

Faculty Meeting Minutes
June 12, 2015 10:00 AM
Room # 3093

Present: Carmen Aguilar, Harvey Bootsma, Tom Consi, Russell Cuhel, Dong-Fang Deng, David Garman, Tim Grundl, Laodong Guo, John Janssen, Jerry Kaster, Jenny Kehl, Val Klump, Sandra McLellan, Paul Roebber, Jhonatan Sepulveda

Excused: Fred Binkowski, Michael Carvan, Rebecca Klaper, Matthew Smith, Jim Waples

Invited: Eric Leaf, Mallory Minor, Nina Ottman

I. Call to order: David Garman called the meeting to order at 10:05 AM. A quorum was present; no conflicts were identified.

II. Adoption/Modification of Agenda

III. Automatic consent: Approval of the May 8, 2015 meeting minutes

IV. Old Business

- A. Strategic Planning (Jenny Kehl & Eric Leaf): A draft of the strategic plan has been e-mailed to the faculty by Eric. Jenny and Eric asked the faculty to provide input and comments. Eric reminded the faculty that this document is not meant to be the final version and that it will be revised, specifically the narrative portion that will probably have dramatic changes but should be considered secondary to the goals and objectives. Jenny gave the faculty a deadline of Friday, July 3rd to respond with the intention of the document being discussed at the Faculty Meeting on July 10th. An hour long strategic planning discussion will follow the Faculty Meeting. If a quorum is not present on July 10th, the discussion will be pushed back to the August Faculty Meeting.
- B. Budget Discussion (David Garman): The final figures and reduction have not yet been released and are at the Provost's behest. An excel sheet was distributed to the faculty after the last Faculty Meeting outlining the 5% and 10% cuts. No further comments were received.
- C. Faculty/EC Workload (David Garman): David asked the Executive Committee (chair: Laodong Guo) to give him a timetable of when the revised faculty workload policy will be circulated. It must be sent to the faculty 24 hours before casting a vote. Sandra McLellan is sending the information to the faculty.
- D. Water Cluster & Water Stream Proposal (David Garman): David announced that Sandra McLellan and Rebecca Klaper are going to work with a small group of people to come up with a plan that can go forward to campus with some clear objectives, deliverables, outcomes, and a possible revenue plan. David would like this project to move to the next stage before the next Faculty Meeting (July 10th). Jenny Kehl mentioned that she could help once the Strategic Plan is complete.

- E. Campus Budget Model Discussion (David Garman): David explained that everyone in the Provost's office was busy today and unable to attend the Faculty Meeting, but would like to postpone their visit to either July or August, depending on availability, to better answer budgetary questions.

V. New business

- A. Water Law Course (Jenny Kehl): The Frshwtr 650 topic course *Water Law* is usually taught by three instructors: Peter McAvoy, Jodi Habusch, and Karen Schapiro. Karen is unable to teach during the fall 2015 semester, so Peter and Jenny are requesting Gary Ballesteros be approved as an adjunct faculty member to replace Karen. Gary's C/V and Biography were circulated to the faculty by Mallory Minor the day before for review. **Tim Grundl made a motion to approve Gary Ballesteros status as an adjunct faculty member with a pay rate of \$1,700. Sandra McLellan seconded the motion and it was unanimously approved.**
- B. Application for Affiliate Status in SFS, Rina Ghose (Jenny Kehl): Jenny was asked by the Provost to circulate Rina Ghose's CV for consideration to become an affiliate faculty member at SFS. She would be transferring from the Geography Department at L&S. Faculty expressed concern for this transfer; specifically stating her lack of published research/projects relating to water policy, water policy experience, and the image of SFS accepting transferred faculty. The faculty agreed that Rina would need to demonstrate that her skills are transferrable to SFS, perhaps by giving a seminar to the faculty at SFS. Jenny suggested that David, as Dean, and Laodong Guo, as the Executive Committee Chair, to meet with Rina to discuss her intention. David will also meet with Rodney regarding this transfer. David also clarified that this has not yet been approved the Rina's current faculty or dean.
- C. Faculty Involvement – Center for Water Policy and SFS Water-Centric Cities Year and conference (Jenny Kehl): Jenny is requesting the involvement of the SFS faculty at the Center for Water Policy and SFS Water-Centric Cities year in April, 2015. Jenny circulated a write-up and will e-mail it the faculty. Faculty members should notify Jenny if they're interested in participating.

VI. Committee action/discussion items (chairs)

- A. APCC – no report
- B. Research Committee – no report
- Russell Cuhel expressed concern that there are areas where new employees are not being trained in the event with veteran staff members retire. Val Klump will add this to the Research Committee agenda.
- C. Planning & Governance – no report
- D. Executive Committee (Guo)
- Laodong announce that Tim Grundl will be recommended as the chair of EC beginning in the fall. Annual junior faculty reviews are being finalized. The faculty workload document was approved by the EC in May 2015 and will be available soon.
- E. Grad Rep Report (Grundl) – no report
- F. Review of Committee Structures (Carmen Aguilar)
- During the last Faculty Meeting Rebecca Klaper proposed establishing two faculty committees instead of the current three. The Research and Planning & Governance committees would be combined into one committee and the faculty

would be split 50/50 between the new Research, Planning, & Governance Committee and the established APCC. This would allow a larger representation and stronger focus during meetings. **Russell Cuhel motioned to approve the creation of two committees from the three current. Carmen Aguilar seconded and it was unanimously approved.**

G. Election of Committee Members

- Each faculty member will tell Carmen Aguilar and Mallory Minor which of the two faculty committees they would like to be on. Carmen and Mallory will compile the lists for the next faculty meeting.

VII. Dean's and Associate Dean's remarks

A. Dean (Garman)

- David advised that he had intended to reappoint Val Klump and Paul Roebber as Associate Deans, but due to the All-School Meeting being held on June 26th with the Provost, those announcements have been suspended.

B. Associate Dean of Academics (Roebber)

- Paul announced that Harvey Bootsma has been working on the curriculum and circulated a PowerPoint early during the week. He encourages faculty members to review the curriculum so it can move forward. Paul also noted that he thinks the Water Stream and Water Cluster proposal is important for fostering academic collaboration for SFS and across campus. It will be great for 3+2 programs and offering undergraduate classes. Lastly, the academic office of Margret Petrie, Mallory Minor, and Lindsay Frost will be revisited.

[At this stage Dean Garman left the meeting. Val Klump took over as Chair]

C. Associate Dean of Research (Klump)

- Val reminded the faculty that Whisper records will need either divisional or center director approval. Faculty need to stipulate in the record the indirect splits for grants with other departments. Signatures are needed on all records.
- Russell asked for a clarification of existing and newly requested equipment so the faculty can prioritize and schedule their needs.

VIII. Announcements and Reminders

A. Human Resources (Ottman)

- Nina distributed the HR report via email.
- Ryan Newton and Matt Smith have accepted their offers. Margret Petrie was moved to a Rolling Horizon Contract.
- Don Szmania is retiring.

IX. Adjournment – The meeting was adjourned at 11:12am.