

UWM Certificate Program for Online and Blended Teaching

Reflection Guidelines

Please write a reflection (3–5 pages) about your experience teaching an online or blended course. This reflection will be submitted as part of your application for the Certificate in Online and Blended Teaching

Purposes

- I. **The main purpose of this reflection is to provide you with an opportunity to self-evaluate your course**—i.e. to discuss how you have applied what you learned from the Online and Blended Teaching Program (OBTP), as well as to share your perceptions of how the course went, what you might do differently the next time, etc.

- II. There are also **two secondary purposes** of this reflection:
 - a) To **provide the course reviewers with the necessary context** to effectively evaluate your online or blended course. For this purpose, it's helpful to include basic course information, such as class size and level. Also, bear in mind that the reviewers likely have limited familiarity with your field, so you may wish to briefly address course development choices you made about which content and activities to include.
 - b) To **provide the Center for Excellence in Teaching and Learning (CETL) with narrative descriptions of the UWM online and blended teaching experience**. This helps us better evaluate and continuously improve the OBTP and this certificate program.

Reflection Questions

In your reflection, please address the following points:

1. *Briefly* introduce your course, including: course topic and level (e.g. introductory, advanced, graduate, etc.); class size; whether the course included synchronous classes (in-person or virtual) or was completely asynchronous.
2. What were your key learnings in the OBTP, and how did you apply them in your course?
Please be *specific*:
 - a. If you revised a course previously taught, what concrete changes did you make to the course? How do these demonstrate specific OBTP recommendations?
 - b. OR, if you developed a new course, which OBTP recommendations most impacted your course development and/or delivery? How did you apply these recommended practices?
3. Name 2–3 elements of the course that you believe worked well. Why do you think these were successful?
4. Name 2–3 elements of the course that you believe could be further strengthened. The next time you teach the course, what changes do you plan to make to address these?
5. Are there aspects of your course design or delivery that may not be obvious to a person reviewing your Canvas course site? If so, please explain those in your reflection (*or* note and explain them on your completed Course Evaluation Checklist).