

GRADUATE PROGRAM SUBCOMMITTEE

Minutes of Meeting #5

Wednesday, November 15, 2017 EMS E371 - 10:00 a.m.

Present: Professors J. Boyland (GFC Rep.), J. Jang, Q. Liao, W. Otieno (GFC Rep.), D. Yu, E. Munson (ex officio), I. Suzuki, B. Warras (Recording Secretary), N. Brown

Absent: R. Amano, H. Lopez

Guest: N. Campbell-Kyureghyan, D. Misra

The meeting was called to order at 10:00 a.m.

- I. Announcement – Motion/Second (Boyland/Yu) Change the order of the business to move CAR form and add two items to Old Business. Motion approved.
- II. Automatic Consent Business – Minutes from November 1, 2017 – Approved as written
- III. New Business – Course Action Request
BME720 Machine Perception New
Motion/Second (Boyland/Yu) Motion passed - Approved
- IV. Old Business -
 - A. GPSC legislated responsibilities (Munson-doc from D. Misra) – copies were distributed; committee is asked to review the document with their department
 - B. Guidelines for CGSA “bridge funding” (Munson) – discussed with suggestion that associate dean should consult with department chairs before making any monetary commitments; no motion only that departments should notify associate dean if changes should be made to the current practice.
 - C. PhD Minor Rules (Munson) – Topic should be discussed within each department. Issue particularly affects Civil PhD students and their options in the Minor. (Minor area must be outside the Major area.)
 - D. “Initial” Advisor – Discussion focused on newly admitted PhD students and the obligation to their faculty advisor taking into consideration research and financial commitment; using the term “initial” “research” or “no prefix” with advisor; members are asked to take the topic back to their departments for discussion and feedback at the next GPSC meeting.
 - E. Incoming Student Contract(s) – Tabled for next meeting (tentative date November 29)
- V. Adjournment – 11:45 a.m.

Respectfully submitted,

Betty Warras, Recording Secretary