

Section 3 – Student Income Information (Please read instructions before completing)

Check only **ONE** box in either A or B

- If you **filed** a 2021 Federal tax return, check one box in Section A
- If you **did not file** a 2021 Federal tax return, complete Section B for Non-Tax Filer

A. 2021 Student Tax Filer

I already completed the **FAFSA IRS Data Retrieval (DRT)** process. For more information on how to complete the DRT process: uwm.edu/taxes.

I have attached my 2021 IRS Tax Return Transcript **or a SIGNED** copy of my 2021 federal tax return **including Schedules 1, 2, and 3 if applicable**.

I filed a **2021 amended return (1040X)**, have an extension, filed a foreign tax return, or cannot obtain a tax transcript due to IRS identity theft.

- If you amended your return, we need a copy of your 2021 IRS **SIGNED 1040X** including schedules 1, 2, and 3 if applicable or an IRS Record of Account Transcript that can be obtained at IRS.gov. We also need a copy of your **ORIGINAL SIGNED** 2021 federal tax return (before it was amended) including schedules 1, 2, and 3 if applicable.
- If you were a victim of identity theft, go to uwm.edu/taxes for documentation you will need to provide to us.

B. 2021 Student Non-Tax Filer

Check only **ONE** box below if you **did not file** a 2021 federal tax return

I did not earn any income from work in 2021.

I did earn income from work in 2021. However, I did not and was not required to file a 2021 federal income tax return per the IRS. **You must list all income** sources/amounts below and **attach all 2021 W-2 and 1099 MISC forms**.

Individual's Name	Name of Employer	Income in 2021

I did earn income from work in 2021, but do not have any W-2s or 1099 MISC form(s) (Ex. babysitting job, lawn job). I certify that I am not considered self-employed, and I did not and was not required to file a tax return.

Individual's Name	Name of Employer/Job Performed	Income in 2021

Section 4 – Parent(s) Income Information (Please read instructions before completing)

Check only **ONE** box in **either A or B**

- If parent(s) **filed** a 2021 federal tax return, they should complete Section A
- If parent(s) **did not file** a 2021 federal tax return, they should complete Section B for Non-Tax Filer

Be sure to list student ID# and name on all tax returns and IRS tax return transcripts.

A. 2021 Parent(s) Tax Filer

Parent(s) already completed the **FAFSA IRS Data Retrieval (DRT)** process. For more information on how to complete the DRT process: uwm.edu/taxes.

Parent(s) have attached their 2021 IRS Tax Return Transcript **or a SIGNED** copy of their 2021 federal tax return **including schedules 1, 2, and 3 if applicable.**

Parent(s) filed a **2021 amended return (1040X)**, have an extension, filed a foreign tax return or cannot obtain a tax transcript due to IRS identity theft.

- If parent(s) amended their return, we would need a copy of their **SIGNED** 2021 IRS **1040X** including schedules 1, 2, and 3 if applicable or an IRS Record of Account Transcript that can be obtained at IRS.gov. We also need a copy of their **ORIGINAL SIGNED** 2021 federal tax return (before it was amended) including schedules 1, 2, and 3 if applicable.
- If parent(s) were a victim of identity theft, go to uwm.edu/taxes for documentation they will need to provide to us.

B. 2021 Parent(s) Non-Tax Filer

Check **ONE** box below **if parent(s) did not file a** 2021 federal tax return. ***Parent(s) must also submit an IRS Verification of Non-Filing Letter. Instructions on how to obtain this can be found here: uwm.edu/taxes.**

Parent(s) did not earn any income from work in 2021.

I (parent) did earn income from work in 2021. However, I did not and was not required to file a 2021 federal income tax return per the IRS. **All income** sources/amounts must be listed below and **attach all 2021 W-2 and 1099 MISC forms.**

Individual's Name	Name of Employer	Income in 2021

I (parent) did earn income from work in 2021, but do not have any W-2s or 1099 MISC form(s) (Ex. babysitting job, lawn job). I certify that I am not considered self-employed, and I did not and was not required to file a tax return.

Individual's Name	Name of Employer/Job Performed	Income in 2021

Section F – Student and Parent Signatures

By signing this worksheet, we certify the information reported is correct to the best of our knowledge. If the Department of Financial Aid notices a discrepancy, we understand corrections to the FAFSA will be submitted directly to the U.S. Department of Education. Additionally, we understand that any such corrections may also warrant an adjustment to any financial aid that has already been offered for the 2023-24 academic year.

Student Signature

Date

Parent Signature

Date

NOTE: Signatures cannot be typed or stamped. Must be signature.

This form is only required to be completed by your parent(s) if they completed Section 4-B but were unable to obtain a Verification of Non-Filing Letter directly from the IRS

Verification of Non-Filing Worksheet – Parent(s)

Parents who **did not file** a federal tax return are required to obtain a Verification of Non-Filing Letter from the IRS. **However**, if the parent(s) is unable to obtain a Verification of Non-Filing Letter from the IRS, they can complete the information below certifying that:

- They attempted to obtain a Verification of Non-Filing Letter from the IRS, but were unsuccessful;
and
- They have not and are not required to file a 2021 Federal income tax return.

If the parent(s) non-filer had earnings from work, W-2s from each source of income must be provided.

2023-24 Non-Filing Statement

Student's Name: _____ Student's ID#: _____

I _____ certify that I attempted to obtain a Verification of Non-Filing
(Parent(s) Non-Filer's Printed Name)

Letter from the IRS by the following means (please mark only **ONE** box in each section):

I attempted to obtain a Verification of Non-Filing Letter from the IRS by submitting
[IRS form 4506-T](#) to the IRS. I waited at least 10 days and have not received a response back.

I certify that I do not have a Social Security Number, a Taxpayer Identification Number, or an Employer Identification Number, therefore I am unable to request a non-filing letter from the IRS.

Other (please explain your attempt to obtain the non-filing letter):

AND

Please check **ONE** of the following below:

I certify that I did not file and was not required to file a 2021 federal income tax return. I was not employed in 2021. I did not earn any income in 2021 and have no W-2s to provide.

I certify that I did not file and was not required to file a 2021 federal income tax return. Listed below is information about the income I earned in 2021, along with **attached copies of 2021 W-2s from each source of employment income**:

Individual's Name	Name of Employer	Income Earned in 2021

Non-Filer's Signature: _____ Date: _____

NOTE: Signatures cannot be typed or stamped. Must be signature.