

# S&E SPENDING

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What is the business purpose of this item?

# How to spend -

1. Choose what you want to purchase (do not purchase yet!)
2. Tell your Department Representative (rep will consolidate requests into one email to send to Katie & Maggie). Rep will email Maggie (mlflath@uwm.edu) and/or Katie (knack@uwm.edu) with purchase request and a screenshot(s) of item, where it is from, and the cost of the item . Please copy anyone who is using funds.
3. APDC co-chairs will ask UBR if the item should be purchased via invoice or reimbursement.
4. APDC co-chairs will respond with approval, or denial (and explanation as to why), and instructions for next steps.

# S&E Examples

- Professional Organization Memberships
- Conference Registration Fees
- Books
  - Through UWM bookstore. If not sold there we can use other vendors.

# Shop UW

- <https://shopuwplus.wisc.edu/>
  - Staples
  - BH Photo
- Technology & Furniture
  - Can be complicated and have caveats
- Hoping to place a bulk order soon so if you have something in mind please let us know asap

# Wireless Keyboard

## Logitech Desktop MK320 Wireless Keyboard & Mouse, Black (920-002836)

Item #: 792257 | Model #: 920002836 | CIN #: 792257

4.3  3,961 Reviews | [15 Questions](#) | [Free Returns](#)



**\$28.99** ~~\$29.99~~ 3% off

1 ea

**Delivered FREE tomorrow**  
=Next-Day delivery Order within 0 hrs 24 mins

Quantity

1 

**Add to cart**

[Compare](#)

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# Headphones

## Logitech H390 Computer Headset, Over-the-Head, Black

Item #: IM1N53727 | Model #: 981000014 | CIN #: 710265

4.4 ★★★★★ 14 Reviews | [Ask a question](#) | [Free Returns](#)



**\$24.99** On Contract

1 ea

**Delivered FREE tomorrow**  
*Next-Day delivery* Order within 0 hrs 21 mins

Quantity  
1

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# Webcam

## Logitech C270 HD Webcam with Noise-Reducing Mics for Video Calls

Item #: 354562 | Model #: 960000694 | CIN #: 354562

4.4 ★★★★★ 729 Reviews | 14 Questions | [Free Returns](#)



**\$35.84** *On Contract*

1 ea

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*Next-Day delivery* Order within 0 hrs 20 mins

Quantity

1 ▾

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# UWM Gear – more details to come!

