

# ENRICH

## JUNIOR (56-85 CREDITS)

*The following should be completed by the end of your junior year:*

### ACADEMIC ADVISING

- Meet with your Academic Advisor to confirm you have been advanced to your major.  
 Lubar Hall N297, 414-229-5271
  - Plan your semester and discuss your timeline for graduation.
  - Review the number of credits remaining for any majors, minors, certificates, etc. and any prerequisites that may affect the sequencing of your classes.
  - Check your progress by answering the following:
    - Have you taken or are you enrolled in the 300-level core course in your intended major?
    - What major electives/courses are you going to take for your major?
    - Do you want to double major or add a certificate to your degree plan?
    - What internship opportunities have you found that provide career-related experience?
- Know your program's requirements.
  - Track your progress by reviewing your academic requirements in PAWS, located in the dropdown menu.
- Monitor your PAWS account and email daily through Office 365.
  - Watch for important emails from the Lubar School and UWM.
- Ensure your finances are in order:
  - Check into Financial Aid: [finaid.uwm.edu](http://finaid.uwm.edu).
  - Pay tuition.
  - Apply for scholarships:
    - Lubar School: [lubar.uwm.edu/scholarships](http://lubar.uwm.edu/scholarships).
    - UWM: [scholarships.uwm.edu](http://scholarships.uwm.edu).
- Use [lubar.uwm.edu/mylubar](http://lubar.uwm.edu/mylubar) for Student Service resources.
- If interested, begin to research graduate and professional schools with the Graduate Program Services office.  
 mba-ms@uwm.edu, 414-251-5252
  - Review GPA and other standardized test requirements.
  - Learn what personal statements and other application essays require and how to write them.

### CAREER ADVISING

- Meet with your Career Advisor to develop plans for your professional internship.  
 Lubar Hall N203, 414-229-5445
  - Update your resume and have it critiqued.
  - Discuss which major electives will best work with your career plans.
  - Revise career goals and plans.
  - Complete Bus Adm 300 – Career and Professional Development.
  - Obtain a professional internship and relevant experience.

You are halfway there! It is time to enrich the experiences and knowledge you've gained during the first two years as a Lubar student.

- ❑ Attend Career Services Center sponsored events.
  - ❑ Network at multiple career fairs offered throughout the year.
- ❑ Continue to use Career Resources.
  - ❑ Reactivate your Handshake account and update information.
  - ❑ Sign up for on-campus interviews through Handshake. Some employers interview in fall for summer internships.
  - ❑ Build contacts in LinkedIn: **linkedin.com**.
  - ❑ Watch for emails on Lubar School sponsored internships, such as LaMacchia, Delwin C. and Jacobus, and other opportunities.

## PERSONAL DEVELOPMENT

- ❑ Enrich your academic experiences.
  - ❑ Explore Study Abroad Opportunities—as part of a group or on your own—as a way to improve your understanding of the diverse cultures of the world and begin developing the skills needed for a business career in the global market. Contact your Advisor or the Study Abroad Office:
    - Garland Hall, Room 138, 414-229-4846, **studyabroad.uwm.edu**.
  - ❑ Take on a leadership role in a Lubar Business Student Organization.
- ❑ Speak with Faculty and Staff about specializations and current trends in your areas of interest.
  - ❑ Continue to meet with faculty and staff to build relationships and act as a positive reference for you.
  - ❑ Connect with business professionals in the Multicultural Mentoring Program.
- ❑ Obtain relevant professional experience.
  - ❑ Secure an internship or part-time job that allows you to gain experience and apply what you are learning.
  - ❑ Network with professionals tied to your major.
  - ❑ Join professional organizations, such as the American Marketing Association (AMA) or Society of Human Resources Management (SHRM)

