

## **ACN Meeting Minutes**

### **February 18, 2014**

Members present: J. Anderson, T. Badura, K. Baker, K. Barnes, D. Bergman, J. Berndt, J. Braun, M. Camacho, Y. Castellano, N. Claas, C. Clark, S. Conway, T. Current, A. Datey, T. Deutsch, S. Forbes, K. George, J. Hack, J. Hardy, J. Hayes, N. Heinen, B. Hinshaw, D. Holloway, A. Johnson, T. Jones, S. Kaempfer, J. Kiefer, M. Knasinski, K. Kohlmetz, A. Kowaliczko, S. Lake, A. Lopez, A. Maldonado, L. Marks, K. Masshardt, I. McLaughlin, B. Mueller, J. Murray, D. Northrup, R. Olsen, C. Parks, K. Powers, J. Reichardt, K. Roosevelt, A. Sadowsky, A. Schaffner, P. Schoessling, B. Simon, J. Spiess, J. Stein, K. Swetzig, K. Taylor, B. Troyer, T. Urban, D. Vanker Voorde, M. Vazquez, B. Williams, C. Wolf, A. Wrench

**Total: 59**

**Announcement:** Pam Shoessling – speaker AOC Bill Johnson UNC Greensboro – Class he designed – student success course – incorporated across campus – Dream coach – increasing retention – his results are very good = blends purpose and passion – will be on my dev – work with students – why are they even in school? Most just are coming here after high school – students don't always care why they are here. What do they want to do – how can they get there. He is here Thursday and Friday March 27- 28 – open to meet with individual offices too. He has breakfast meetings on Thursday and Friday. The session will be a 4 hour workshop from 11am – 3pm on Friday March 28. Food will be served!! – contact Pam if you need more information at schoessl@uwm.edu

## **ROTC Update**

### **Tracy Urban, Joseph Braun, Sgt. Evans**

ROTC is West Point in the college – partnered with MU, Carroll etc.

Program is growing on campus – advisors may have students bring 104R form, or ask about it

### **ROTC Course info**

1-2 credit course can also be 3 credits – can be taken as an elective even if not in ROTC, hands on training – Military Science class – has a lab too. (Hands on experience of what they have learned).

Course content: Military history, military code, physical training always in morning – students should reserve am time if they are interested

One time per semester students go to Ft. McCoy – field training exercise – using skills they have learned long weekend – lots of training

Has 15 passenger van – meet at Sandburg – to get them to the off-site locations.

Is a leadership course = upper classpersons run the class, underclassmen are learning the skills – have advisors to help them run the unit.

Leadership labs = interactive

Field training courses – as freshmen – paired with upper classmen

By Junior – have to decide if they are going to contract with military

Students who contract with military commission as second lieutenant when they graduate –program is designed to ensure they are prepared

Course can be taken by non-ROTC students. Will help develop leadership skills regardless of the student's academic training

Program uses tax payer dollars – advisors help students plan well – help them prepare for a good career – keep them on track.

ROTC staff are the military advisor – need 2.5 or higher GPA

Students will have early morning commitments – any underage drinking or other violations – will be on probation – could also be dropped from program

### **Scholarship details**

Must pass Physical training test to receive – pushups situps 2 mile run

Scholarship – 104R is for scholarships and if they contract with military

Need to make sure they are on track if they receive a scholarship

Need communication with academic advisor

Want students to be done with school when scholarship is done – set them up for success

Options for up to 4 years even with National Guard if students are interested – can also get room and board – and get paid for drills etc.

Because of extra training and hours put in – they are paid a lot of incentives – focus is kept on school and training

Freshman/sophomores can contract – will be eligible for scholarship – can come in from high school with scholarship

If students want active duty when they graduate, they need a strong GPA 3.5 or above, otherwise reserves

Transfer and non-traditionals can join. Need at least 4 semesters of school left – could potentially do a 2 year contract for master's degree. Typically need to commission by age 26, waivers are possible. STEM students are particularly of interest.

Out of state – ROTC covers full cost.

### **104R form**

104R is not a contract – outlines curriculum up to 4 years – but doesn't lock them in to courses long term

104R – if student is at 18 credits before ROTC – Military understands that students do not have to pay the additional tuition, some schools and colleges may have different policies. Charges are assessed by the Bursar's office.

\*Will have a separate session to go over 104R form.

Question: Are there academic accommodations – or is there any way students with disabilities encouraged to be involved with the military? Answer: There are some abilities for anyone on campus to be part of ROTC courses – to be further along in the military need to pass the physical assessments and any other requirements by the division of the military.

## **Center for Community-Based Learning, Leadership, and Research (CCBLLR) – Laurie Marks**

[www.community.uwm.edu](http://www.community.uwm.edu)

Folder - handout

T-shirts – more in her office!

Absorbed Institute for Service Learning to become CCBLLR

### **GOAL: Help campus fulfill its civic mission**

Create volunteer opportunities

Help professors connect with service learning

Offer:

- Leadership programs
- Service learning

Coordinate across schools and colleges

Professor may make Service Learning part of course – grade – example - need to do service learning 200 + community partners

Help instructors how to work it in their curriculum – grading and reflection

Place about 1500 students a semester – really growing – last year about 700 – many more instructors engaging

Occupational Therapy – History – Art – almost every school & college has at least 1 course

**Volunteer** (regular activities where staff and students can be involved)

Hope house TR (Cadillac volunteerism- can come as often as you like)

The Gathering (breakfast every Friday 7 – 10:30)

College Bigs and Youth Mentors program – ours is biggest in the city – hundreds of students

Involved – 2 year commitment

**One day events** – Hunger Clean Up – Rak-A-Thon – 1 – 2 x per month

More volunteer programs

Older adult programs

Alternative Spring Break

Student Service Record Program – tracks volunteer hours while at UWM and provides certificate

Certificate shows where hours are done/number of hours

Drop in center – get referrals to local non-profits to help them get their best experience

**Leadership programs**

New structure – dedicated person Demitra Anderson to work with them

Emerging leaders – 6 competencies Panther Prof Dev. Series – retreat etc... get badges.

LEAD MKE – student orgs or departments – half day mini retreat group of 5-50 do a half

Day team building – personality inventory – either survival simulation or an experiential ropes course – apply communication skills – lunch and reflection

Annual Student Leadership Retreat – each year – networking, team building etc.

Ed Policy 315 – course associated with tasks emerging leaders fulfill – comparative

Leadership skills – also part of LLC

Bonner Leaders program – through Americorps – 260 hours paid community service –

Get work study – usually MPS school placement – 10 hours tutoring a week

Get paid throughout year – get stipend at end – take Ed Policy 315 too.

Community based work study – they also arrange

Location – Union – ground floor – Kenwood Blvd side

Website has links – calendar of events

Questions?

No appointments needed – students staff can walk in any time

LEAD MKE – available all year long

## **New student next steps updates – Jessica Stein**

Changes to next steps for freshman and transfers

Information was sent out to ACN list serv – Next Steps for (freshmen) students

- Need to take placement tests - many locations around the state
- can now pay the new freshman fee before the placement
- Pay \$100 – of \$235 new freshman fee (need to pay the remainder before classes start)

Once placement tests are done, \$100 of the New Freshman Fee is paid and Housing is completed – can register for orientation

Housing contract fee – reduced to \$100 contract fee – all freshman are required to live in housing if not exempt. Students need to apply for exemptions, and do not complete the Housing step until the exemption is approved

The rest of the student's additional fees will be put on their PAWS account

First round of housing will be closing by May 1. If students want the best chance at receiving their first choice of housing they must have their application in before May 1.

Students will not be administratively dropped from his/her classes if the fee is not paid. They will have hold on their record until the fee is paid.

### **Freshman**

1. Pay \$100 toward \$235 new freshman fee
2. Placement test
3. Housing contract or exemption
4. Register for orientation

## **Transfer**

1. \$115 transfer fee - must do to register for classes
2. Complete credit agreement – must do to get classes
3. Meet with academic advisor if necessary - recommended
4. Take placement test if necessary
5. Submit housing contract if necessary
6. Attend TASO if necessary – recommended
7. Register for classes at/after enrollment appointment (do not need to wait for orientation)

For Transfer students to attend orientation:

Log onto [taso.uwm.edu](http://taso.uwm.edu)

Select date from available options

Online orientation option will be available for summer

## **Fee deferral**

Students must have filed FAFSA and be Pell Grant Recipient

See slides for details

Team created with the task/goal of connecting to newly admitted freshman students.

Each team member is working with a specific target population. Their goals are to help students with big picture of their college career, build a relationship with the student, and be a resource for him or her.

[readysetgo.uwm.edu](http://readysetgo.uwm.edu) - for freshmen or transfer next steps

[uwm-readysetgo@uwm.edu](mailto:uwm-readysetgo@uwm.edu) - for new freshmen or transfer questions

3 separate brochures – ready (admission packet) –set (testing for freshmen, orientation & class registration for transfers) – go (only for freshmen – orientation information)

Any questions - contact [nsostaff@uwm.edu](mailto:nsostaff@uwm.edu)

Questions? Handouts and changes came via email from Ericca (January 29) – Jessica can send again if you need them: [jstein@uwm.edu](mailto:jstein@uwm.edu)

## **Neighborhood Housing Update – Jes Berndt Director NHO office – resource office**

[nho.uwm.edu](http://nho.uwm.edu)

## Support Services

- finding a place to live
- already living in neighborhood – COAST leaders – roommate issues/neighbors/landlord student behavior issues – etc. resources/guidelines

Drop in service Monday-Friday, by appointment at other times

They are reaching out to first year – upper class – people likely to be moving to apartments.

Timeline – local area – best time to look for place to rent is 2-3 months before you want to move in - most landlords have 60 day move out clause – cost – best value in that time frame can do less but students and families get nervous – august start leases – wait a bit even if there are current postings

Spring semester – Preferred Tenant Program – offered several times in spring special sessions for student athletes and international students – 4 hours – free – refreshments too!

- a. How to budget – financial aid
- b. Neighborhood services – what to do if issues with property
- c. Rights and responsibilities
- d. Uwm police
- e. Wide array of folks – help students learn how to be a tenant  
**\*incentive – go through program – participating landlord gives \$250 off deposit or 2% off rent**

NHO does not charge landlords to post – but NHO retains ability to address concerns and legal issues

They can restrict access or ban landlords if needed

Site is open (search for housing)

Housing fair – coming up in April 16 – 10 am – 3pm in UWM Union – set up expo – meet landlords see a bunch of places good time for June leases - 800 + people come through

Questions – send to ACN details

## **Campus community reports**

**Enhancing Advising Subcommittee** – met for the first time and reviewed the initiatives. Their first task will be tackling probationary holds.

**Student Success Center (SSC)** – Jessica Stein – group hiring for orientation leaders, peer mentors and tour guides - contact Colin Daly if you have questions!

Summer New Student Orientations coming soon – June, July and August – TASOs coming in May!

**Financial Aid** – Alberto Maldonado – College Goal Wisconsin (Saturday February 22) 2pm - website [www.collegegoalwi.org](http://www.collegegoalwi.org). – 3-4 sites in the area - if you know any students spread the word – \$30,000 in scholarships will be given out – each location \$1,000 – random drawing.

**CIE** – Aparna Datey – over spring break – MyDev – 1/3 spots taken – workshop 2 days – intl careers closing gaps in knowledge interactive activities etc. 2<sup>nd</sup> day – team effort CDC online March 18-19

Study Abroad Applications are open for Summer, Fall and Academic Year

<https://uwmilwaukee.studioabroad.com/index.cfm?FuseAction=Programs.MapSearch>

March 15 - deadline for summer

March 1 – deadline for Fall and Academic Year

Study Abroad office is open 8am – 4:30pm - Pearse hall 166 – Walk-in advising is encouraged!

**LGBT Resource Center** - Jen Murray – The “It Gets Better Project” nationally recognized program – is coming to UWM and MKE. Tuesday February 25, high school program at 4:15 p.m. in Sandburg Flicks – Thursday February 27, collegiate program at 1:30 p.m. Arts Center lecture hall. Colleague session includes a performance piece and dialogue with students. Both will be workshops related to the It Gets Better Experience.

**UWM LGBT Resource Center Annual Drag** show is usually held in February – this year will be March 28, 2014, 7:30pm in Union Ballroom – auditions March 7 (Sandburg Channel) or Video Submissions accepted ([breither@uwm.edu](mailto:breither@uwm.edu)) by March 6. Please join us for this UWM Bucket List event.

Lavender graduation – email sent with details posted below. Request to please RSVP and share with graduating students:

**Please join us for the 5th Annual Lavender Graduation Ceremony!**

Wednesday, May 14 at 7pm in the Wisconsin Room

Lavender Graduation is a celebration of our LGBT+ and ally UWM graduates. Graduates of all academic levels are welcome!

If you would like to participate in Lavender Graduation 2014, please sign up here:

[www.bit.ly/UWMLavgrad2014](http://www.bit.ly/UWMLavgrad2014)

The deadline for having your name printed in the program is Monday, May 12, 5pm.

We welcome graduates who graduated in December 2013, and those who will be graduating in May 2014 or December 2014.

If you're not a graduate, but would like to attend Lavender Graduation as a supporter, please RSVP here: <http://bit.ly/LG14rsvp>



Know a student, faculty, or staff member who you would love to see recognized for their work towards LGBT+ equity? Nominate them for a Lavender Graduation award here: <http://bit.ly/LG14awards>

This event made possible through the generous donation from Joseph R. Pabst.  
For more information, contact the LGBT Resource Center at 414-229-4116; [lavgrad@uwm.edu](mailto:lavgrad@uwm.edu).

**Volunteers needed for Lavender Graduation**– more info to come, email [lavgrad@uwm.edu](mailto:lavgrad@uwm.edu) if you have interest in helping out.

**Registrar's office** – Brian Hinshaw

When adding transcript text for student permissions (to repeat a course, for reinstatement, etc.) be sure to add new lines of transcript text rather than editing older notifications.

New Staff member - Ashley Brown who will be putting together the one stop website for the Registrar's Office, Financial Aid and more.

**ARC** - We need volunteers for audio book program which is basically editing books on a computer so they can be in an audio format. Training is easy! If you are interested contact the ARC main office at: V/tty (414) 229-6287

**PASS** – keep sending students to tutoring!

**Office Undergraduate Admissions** Brian Troyer, new Director. A new assistant director will start in March. More details to come.

I am excited to welcome our 4 brand new out of state recruiters:

**Marilyn Vazquez** – recruiting in the southwest (Texas, Arizona, California)

**Jordan Reichardt** – recruiting on the east coast (Florida, DC, New York, Boston, etc.)

**Kenya Taylor** – regional recruiter in the Chicagoland area, recruiting primarily in Illinois, but in surrounding states as well

**Anne Johnson** – regional recruiter in the Twin Cities area, recruiting primarily in Minnesota, but in surrounding states as well.

I am new to UWM and am open to reevaluate any systems or processes – I came from KY – not familiar with UW system – wants to learn more and am open to new ideas! Contact info: [troyerb@uwm.edu](mailto:troyerb@uwm.edu)

Bad news – we are down in apps and admits for new freshman

Transfer student apps are still coming in

Good news: IL admits are up, and admits are up from all MSEP (Midwest Student Exchange Program) states combined.

## **ANNOUNCEMENTS**

ACN co-chairs, terms are ending in May – more info to come, but wanted people to start thinking about it – Elections will be held in March and April – new electees will be announced in May with the complete transition happening in the summer.

Kelly Kohlmetz – Math department – developmental math is being scratched and redesigned math 90 and 95 will be gone – website coming soon! More information (with a full presentation) at the March meeting! Please email ([kellyk2@uwm.edu](mailto:kellyk2@uwm.edu)) if you have questions before March. **The Math team would also like to talk to each advising unit individually – please contact her!**

Joel Spiess - Exploring majors fair was held last week. Thanks to all who participated! We had about 300 students attend. Volunteers should have received a post-event survey, and we need more responses! We have really used past feedback to update the event, so please complete the survey! Contact me if you need the survey resent. ([jpspiess@uwm.edu](mailto:jpspiess@uwm.edu))

Christine Wolf – need nominations for ACN awards – deadline is March 7! Not many nominees so far!

**We are accepting requests for upcoming meetings if you want to present!**