**Job Description: College of Engineering & Applied Science Student Ambassadors**

Timing: Fall 2022 and Spring 2023 Semesters

Hours vary: Estimate approximately 3-10 hours/month

Location: On campus and at EMS

Hourly rate: $12/hour

Description:

* Serve as a student ambassador for the College of Engineering & Applied Science
* Provide support for the college’s events (September – May). This could include:
  + Participating in panel discussions to provide perspective as a current student
  + Giving tours of the EMS building to prospective students
  + Attending information sessions with the college’s academic advisor and prospective students to give perspective as a current student
  + Providing administrative assistance for the college’s special events. This might include everything from helping with event setup to staffing registration tables.
  + Providing additional administrative assistance to the college’s marketing team, as needed.

Requirements:

* Current student at the College of Engineering & Applied Science
* Sophomore or above; junior/senior preferred
* Excellent communication skills
* GPA 3.0 or above

Preferred:

* Involved in student organization or other extracurricular activity
* Participated in an at least one internship or co-op