**FAA Green Team Meeting**

Date: Tuesday, September 30, 2014

Place: Engelmann 242/248

Time: 1:00 – 2:00

**AGENDA**

1. Timeline Status Check [Lora/Peter]
2. Review pre-requisites
3. Updates:
4. General Information spreadsheet [Lora]
5. Multi-function leased copier duplex printing [Mary]
6. Communication/E-blast template [Cal/Kim]
7. Waste Audit [Lora/Peter]
8. Green Office Certification Credits [Lora/Peter]
9. Discuss selection of green credits
10. Other/Next Steps

Green Team Members Include:

Lora Strigens – Campus Planning [co-chair]

Peter Alexopoulos – Office of Budget & Planning [co-chair]

Cal Stoffel - VC's Office
Betsy Caban – University Information Technology Services
Beth Schaefer – University Information Technology Services
Mary Luebke - Internal Audit
Courtney Churchill – Police

Tammy Johnson – Police
Belinda Ricco – Human Resources
Catherine Carter – Human Resources

Nakesha Williams – Human Resources

Amanda Thompson – Human Resources
Simone Dietzler - Legal Affairs
Kristin Fekete – Business and Financial Services
John Gardner – Facilities Planning & Management

Kurt Young-Binter – Facilities Planning & Management

Kim Axtman – University Safety & Assurance