

Enhancing Advising Meeting Minutes

June 25, 2014

Present: Jen Hayes, Joel Spiess, Alejandra Lopez, Kristin Roosevelt, Tina Current, Rebecca Olsen, Pam Schoelssling, Kate Powers, Angie Sadowsky, Toby Deutsch

Next meeting: July 24, 2014 at 1:00pm to 2:30pm
Union Room 179

I. Updates

- Jen shared that she worked with a student worker to deliver the advising brochures, but wasn't positive that everyone received their order. Everyone in attendance received what they ordered. Jen will follow up with those she is unsure about to be sure the brochures were delivered.
- Student Success Collaborative training session invitations were sent out shortly before the meeting began. Jen asked if there were any questions or concerns at the moment to share with Gesele. No one has concerns yet as most have not used the SSC yet.
- Advising Working Group/Advising Retreat update: Jen updated the group that four main topics will be discussed and will require feedback at the retreat:
 - Consistency of Student Experience
 - Advisor Salary
 - Consistency of Communication
 - Competencies and Guiding Principles for Advising on Campus

Gesele asked that Jen join the group focused on competencies and guiding principles as a way to glean more of the Advisor perspective on what is presented at the retreat in August. Jen will meet with Chad Zahrt, the lead for that group to decide the best approach to gathering the information needed. That may include Chad joining the committee at our next meeting.

- Online Academic Recovery Pilot update: the smaller working group met the week before and began discussing the logistics and looking at the current program that Kent State uses and how it is implemented. Rebecca and Kristin shared updates about how students will be targeted and the working group's hope for how we can use it on campus. The program will be implemented based on the spring 15 FYP lists. The group plans to present at ACN in late fall/early spring with the program summary to elicit support and feedback from the larger group. This work group is headed by Kate Masshardt and she will provide updates at future meetings. Rebecca Olsen will be interview the Vice-Provost at UT-Austin in effort to collect more information and idea on how to work with students who are facing challenges in college. She will report her findings to the group.

II. Discussion/Action Items

- Enhancing Advising Committee Membership: after discussion on who should be participating in this committee, it was decided that for the time being, we will continue to confine the group to Advisors of record for schools and colleges. Considering that we hope for some change on campus related to advising after the retreat (re: structure/recognition of EA committee, mission/vision for advising consistent for all schools/colleges, etc.), we are not going to make any drastic changes at this time. We will invite others in as appropriate to gain other perspectives (e.g. athletic advisors, honors college, etc.) and will await the results of the Advising Retreat in August to understand what our charge will be and who will need to be a part of the committee to do the work we will be charged with.

- Advising Professional Development Offerings: Jen reminded the group of one of the initiatives the EA committee named back in January was the need for professional development on campus. We discussed the idea of having people on campus provide workshops on a regular basis to grow themselves as presenters and provide the opportunity for networking and sharing of expertise. We talked about the old model of using NACADA webinars and then having discussion as a group.
 - The idea of discussion about what we learn through professional development spurred an exciting conversation about how we can do more of that on campus. Often colleagues will attend a conference or workshop and never have the opportunity to talk with other staff on campus and develop ideas on how we can implement new approaches to our work here at UWM. We recognized the gap between learning something new and sharing that with colleagues. Thus, the idea of an annual or bi-annual Un-Conference came into the discussion.
 - The idea of the un-conference is such that individuals would share 10 minute summaries of the new initiative/idea/approach/theory they learned about that they would like to have more discussion with colleagues about and after each person presented those brief summaries, the larger group would break up according to each person's interest. The rest of the time would be broken up into smaller sessions where discussion can take place and plans made, if necessary, for implementation of new ideas on campus.
 - A smaller work group: Jen, Angie and Pam will begin the planning for the first Un-Conference to be scheduled for Thursday, October 30th. They will send out a survey to ACN in September asking Advisors about the Professional Development opportunities they will be attending in the fall and ask about their willingness to report to the larger group for about 10-15 minutes during the Un-Conference.
 - Summer Institute: The other idea that we would like to pursue is the establishment of a summer institute. This would be an opportunity for colleagues to develop workshops that would be a total of 90 minutes in length, with the first 45 minutes dedicated to the presenter and the last 45 minutes dedicated to discussion with the group. We would like to host these workshops once a week in the summer and would collect proposals throughout the year.

III. Next Steps

- Next meeting is Thursday, July 24 at 1:00pm. We will have several guests:
 - Seth Zlotocha from Registrar's office will join us to get input about the new features in PAWS called Advisor Notes.
 - Laura Stark and Cindy Piercy will rejoin us to follow up on the information they are collecting for the Consistency of Student Experience group.
 - Chad Zahrt from the Competencies and Guiding Principles for Advising group may join us as well
- In the meantime, committee members should be thinking about what they would like to share as ideas for what the competencies and guiding principles should be for advisors on campus. Bring resources and materials.

**Minutes submitted by Jen Hayes, EA Committee Chair on 7/3/14.*