that time. SFS has had summer programs in the past for many years.

- Faculty meetings will be moved from the second Friday of the month to the second Monday of the month at 3pm beginning in September. Mallory will send a calendar invite and update the reservation calendar.

C. Budget (Val)

- Tim asked how SFS will be funded going forward. Val explained that he has only seen one presentation on a new budget model, but that model would not change the situation as it is now and would have two sources of revenue. One source is from the state/tuition and the other is the subvention fund. Val believes that the current indirect return (30%) from research grants is \$150k-\$200 a year to the School with 1/3 (10%) going to the PI.

D. Strategic Plan (Jenny)

- The strategic plan has a few items that need to be edited. . It should be distributed before the next faculty meeting so all members have a chance to review it.

E. Committee structure

- The faculty voted at the last meeting that the P&G and Research committees fold into one single committee and that the SFS faculty will split themselves essentially in half so that seven faculty are on each committee.
- **Tim motioned (Sandra second) that EC members chair the committees and faculty members that do not have tenure or indefinite status are able to co-chair the committees. Motion passed 14:1:0.**
- **Tim motioned (Sandra second) that a quorum must be present to vote during committee meetings. Discussion could still happen without a quorum but those items will be brought up to the whole faculty as advisory, not decision items. Motion passed unanimously.**
- **Tim motioned (John second) that an agenda be sent out to the full faculty a week prior to each standing meeting, which takes place at a specific time each month. Motion passed unanimously.**
- It was noted that University Policy states that any voting faculty member at SFS can attend committee meetings if it is a topic of concern to them and vote on the issue. (UWM Policy & Procedures, May 2015, 1.01)

F. Construction funds (Val)

- There are \$400k available in equipment funds.¹ The faculty need to decide what will happen with this money, but at least a quarter of it will go toward facility issues. Next, to general use and instruction. Whatever is left could potentially be used as startup funds for recently hired faculty. It was suggested that the funds should not support Faculty start-ups, but should be used for equipment used in existing labs. No decision was reached..

G. Course schedule (Mallory)

- Course requests need to be submitted to Mallory for UWinterIM 2016 and Spring 2016 by the end of September. New courses and new special topics need to have

¹ Subsequent conversations by Rob and Val with DFS indicate that there are no equipment funds available at this time due primarily to change orders (~\$200k) and the potential for a WE Energies steam underuse charge (\$300k). However the budget for the construction will remain open for ~another 12 months, and the situation could change once these fees are settled.

their respective forms completed and submitted for APCC review by mid-September. Mallory will continue to send reminders via e-mail.

H. Water Stream (Val)

- The Water Stream discussion will be tabled until the next meeting. It has three purposes
 - 1) enroll non-science people for GER classes (revenue generator),
 - 2) act as a feeder for 3+2 programs for PSM students,
 - 3) potentially create undergraduate minors and certificates.

VI. Committee action/discussion items (chairs)

A. APCC

- The APCC Committee voted that Michael Carvan will be the chair for the 2015-2016 academic year.

B. PGR

- The PGR Committee is voting after the faculty meeting on a chair and meeting times going forward.

VII. Associate Dean's remarks

A. Associate Dean (Val)

- An Advisory Committee will be developed that will include the Associate Deans, committee chairs, and Graduate Student Rep to provide advice on SFS operations. This gives SFS a broader group to share operational responsibility.

VIII. Announcements and Reminders

A. Human Resources (Ottman)

- Nina distributed the HR report via email.
- User fee information will be e-mailed.
- Purchasing Card procedures will be sent out. These procedures will help to minimize transfers from one grant to another.

IX. Adjournment – The meeting was adjourned at 11:04am.