



Registrar's Office

Request for Replacement Diploma

The identifying information requested below will be needed before an order for a replacement diploma may be processed. Please provide the necessary information and return this form to the UWM Registrar's Office, Mellencamp Hall 274, P.O. Box 729, Milwaukee, WI 53201.

Student Information

*** Name as it appeared on original diploma:

Student ID or Social Security Number (999999999):

Date of Graduation:

School / College Awarding Degree:

Type of Degree (i.e. AAS,BS, BA):

Name to be printed on replacement diploma:

Diploma Delivery (Please select mail or pick up)

Mail Diploma

Current Mailing Address:

City: State: Zip Code:

Phone:

Pick up Diploma

Email Address:

We will contact you via email when your diploma is available for pick up. Please bring a valid photo ID.

Payment Information

Cost of a replacement diploma is \$35.00. Checks and money orders should be made payable to UWM. If paying by check/money order, you must return this form with payment and a copy of a valid photo ID to the address listed on the form. Please do not send cash. If you prefer to pay in cash, please complete the form and return it in person to Mellencamp Hall, Room 274.

Check / Money Order

Cash

Read, Sign and provide copy of Valid Photo ID

Upon receipt of the above information, along with payment, we will place an order for a Replacement Diploma. It takes approximately 3 weeks for the order to be direct mailed or returned to UWM from the diploma vendor.

Note: Order will not be processed if a copy of a valid photo ID is not included with the request.

Signature:

Date:

*** If this request for a replacement diploma involves a name change, one of the following documents must be provided (1) Marriage Certificate (2) Court Order of divorce decree or name change showing both old and new names