

GRADUATE PROGRAM COMMITTEE

Minutes of Meeting # 8
Wednesday, June 3, 2020 (TEAMS) – 2:30 p.m.

Present: Professors CT. Law, X. Ma, E. Munson (ex officio), T. Patrick, K. Pillai, X. Qin, J. Rammer, I. Suzuki (chair),
T. Crary/B. Warras (Recording Secretary)
Guests: Professors R. D'Souza, D. Qu

The meeting was called to order at 2:30 p.m.

- I. Automatic Consent Business – Minutes from May 6, 2020 – Approved with minor correction
- II. Old Business – Fall Qualifying Exam – September 10 & 11, 2020 (E. Munson document) No department expressed objections. Motion/Second (Patrick / X. Qin) To adopt the QE guidelines. Motion passed/Approved. Associate Dean Munson will see the information goes into an upcoming CEAS Newsletter.
- III. New Business – Proposal / Civil Engineering Professional MS Program (X. Qin document)
Discussion/recommendations followed –
 - Current CS model has “Regular Track” and “Professional Track” – track designation only requires campus approval
 - Consider title of “Civil Engineering Professional Track”
 - Target applicant is both a Civil Undergraduate and Non-Civil
 - Goal to complete the degree in less time than regular MS (1 – 1 ½ years)
 - Recommend change wording “completion in one year”
 - Non-Civil courses are an approved option
 - Marketing for Professional option should be considered for the future (budget concern)
- IV. Announcements – E. Munson: Applications for Fall 2020 are down 20% compared to Fall 2019; Credit / No Credit option seems to currently have a maximum twelve graduate requests as compared to approx. 300 undergraduates.; three campus scenarios are still being considered for Fall – including smaller class sizes and earlier start to the semester.
- V. Adjournment – 3:25 p.m.

Respectfully submitted,

Betty Warras, Recording Secretary