

## GRADUATE PROGRAM SUBCOMMITTEE

### Minutes of Meeting #9

Wednesday, April 11, 2018 EMS E371 - 9:00 a.m.

Present: Professors J. Boyland, (GFC Rep.), J. Jang, H. Lopez, Q. Liao, E. Munson (ex officio), I. Suzuki, D. Yu, N. Brown (Recording Secretary)  
Excused: R. Amano, W. Otieno (sabbatical)  
Guest: D. Misra

The meeting was called to order at 9:05 a.m.

- I. Announcement – (E. Munson) Graduate Application numbers are down while Admission remain at the same level as last year
- II. Automatic Consent Business – Minutes from March 14, 2018 – Approved as written
- III. Old Business – GPSC Charter – Revision (Munson)  
Discussion/Suggestions included the following:  
(EM) Updated the doc. with input from J. Reisel and D. Misra; (DM) GPSC Chair and/or faculty should review and update the doc.; possible name change of GPSC to GPC (Graduate Program Committee); remove voting right of GFC representatives who are on GPSC committee; GPSC members should be Graduate Faculty; consider changing the responsibility of associate dean / ex officio  
Associate Dean Munson agreed to update the document for further review by department faculty and GPSC.
- IV. New Business –
  - A. Biomed PhD Concentration (Misra)  
Discussion/Suggestions included the following:  
This is the only area which is a “concentration” – others are listed as “major”; Biomed is to be transcript designated/ Other areas should also be transcript designated (not currently being done); suggested use of OPC (Online Program Change); No resolution or motion - Topic will be discussed again at next GPSC meeting
  - B. Appeal discussion was scheduled but no department representative was in attendance.
- V. Adjournment – 10:50 a.m. (Next meeting April 25, 2018)

Respectfully submitted,

Betty Warras, Recording Secretary