



Public Records Notice, Wis. Stat. § 19.34(2)

The University of Wisconsin – Milwaukee (UWM) is created and exists pursuant to Chapter 36 of the Wisconsin Statutes. UWM is governed by the Board of Regents of the University of Wisconsin and is directed by the Chancellor of UWM.

UWM has designated a Public Records Custodian to meet its obligations under Wisconsin public records laws. The Public Records Custodian is the legal custodian of all public records maintained at UWM, except for patient medical records that are under the control of the Norris Health Center.

Members of the public may obtain information and access to or copies of public records by making a request via telephone, mail, or email to the Public Records Custodian during the office hours of Monday through Friday, 8:00 a.m. to 4:30 p.m. On Wednesdays from 9:00 a.m. to 11:00 a.m., members of the public are permitted to inspect or obtain copies of public records in-person. Requesters must provide at least 24 hours advance written or oral notice to the Public Records Custodian of intent to inspect or obtain copies of public records in-person. For all public records inquiries, please contact:

Shannon Bradbury
Interim Public Records Custodian
University of Wisconsin – Milwaukee
Chapman Hall 180
P.O. Box 413
Milwaukee, WI 53201-0413
Telephone: (414) 229-2849
Email: public-records@uwm.edu

UWM may bill requesters \$.25 for each copy made, but will not charge reproduction costs for electronic copies of records that exist in electronic format. If mailing of records is requested, mailing or shipping fees may be charged. A location fee may be charged if the cost to locate the record(s) in question is \$50.00 or more. Location fees will be calculated at the hourly salary and benefit rate for the lowest-paid employee capable of performing the task. No fee will be charged for the cost of reviewing records for possible redaction or removal of confidential information. Requests which exceed a total cost of \$5.00 may require prepayment. All requests will be processed as soon as practicable and without delay.

The following positions at UWM constitute state public office holders:

Chancellor
Provost/Vice Chancellor of Academic Affairs
Vice Chancellor of Finance & Administrative Affairs
Vice Chancellor of Development and Alumni Relations