

## HANDBOOK ACKNOWLEDGMENT of CLINICAL TRAINING POLICIES & PROCEDURES 2024

In consideration of being admitted to participate in the senior year of the Biomedical Sciences (BMS) Programs, I hereby acknowledge familiarity with and make a commitment to comply with the BMS rules as detailed in the *BMS Policies and Procedures for the Professional Training Year* as I proceed with my clinical training. I am aware of the Essential Functions required of a Medical Laboratory Scientist and understand the policies for progression in and completion of the program.

I further acknowledge that failure to comply with same may constitute a basis for my involuntary withdrawal from the Biomedical Sciences Programs.

I understand that I will be engaged in training that is intended to prepare me to bear a high degree of responsibility for the care and safety of patients. This requires that I recognize that:

1. Honesty in the performance of my activities is imperative.
2. The Biomedical Sciences Programs are operated on the honor system requiring conduct on my part including the obligation to bring to the attention of the Program Director instances where it appears that this system has been violated.
3. I am subject to these standards of conduct at clinical sites as well as on campus.
4. I am required to conduct myself as a professional-in-training that requires that I do not:
  - act in any rude, discourteous or uncivil manner toward patients or other professionals;
  - engage in careless work practices;
  - misrepresent any work product by engaging in activities which constitute cheating, or fabricating or misappropriating in any testing procedure laboratory data or results;
  - take or use another person's personal property without that individual's consent.
5. I must:
  - abide by any hospital or laboratory rules which may exist in any posted manner or published in any handbook of such facility.
  - maintain a grade point average (G.P.A.) of not less than 2.5 in order to become an eligible candidate for graduation from the program and receive not less than a 2.0 in any course.
6. Students who do not comply with the campus and clinical affiliate site policies & procedures will receive a verbal warning. The next violation may result in a written warning that will be placed in the student's file. A third warning may result in expulsion from the BMS Programs.

By affixing my signature, I represent that I have read this acknowledgment and that all questions which I had concerning same have been answered to my satisfaction.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_