

Academic Flexibility Assignment Due Date Consideration

The Accessibility Resource Center (ARC) has determined that for disability-related reasons, this student is eligible for flexibility with assignment deadlines. This accommodation is only granted under exceptional circumstances and with significant supporting documentation on file. This accommodation requires clear communication between the instructor and student.

Purpose of Agreement

- This agreement is intended to clarify the expectations of students in the course by gaining course design information to guide the implementation of this accommodation.
- The student and instructor will need to communicate and discuss the questions raised in this agreement. This discussion will ideally occur during the first week of the semester. The ARC counselor is available to provide support and guidance in this process.

Guidelines

- This agreement must be established before late assignments have become an issue. Faculty are only required to provide approved disability related accommodations after receiving a letter of accommodation and a discussion between the student and professor has taken place.
- A disability related assignment due date extension, as defined by the Accessibility Resource Center, is when an assignment deadline is extended due to the direct effects of a documented disability. This agreement does not apply to extended deadlines for other reasons.
- The method and timing of the communication of a disability related assignment extension must be agreed upon by the instructor and student.
- The student is responsible for completing the work due within the deadlines agreed to by the instructor and student (and ARC if necessary).

- Notify the ARC immediately if there is concern of compromising the academic integrity of the course in order to initiate a discussion of potential alternative strategies.
- ARC is available to assist in determining reasonable accommodations for individual students. Please contact the ARC counselor listed in the accommodation plan if you need additional clarification regarding this accommodation.

Evaluating the Role/Importance of Assignment Due Dates

These questions are designed to help identify the role of assignment deadlines in meeting course outcomes. The agreement questions are designed for the instructor and student to discuss and agree upon the course parameters. If concerns come up or agreements are not able to be reached, please contact the ARC counselor listed in the accommodation plan.

- How much flexibility do I typically allow on assignment due dates?
- Do future assignments build on the work done in previous assignments?
- What is the practice in other sections of the same course or within the same department?
- Would extending the assignment due date alter an essential educational objective? Can I clearly articulate that objective?

NOTE: This agreement is valid with an approved accommodation of assignment due date consideration and only when both the student and instructor have completed this form together.

If the maximum flexibility with negotiated extended assignment due dates is exceeded, the student and instructor must meet to discuss an appropriate course of action (examples: student will be granted an incomplete; student will be advised to withdraw from the course). If the original agreement is re-discussed, please notify the Accessibility Resource Center.

Questions for Discussion

1. What is the maximum extension provided for assignment deadlines with accommodations for this course?
2. When the student needs an extended due date for an assignment due to disability, when and how shall the student notify the instructor?