

## GRADUATE PROGRAM SUBCOMMITTEE

Minutes of Meeting #3

Wednesday, October 24, 2018 EMS E371 - 9:00 a.m.

Present: Professors R. Amano, J. Boyland, (GFC Rep.), Y. Hu (EE Rep.), Q. Liao, E. Munson (ex officio),  
T. Patrick, I. Suzuki, B. Warras (Recording Secretary), N. Brown

Absent: H. Lopez, W. Otieno, Z. Zheng

Excused: D. Yu

Guest: J. Zhang (EE)

The meeting was called to order at 9:00 a.m.

- I. Announcement – (Munson) No major changes in Graduate Admission compared to last year; Change to Charter regarding Biomedical voting member is pending faculty meeting.
- II. Automatic Consent Business – Minutes from October 3, 2018 – Approved as written
- III. Old Business –
  - A. CEAS Graduate Seminar – (handout / Munson) CEAS 700 Seminar to EAS 700 with 1 Credit being strongly recommended in the first semester of the program; follow w/2 credits either in the same semester or later for the Thesis option students. Move/Second (Boyland/Patrick) to approve course change. Motion passed.
  - B. PhD Transcript Designation – (Munson) Biomedical as a “new” area will be transcript designated. Other areas of CEAS need approval. Move/Second (Boyland/Patrick) to approve Transcript designation. Motion passed.
  - C. GPSC – Charter Review – (Liao) Items included clarification of current practices, substitute members, voting rights of GFC representatives, Programs of Study not coming to GPSC for approval. Civil department has reviewed and agreed w/revisions. Motion/Second (Boyland/Patrick) to approve revisions. Motion passed.
- IV. New Business
  - A. PhD Program – Review/Changes – (handout / Munson) Discussion included eliminating the Minor and Math/Quantitative requirements; reducing total credits from 66 to 54; reducing PhD Committee from five to four members. Request that topic be discussed within each department for feedback.
  - B. Course Action Request – Tabled pending action by ME - Cross listed course [MAT465 Friction and Wear Change]
  - C. September 13 & 14, 2018 QE Appeal – Meeting moved into closed session (9:50 a.m.) [According to Wisconsin State 19.85(1) (f.)] Motion/Second (Boyland/Amano) Motion passed by roll call.  
Meeting rises from closed session (10:20 a.m.)
- V. Adjournment – 10:20 a.m.

Respectfully submitted,  
Betty Warras, Recording Secretary