Canvas Helpful Hints

How to: Login

- 1. Go to <u>www.uwm.edu</u>, and click "Current Students" within the yellow navigation banner at the top of the page.
- 2. Select "Canvas" from the drop-down list.
- 3. Click the yellow box that reads "Log Into Canvas."
- 4. Fill in credentials. Your ePantherID is the part of your UWM ePantherACCOUNT before the "@" sign. Your password will be the same as your ePantherACCOUNT.

How to: Navigate Canvas

- 1. Use the black navigation bar on the left side of the page to navigate the website.
- 2. The "Dashboard" link can be clicked to take you back to the main page.
- 3. "Courses" shows the courses that you are currently enrolled in.
- 4. "Groups" shows any groups you are a part of.
- 5. "Calendar" shows any upcoming events for your classes.
- 6. "Inbox" is for canvas notifications or updates.
- 7. The "Help" section supports students who are struggling with Canvas that need additional help
- 8. You can adjust settings for Canvas or your profile through the "Account" section.

How to: Navigate Courses

- 1. Select a course under "Courses" section.
- 2. Under courses, the "Home" section shows the homepage for a specific course. Each professor will have a different layout for their course.
 - a. Professors often upload important course documents or assignments directly to the homepage.
- 3. "Syllabus" is where some courses will have the syllabus uploaded to.
- 4. "Announcements" displays important information from your professor.
- 5. "Assignments" will have uploaded projects or assignments to complete.
 - a. Completed assignments can be turned in by uploading a file from your computer.
 - b. Each professor may have their own way of completing and uploading assignments.
- 6. "Grades" shows the grade received on assignments or tests.
 - a. The grade shown only reflects what the professor has uploaded to Canvas, so it may not always be an accurate representation of your grade.
- 7. "Collaborations" and "Office 365" are both links to external applications to help students with their coursework.
- 8. To logout, click "Account" on the left side of the page then the "Logout" button underneath your name.