Date: Thursday, January 22, 2015

Place: Engelmann 206/208

Time: 1:00 – 2:00

**AGENDA**

1. Timeline status check
2. Updates:
3. Department representative status report [All team members]
4. Next E-blast: Multi-function leased copier duplex printing default [Beth/Betsy]
5. Engelmann break room [Kurt/Mary]
6. Green credit documentation procedures [Beth/John]
7. Green team website [Beth]
8. Green Office Certification Credits
9. In depth discussion of Purchasing credits
10. Other/Next Steps

As of 1/12/15:

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| --- |
| **FAA Green Team Members** |
| **FAA Rep. Name** | **FAA Department[s] Rep.** | **Building Space Rep.** |
| Peter Alexopoulos [co-chair] | BFS-Budget & Planning | Engelmann |
| Beth Schaefer [co-chair] | University Information Technology Services | NWQ, Bolton, EMS, Cunningham, Lubar, Engelmann |
| Cal Stoffel | FP&M-Campus Planning | Engelmann |
| Beth Schaefer | University Information Technology Services | NWQ, Bolton, EMS, Cunningham, Lubar, Engelmann |
| Betsy Caban | University Information Technology Services | NWQ, Bolton, EMS, Cunningham, Lubar, Engelmann |
| Mary Luebke | Internal Audit | Engelmann |
| Courtney Churchill | University Police | Sandburg |
| Tammy Johnson | VC’s Office [Chapman Hall] | Chapman |
| Amanda Thompson | Human Resources | Engelmann |
| VACANT | Legal Affairs | Chapman |
| Kristin Fekete | Business & Financial Services | Engelmann |
| Monica Rodriguez | Business & Financial Services | Engelmann |
| John Gardner | FP&M-Facility Services | SARUP |
| Kurt Young-Binter | FP&M-Facility Services | USR  |
| Kim Axtman | FP&M-University Safety & Assurances | Engelmann |
| Joe Rohde | FP&M-Parking & Transportation | Union |