

# J-1 Scholar Transfer Request

This form should be completed by a J-1 scholar wishing to transfer program sponsorship from University of Wisconsin - Milwaukee to another sponsor. Supervisor approval for the transfer must also be received. Transfer is a coordinated activity between UWM and the new host institution. As a result, a transfer should be requested at least 4 weeks before the new program start date. In most cases, a J-1 scholar may transfer if the purpose of the transfer is to complete the objective for which they were admitted to exchange visitor status and if the exchange visitor remains within the same participant category (ex. Research Scholar).

## I. J-1 Scholar/Exchange Visitor Transfer Request

I request that my program sponsorship be transferred to \_\_\_\_\_  
Name of New Sponsor

(Program #: \_\_\_\_\_) effective as of \_\_\_\_\_  
SEVIS Release Date

Field of research /teaching/activity at new institution: **(Attach offer letter)** \_\_\_\_\_  
\_\_\_\_\_

I understand that I cannot continue my J-1 program at UWM after the SEVIS Release Date, and that it is *not* possible to cancel a transfer-out once it is executed. I understand that I must maintain DOS-mandated health insurance for myself and any J-2 dependents throughout my entire J-1 program, including during a transfer.

Name: \_\_\_\_\_  
Last Name First Name Middle Name

SEVIS ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
MM/DD/YYYY

Signature of Exchange Visitor: \_\_\_\_\_ Date: \_\_\_\_\_  
MM/DD/YYYY

## II. UWM Sponsoring Department Confirmation

I have reviewed the information above and request that the J-1 Scholar/Exchange Visitor be released to the new exchange program sponsor listed above. I understand that they cannot continue the current program at UWM after the SEVIS Release Date, and that it is not possible to cancel a transfer-out once it is executed.

Name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Upon completion, please forward this form to Brooke Thomas at bathomas@uwm.edu.