



Study Abroad Overview & Transcript Processing

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Overview of CIE

- Comprehensive international office
 - Academic Programs
 - Global Studies B.A. and Minor, International Studies Major/Minor, international certificate programs
 - International Student & Scholar Services
 - International degree-seeking student advising; visas for all international students and faculty
 - Institute of World Affairs
 - K-16 outreach to schools, TV program, Great Decisions, Kennan Forum, CIE annual conference
 - Study Abroad
 - Study Abroad programs, inter-institutional exchanges, help incoming exchange students



Study Abroad – High Impact Practice



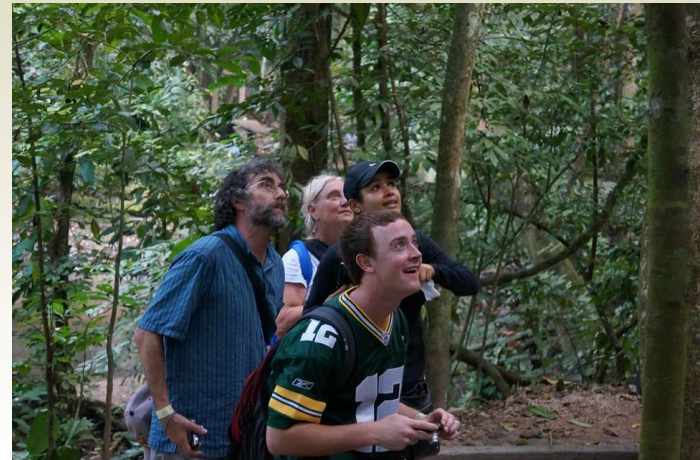
Students who study abroad have:

- Higher Retention Rates *
- Higher Graduation Rates*
 - *Significantly higher rates for graduating in 4 years*
- 97% of Study Abroad students found a job within 12 months of graduation (regular student body only 49%)**
- 25% higher starting salaries**
- 90% of study abroad alumni got into 1st or 2nd choice grad school**

In our Global Economy, people with international experience are highly valued!

Types of Programs

- Semester and Year long
 - Exchange programs
 - Study abroad programs
 - Non-UWM programs
- Short Term Programs (UW Interim/Summer)
 - Faculty Led
 - Exchange
 - Study Abroad
 - Internship





Academics



- Academic Credit
 - UWM programs = UWM credit
 - Non-UWM programs = Transfer credit
 - Students cannot receive credit for sports and rec courses taken abroad
- Course selection/availability varies by host institution
- Different teaching and grading styles in other countries
- Credits earned overseas can count towards UWM degree requirements

Course Equivalency Approval Form

- Strongly recommended
- Used for both UWM and non-UWM programs
- Who students need to talk to – when and how
- Challenge of course equivalencies for GERs
- No surprises when it's time to graduate
- Encourage students to share copies of this form
- What if no form submitted?

COURSE EQUIVALENCY APPROVAL FORM
Study Abroad and Exchange Programs

DATE RECEIVED IN OFF.:

LAST NAME: _____ FIRST NAME: _____ UWM STUDENT ID NUMBER: _____

UWM EMAIL ADDRESS: _____

ACADEMIC PROGRAM (MAJOR) AT UWPM: _____

* **Global Studies Majors** MUST complete a 3-credit international internship (pre-approved by their Global Studies advisor) and 12 credits of coursework on academic overseas programs.

Check if applicable:
 I receive financial aid and understand that I must successfully complete at least 12 credits in a semester or 6 credits during the summer to retain my full aid award.

Please select one:

<input type="checkbox"/> UWM SPONSORED PROGRAM:		
SEMESTER AND YEAR OF YOUR STUDY ABROAD:		
<input type="checkbox"/> NON-UWM PROGRAM AND LOCATION:		
SEMESTER AND YEAR OF YOUR STUDY ABROAD:		

Check the list of approved UWM courses for GER distribution: http://www4.uwm.edu/current_students/ger_information/gercourses.cfm

Instructions: **STUDENT:** fill out only the first column listing the courses that you plan to take/have taken overseas. Give the sponsoring institution's course number, course title, and bring a description/syllabus of each, if possible.

FACULTY ADVISOR/CHAIR: In the 2nd column, recommend a UWM equivalent course (exact equivalent UJ elective credit and level [lower level = X / upper level = U] OR exact equivalent with GER) and assign the credit value of the equivalent UWM course. The 3rd column is only for L&S students, L&S courses, and elective credits. For each course, you may indicate "tentative" approval (column 4) or "final" approval (column 5). If only "tentative" approval is given, the student will need to supply additional information (possibly post-program) before a final approval signature can be granted.

STUDY ABROAD COURSE TITLE AND NUMBER	UWM COURSE EQUIV. (exact OR, elective with X or U level OR exact w/ GER) AND UWM COURSE CREDIT AMOUNT	IF L&S Student, L&S Course, add an elective (U, X) THEN recommend credit distribution, if appropriate (AU, NS, SS, INT)	DEPT CHAIR / FACULTY ADVISOR TENTATIVE Approval (SIGN AND DATE FOR EACH COURSE EVALUATED)	DEPT CHAIR / FACULTY ADVISOR FINAL APPROVAL (SIGN AND DATE FOR EACH COURSE EVALUATED)



Transcript Processing

- Students are responsible for ensuring an official transcript is sent to the CIE Study Abroad Office
- It may take up to 6 months for our office to receive the transcript
- Timeline:
 - Once a transcript is received, it will take a minimum of 6-8 weeks for coursework and grades to be posted to PAWS
 - We routinely collaborate with Financial Aid and the Registrar's Office on transcript processing



Transcript Processing

UWM Programs

Transcript received ► Student notified ► Course Equivalency Approval Form status ► Course creations request to Registrar's Office ► Courses created by Registrar's Office and shared with CIE Study Abroad Office ► CIE Study Abroad Office sends enrollment request to Registrar's Office ► Registrar's Office drops student from placeholder and enrolls in courses ► CIE Study Abroad Office sends grade report to Registrar's Office ► Registrar's Office posts grades to PAWS

Typical Study Abroad Course Numbers:

197, 297, 397, 497, 597, 697, 797

Grade Conversions:

If a grade conversion scale is not provided, we use the WES Grading Scale, an international grade conversion guide for higher education



Transcript Processing

Non-UWM Programs

Transcripts issued by U.S. institutions:

Student notified ► Course Equivalency Approval Form status ► Transcript and course equivalency, if any, sent to Registrar's office ► Registrar's Office posts coursework and grades (transfer credit) to PAWS, including course equivalencies, where applicable

Transcripts issued by foreign institutions:

Student notified ► Course Equivalency Approval Form status ► Transcript evaluated by CIE ISSS ► CIE Study Abroad Office posts coursework and grades (transfer credit) to PAWS, including course equivalencies, where applicable

Application Process



- Deadlines*:
 - October 1: Spring programs
 - October 15: UWinteriM
 - March 1: Fall & academic year programs
 - March 15: Summer programs

*Some programs have earlier deadlines so check well in advance once you find a program that fits your needs & interests.

- Academic Advisor Conference Sheet (for long term programs and Non-UWM programs)

CIE Study Abroad Office

What you can expect from us:

- Program advising and orientation (application, pre-departure, while abroad, returned home)
- Assistance with applications to host universities or programs (if applicable)
- Basic academic advising – but talk to your advisor for specific degree requirements
- Provide medical insurance coverage through CISI
- Basic financial advising
- Encouragement





Questions?

Contact Information:

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