

**NEW GRADUATE STUDENTS' ORIENTATION SCHEDULE
DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY**

August 15 through September 1, 2023

Welcome to the Chemistry & Biochemistry Department at UWM!

All incoming graduate students are required to participate in all activities, including teaching orientation and practice laboratory/discussion. **Placement exams are required for all incoming graduate students and must be taken at the scheduled time.**

August 15, Tuesday 9:00 a.m. - 9:15 a.m.	Review of Orientation Schedule Professor Silvaggi Location: CHM 197
9:15 a.m. – 10:00 a.m.	Description and Introduction to the Graduate Program Professor Woehl Location: CHM 197
10:00 a.m. - 10:20 a.m.	Research Talks by Faculty Professor Woehl Location: CHM 197
10:20 a.m. – 10:30 a.m.	Ms. Elise D. Nicks, Graduate Program Coordinator <ul style="list-style-type: none">• Questions/Answers Location: CHM 197
10:30 a.m. – 11:00 a.m.	Mr. Kevin Blackburn, Dept Administrator and Building Chair Location: CHM 197
11:00 a.m. – 11:30 a.m.	Introduce Office Staff Mr. Kevin Blackburn, Dept Administrator and Building Chair Ms. Shelley Hagen for ordering and Ms. Bailey for scheduling. Location: CHM 197

- 11:30 a.m. – 12:00 p.m. **Payroll, payroll periods and payroll deduction options**
Ms. Wendy Grober, Assistant to the Department Chair
Location: CHM 197
- 12:00 p.m. – 12:45 p.m. **LUNCH** (w/Graduate Student Council) - provided by Dept.
- 12:45 p.m. - 1:45 p.m. Building Tour
Mr. Kevin Blackburn, Dept. Administrator and Building
Chair
Location: CHM 197
- 2:00 p.m. - 4:00 p.m. **Analytical Chemistry Placement Examination**
Proctor: Ms. Nicks
Location: CHM 197
- August 16, Wednesday** **Inorganic Chemistry Placement Examination**
9:00 a.m. - 11:00 a.m. Proctor: Ms. Nicks
Location: CHM 197
- 11:00 a.m. – 12:00 p.m. **LUNCH (not provided)**
- 12:00 p.m.– 2:00 p.m. **Organic Chemistry Placement Examination**
Proctor: Ms. Nicks
Location: CHM 197
- 2:00 p.m. – 4:00 p.m. **Physical Chemistry Placement Examination**
Proctor: Ms. Nicks
Location: CHM 197
- August 17, Thursday** **Biochemistry Placement Examination**
9:00 p.m. - 11:00 a.m. Proctor: Ms. Nicks
Location: CHM 197
- 12:00 p.m. LUNCH (not provided)

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1:00 p.m. – 1:30p.m. **Instructional Lab Tour and Information**

Dr. Katryna Williams, Lab Mgr.

Location: CHM 286

Research Talks by Faculty (CHM 197)

1:30 p.m. – 1:50 p.m. Professor Blecking

2:00 p.m. – 2:30 p.m. **Glassblower Shop**

Mr. Neal Korfhage, Scientific Glassblower

Location: CHM B11

August 18, Friday

Advising Committee

9:00 a.m. – 12:30 p.m.

Professors Wilcoxon, Saha and Rodriguez

Student Advising. A team of faculty advisors will assist you. In determining your fall course schedule.

(Please check your email to see your meeting time with the Advising Committee)

Location: 197 659389

Lunch (not provided)

Research Talks by Faculty (CHM 197)

1:15 p.m. - 1:35 p.m. Professor Rodriguez (Virtual)

1:35 p.m. - 1:50 p.m. Professor Saha

2:00 p.m. – 2:30 p.m. **NMR Laboratory**

Dr. Frank-Holger Foersterling, NMR Lab Manage

Location: CHM B10

August 24, Thursday

10:00 a.m. – 3:30 p.m. CIE: International Grad Students with Assistantship

International graduate students (master's/PhD students) on an F-1 or J-1 student visa are required to attend a variety of orientations, details are below.

(08/24/2023)

F-1/J-1 Student Orientation

The Fall 2023 F-1/J-1 Student Orientation will be held in two parts, both as an **online course and an in-person meeting**. This orientation is for F-1 and J-1 degree-seeking students who will be joining UWM in-person for the fall 2023 semester.

You are expected to complete both parts of this orientation.

Part 2: In-Person Meeting

Time and location TBA. Lunch will be provided.

Registration will open in early August and will be available in your ISSS Connect portal. Once registration is open, you will need to log in to your [ISSS Connect portal](#) and navigate to the DOCUMENTS & REQUESTS tab; you will find the request as an icon on the right side of the page.

REGISTRATION is required.

August 25, Friday	Research Talks by Faculty (CHM 197)
8:30 a.m. - 8:50 a.m.	Professor Arnold
8:50 a.m. - 9:10 a.m.	Professor Frick
9:10 a.m. -	Desk Key Distribution in Chem 164 Ms. Elise Nicks Location: CHM 164
	Research Talks by Faculty (CHM 197)
11:00 a.m. – 11:20 a.m.	Dr. Cook
11:30 a.m. – 12:00 p.m.	Tour of the Milwaukee Institute of Drug Discovery Lab Dr. Anna M. Benko, Lab Mgr. Location: CHM 197

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12:00 p.m. – 2:00 p.m. **TA/RA Orientation – Lab Safety Training**
Ms. Jennifer L. Herriges
Location: CHM 197

August 28, Monday New Graduate Student Orientation (Virtual)

-9:00a – 12:00p — All New Graduate Students [New Graduate Student Virtual Orientation 2023 - Graduate School \(uwm.edu\)](#) (Register here: [New Graduate Student Virtual Orientation 2023 - Graduate School \(uwm.edu\)](#))

9:00am – 9:15am: Main Presentation – Welcome to Graduate School

- Welcome – Chancellor Mark Mone
- Welcome & Keys to Success – Associate Dean of the Graduate School

9:15am-9:45am: Campus Resources

- Lori Bokowy, M.Ed., CHES, Emotional Health Promotion Coordinator
- Chia Youyee Vang, Vice Chancellor for Diversity, Equity and Inclusion
- Adam Jussel, Dean of Students
- Michael Doylen, Associate Vice Provost and Library Director

10:00am – 10:30am: Alumni/current grad student panel – Shane Haensgen, Doctoral Retention Advisor

- 10:30 – 11:00am: Technology Q&As – Therese Bohn, IT Training & Outreach Manager (presenter) & Amanda Brickner, Technical Documentation and Online Training Analyst (Moderator)
- 11:00am – 11:15am: What are Assistantships and Fellowships? – Erin C. Fox, Assistant Dean of the Graduate School (presenter)
- 11:15 – 11:45am: Financial aid Q&As

-1:00p – 3:30p — All New Graduate Assistants [All New Graduate Assistants Orientation - Graduate School \(uwm.edu\)](#)

- 1:00 pm – 1:20 pm
- Introductions – Welcome
- Welcome from Provost, general welcome
- Dean of Graduate School — What does it mean to be a GA?
- GA Handbook
- 1:20 pm – 2:00 pm (Human Resources & Grad School)
- GA Employment (40 mins)
- Appointment Letter, Tuition Remission, Good Standing
- Employment Benefits: Payroll & Insurance

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- Workload, Finding Balance – Studies are First
- Resources
- Q & A
- 2:00 pm – 2:45 pm
- Having Difficult Conversations (Ombuds Office)
- GA Rights and Responsibilities (Grad School)
- Academic Professionals, UWM's Code of Conduct
- Discrimination & Harassment
- Consensual Romantic Relationships
- Fiscal Misconduct: stewards of state resources
- Mandatory Reporting
- Employment Grievances
- Q & A
- 2:45 pm – 3:15 pm (GA Panel)
- GA Panel – Tips and Tricks to Successful GA-ing

August 29, Tuesday

9:00 a.m. – 4:30 p.m.

All New Teaching Assistants CETL Training Graduate Teaching

[Graduate Teaching Assistant Orientation | UWM Center for Excellence in Teaching and Learning](#)

August 30, Wednesday Professor Kristen Murphy

9:00 a.m. – 11:30 p.m. TA Training
CHM 197

11:30 a.m. – 12:30 p.m. Lunch w/mentors – provided by Department.

12:30 p.m. - :00 p.m. Mentors w/new graduate students

Research Talks by Faculty (CHM 197)

2:00 p.m. - 2:20 p.m. Professor Murphy
2:20 p.m. - 2:40 p.m. Professor Chen
2:40 p.m. – 3:00 p.m. Professor Wilcoxen
3:00 p.m. – 3:20 p.m. Professor Pacheco

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3:20 p.m. – 3:40 p.m. Professor Hossain

August 31, Thursday Professor Kristen Murphy

8:00 a.m. – 10:00 a.m. General Exam
CHM 197

10:00 a.m. - TA Meeting
CHM 190

*You should expect to meet with your TA instructor for
Instructions either Thursday or Friday.*

12:00 a.m. - 3:00 p.m. **Chemistry Picnic to Welcome New Graduate Students**
Location: Lake Park (**Lake Park, Area #6**)

September 1, Friday *You should expect to meet with your TA instructor for
Instructions either Thursday or Friday.*

TUESDAY, SEPTEMBER 5th ---- FIRST DAY OF INSTRUCTION

(08/24/2023)