

## GRADUATE PROGRAM COMMITTEE

Minutes of Meeting # 3  
Wednesday, October 14, 2020 (TEAMS) – 11:00 am

Present: Professors M. Goyal, J. Jang, CT. Law, X. Ma, E. Munson (ex officio), K. Pillai, X. Qin, J. Rammer,  
T. Crary/B. Warras (Recording Secretary)

The meeting was called to order at 11:00 am

- I. Automatic Consent Business – Minutes from September 30 approved as written
- II. Announcements – Committee approved change of order to New Business
- III. Old Business – None
- IV. New Business –
  - A. Results of September 2020 Qualifying Examination. Meeting moved into closed session (11:05 am) [According to Wisconsin State 19.85(1) (f).] Motion/Second (J. Jang/K. Pillai) Motion passed by roll call.  
Meeting rises from closed session (11:35 am)
  - B. CEAS Graduate Seminar – (E. Munson) Plan to improve the required CEAS Grad seminar with the following items introduced and discussed:
    - > Change would include taking Graduate Studies 801 (Fall/Spring – one credit each semester)
    - > Introduce “Writing Acad. Literature Reviews” (draft title) as the additional part to the seminar
    - > Graduate students would be advised to take (one credit) “Writing...” course in the first year; plus (2 credits) Grad Studies 801 for Thesis & PhD students
    - > Curricular changes effective Fall 2021/ Unofficially Spring 2021
    - > Professor David Clark is helping design the course
    - > EM will discuss possibility of changing Graduate Seminar numbering to reflect two semester difference (801 / 802); will bring proposal to Department Chairs.
  - C. Reforming the PhD QE – (M. Goyal) Reforming the QE presented proposal followed by discussion. It was decided the proposal will need some modifications; grading may be an issue; breadth of knowledge determination may be more complicated. M. Goyal will revise the proposal and bring the updated version to the next GPC meeting.
- V. Adjournment – 12:30 am

Respectfully submitted,

Betty Warras, Recording Secretary