

Instructions for Consortium Agreement

UWM financial aid recipients, who are taking coursework at another institution and are planning to receive their degree from UWM, may be eligible to receive aid through UWM. In these cases, UWM is considered to be the "home institution" and the other campus is considered the "visiting institution."

In order to be considered for aid from UWM, you must complete a FAFSA and have the results sent to UWM (school code 003896), in addition to the following checklist items relative to the enrollment status.

Enrolled Students

- Enroll for minimum of 9 UG or more credits at UWM (6 UG credit minimum summer)
***If not enrolled in the minimum required, please contact our office to inquire about a possible one-time exception to this rule
- Submit completed Consortium Agreement form signed by the Financial Aid Department at your visiting institution.
- Submit Consortium Approval Form signed by your UWM Academic Advisor
- If enrolling in a study abroad program please contact the Center for International Education located in Garland Hall Room 138. Appropriate forms will be given to you by the Center for International Education.

Enrollment Status:

- Audited credits **do not** count toward financial aid
- You are obligated to inform our office of any changes in your enrollment at the visiting institution

Satisfactory Academic Progress:

- All financial aid recipients must be meeting Satisfactory Academic Progress (SAP)

Disbursement of Aid:

- Only credits that are approved by your academic advisor will be counted for disbursement
- Your financial aid budget will be adjusted to reflect the tuition costs between the two institutions
- All completed documents must be returned to the Student Financial Service Center, Mellencamp Hall 162 **No Later Than The 10th Day of Classes** to be considered
- If completed documents are received prior to initial disbursement for a given term, your aid will disburse on time, please do not update enrollment for the purpose of faster disbursement
- **Student is responsible for paying visiting institutional tuition and fees directly, by due date established by that institution**



Student Financial Services

Mellencamp Hall, Room 162, P.O. Box 469, Milwaukee, WI 53201-0469
 Phone: (414) 229-4541 Fax: (414) 229-5699 Email: finances@uwm.edu

Consortium Agreement

Between

University of Wisconsin-Milwaukee

And

Name of Visiting Institution

Last Name

First Name

UWM Campus ID #

****To be completed by a Financial Aid Officer at the Visiting Institution****

- ❖ Under this agreement, the University of Wisconsin-Milwaukee, as the **Home Institution**, will award financial aid to the student. The other institution identified above will be considered the **Visiting Institution** and will not provide any financial aid to the student for the period of attendance noted below.
- ❖ The visiting institution agrees to provide UW-Milwaukee with information about changes to enrollment within 30 days of the change, including course/credit changes, refunds, or withdrawals.

Name of Visiting Institution: _____

****Visiting Institution must** participate in Title IV programs, meaning they award federal financial aid. If not, credits taken there will **not** qualify for a consortium agreement at UWM under federal regulation**

Address: _____ Phone: _____

Course #: _____ # of Credits: _____

Tuition/Fees: \$ _____

Dates of Attendance: _____

*The number of credits listed should **not** include audited courses

Financial Aid Officer's Name: _____
 Please Print

Title: _____

Signature: _____

Date: _____

The Financial Aid Officer should return this completed form to:

University of Wisconsin – Milwaukee
 Student Financial Services
 PO Box 469
 Milwaukee WI 53201
 Fax: 414-229-5699
 Email: finances@uwm.edu

