

GRADUATE PROGRAM SUBCOMMITTEE

Minutes of Meeting #1

Tuesday, September 10, 2019 EMS E371 – 1:00 p.m.

Present: Professors E. Munson, Q. Liao, CT. Law, I. Suzuki, S. Helwany, J. Rammer, Guest: N. Brown
(Recording Secretary)
Excused: R. Amano, T. Patrick, H. Lopez

The meeting was called to order at 1:05 p.m.

- I. Announcement –None
- II. Automatic Consent Business – Minutes from May 1, 2019 – Approved
- III. Old Business – None
- IV. New Business –
 - A. GPC New Chair nominations for 2019-2020 academic year: Law nominated by Helwany. Law turned down nomination. Helwany motioned to nominate Suzuki for chair of the committee, Suzuki accepted nomination. **Vote:** 3 approved, 0 opposed, 1 abstention.
 - B. Meeting schedule: Next meeting was schedule 10/4/2019. No schedule was created. Munson to created doodle poll to determine meetings.
 - C. Discussion about Qualifying exam proctors and number of students taking the test, and review of procedures for proctoring the exam.
 - D. Accelerated MS requirements: Munson explained the requirements to the policy to have 9 credits total backward and forward double counted (but only 6 credits forward). Discussion on the benefit of this change. Moved/second Helwany/Rammer. Voice vote 4 approved.
- V. Adjournment – 1:47 p.m. (Next meeting scheduled for October 4, 2019)

Respectfully submitted,

Nakeesha Brown, Recording Secretary