Name of Non-Profit Organization: Islands of Brilliance
Position Title: Design Mentor Intern

Hourly Wage: $10 Average Hours Per Week: 8-12

Desired Work Schedule:
(list ideal work days and times of the week for this position)
We need weekday/weekend availability for the following key dates: January 11, 24, 25, 31; February 14-16, 22-23, 28-29; March 1, 7-8, 14-15, 27; April 6-10, 13-17, 24; May 8, 16

Address: 415 E. Menomonee St.
Milwaukee, WI 53202

Supervisor Name: Christina DeCheck
Supervisor Phone Number: 262-210-0363
Supervisor Email: christina@islandsofbrilliance.org

Essential Duties and Responsibilities:
Must have working knowledge of Adobe Illustrator and Adobe Photoshop in order to provide 1:1 mentorship with a youth/young adult with autism.
Must have ability to take initiative when communicating with people with varying abilities.
Must be flexible with a varied work environment. Duties and responsibilities could vary within a work day.

Required Qualifications:
Knowledge, Skills, and Abilities (check all that apply)

- [ ] Verbal Communication
- [ ] Microsoft Office Skills (Word, PowerPoint)
- [ ] Adobe (Photoshop, Illustrator, InDesign)
- [ ] Detail Orientation
- [ ] Initiative
- [ ] Written Communication
- [ ] Ability to Work Independently
- [ ] Ability to Work in a Team
- [ ] Presentation and Public Speaking Skills
- [ ] Problem Solving
- [ ] Flexibility/Adaptability/Creativity
- [ ] Organizational Skills
- [ ] Customer Service Skills
- [ ] Multi-tasking
Provide other required qualifications or information on this position:

Reliable transportation to travel to our studio in the Third Ward (we are on the bus route). Willingness and openness to work with people with varying ages and abilities. We are a non-profit that provides technology education for youth and young adults with autism.

Skills/Experiences Gained from this Position:

Check off the UWM Shared Learning Goals in which students will gain knowledge, skills, and abilities. Please check all that apply below.

*Intercultural Knowledge and Competence*

☑️ Student employee will be able to articulate insights into their own cultural rules and biases.

*Critical and Creative Thinking Skills*

☑️ Student employee will be able to adapt and apply skills, abilities, theories, or methodologies gained in one situation to new situations to solve difficult problems or explore complex issues in original ways.

*Effective Communication Skills*

☑️ Student employee will be able to meaningfully articulate how experiences outside of the formal classroom deepens their understanding of fields of study and broadens their points of view.

*Individual, Social, and Environmental Responsibility*

☑️ Student employee will be able to provide evidence in civic-engagement activities and describe what they have learned about themselves as it relates to a reinforced and clarified sense of civic identity and continued commitment to public action.

Please describe other skills/learning outcomes students will develop in this position:

Student will be exposed to people with autism which will provide opportunities to improve communication with learners who have limited social communication skills. Student will learn mentorship and teaching skills.