

ACN Meeting Minutes

Tuesday, December 16, 2014

Members present: J. Anderson, T. Badura, K. Baker, J. Broskowski, M. Camacho, C. Clark, E. Cobb, S. Conway, G. Cooper-Sperber, J. Cummins, T. Deutsch, K. Diener, A. Dierks, G. Estrada, M. Fero, L. Fitzenberger, R. Freiburger, P. Geissinger, K. George, S. Glaser, J. Hack, J. Hardy, D. Heathcote, N. Heinen, E. Heinz, B. Hinshaw, T. Jeske, T. Jones, J. Kiefer, M. Knasinski, A. Kowaliczko, S. Lake, J. Lockman, A. Lopez, K. Masshardt, I. McLaughlin, B. Mueller, O. Navarro, R. Olsen, C. Parks, S. Perkins, K. Pietsch, V. Raicu, K. Romanesko, K. Roosevelt, A. Sadowsky, A. Schaffner, B. Simon, J. Spiess, L. Stark, K. Swanson, S. Terry, D. VanKerkvoorde, J. Walker, G. Wallender, B. Williams, A. Willis, C. Wolf

Total: 58

Registrar's office update – Brian Hinshaw and Seth Zlotcha

Presentation found at: (<http://bit.ly/17SNY3W>)

- **Advising/Progress towards degree** – student surveys
- **Remedial Credit policy** (Board of Regents)
 - Required to complete remedial work within first 30 credits
- **If student has remedial work** - Check list item after orientation – on TO DO list
 - To Do item stays on account throughout first semester until they receive a C in their remedial class
 - No impact on ability to enroll (the TO DO item)
- **If student did not enroll in remedial work in the fall**
 - Will have registrar hold
 - Have to see advisor before registering
 - Advisor reminds them about taking remedial courses
- **Concerns**
 - Students in remedial classes tend to withdraw at double the rate of other students
 - If students reach 30 credits and haven't passed remedial – have hold on record – cannot register. Have to see advisor – get hold removed by advisor – but may need appeal to be allowed to register
- **Automated email of appointment for enrollment/registration.**
 - Trying to push students to use their priority appointments to register for classes.
 - Average students wait 34 days to register!
 - Hope to use mobile app or text to push students to register
- **Fall freshman enrollment** – 29% of fall freshmen have not enrolled in spring classes
 - About ¼ of students have a hold
 - About 80% of those have a financial hold

- Numbers similar to last year – slightly higher this year.
- **Max Term Credit Overloads** - Carla Behnke
 - Formerly – enter transcript text – paper form – route to office – process
 - NOW – enter transcript text – automated email sent to student and advisor gives students the ok – students are able to add the class through PAWS
- **PAPER forms still needed for repeats beyond allowed limit**
 - Lets students know there is an added fee for overload
- **PAWS User Group** – working with School of Education
 - Regular meetings to share info about processes in PAWS, forewarn about outages or upgrades, allow for crowd sourcing, problem solving.
 - First meeting in Feb – focus on advising in PAWS
 - Later meetings will focus on financial aid and other topics
 - More info coming in the new year
- **Search and screen** – Academic Advisement Coordinator position – coming in new year
- **Persistence to degree**
 - RO Data Mining – Meiling He
 - Freshmen 2002-2009 if less than 10 credits per term <10% Grad within 6 years
 - Average 12 credits per term about 30% graduation rate
 - 4 year grade rate 14%
 - Average 14 credits about 60 % graduation rate
 - 15 or more credits 80% graduation rate
 - Speaks to student persistence.
 - Easy for students who are less than full time tend to lose focus and drive
- **Student Survey – Course Scheduling** - Emily Heinz
 - Student responses – course scheduling
 - Most students don't expect to graduate in 4 years – many part-timers need 8 years to graduate
 - Sophomore standing and above surveyed
 - Students schedule other responsibilities around their class schedule.
 - Fit work/personal around what class schedule dictates.
 - Part time students also say this but in lower numbers
 - Time conflicts between required classes are part of the reason they are delayed for graduation (61%)
 - Why no graduate in 4 years – chosen major could NOT be completed in 4 years
 - 53% said they would take a Friday class if it was required and if they did not have other options
 - Electives – prefer no classes on Friday.
 - Don't want to take classes before 9am
 - Most popular 9-2, 2nd online, 3rd evening or off schedule

- **Questions:** Students having problems registering for math – specifically transfer students – contact Registrar’s Office
 - Students who have met requirements in an irregular way – may have difficulty registering
 - Also not catching classes in progress – call math department!
 - If questions or concerns, contact Registrar’s Office –could be a coding issue –they may be able to fix.

Developmental Education Update - Phyllis King and Kyle Swanson

- **Reform** – has been a high priority on campus and in the system
- **Updates** - System has done a lot of work
 - Want to make this a pre-college preparation for students
 - Help them get remedial course load done before college
- **How UWM is approaching this**
 - Early math placement testing –take it early and often in high school
 - Also address English deficiencies
 - Provide more teacher preparation
 - Working with MPS and other conversations around Milwaukee (MATC)
 - Looking at Bridge programming
 - Goal get 33% or lower students needing remedial math
 - Hoping for 85% program completion
 - More of a moving up strategy – helping students enroll in credit bearing courses sooner. Provide extra support –additional teaching, tutoring – whatever we need.
 - All students enter in credit bearing English course –no English 95 – get extra support 1 credit course to help them.
 - Need to do move up carefully and strategically –ensure student’s success
 - Teacher/TA prep and 30 credit policy
 - Moving 500 students into credit bearing math with extra support
 - We are receiving 2 grants to help fund this writing grants now – extra monies will help support
- **Results:**
 - It’s working – but still a work in progress – need everyone’s help!
- **MEETING WITH AOC** – moving courses out of AOC – what services will be most effective with these students
- **Focus beyond first year students – Spring A2S Conference**
 - Look at 2nd 3rd 4th year students in spring conference
 - Retention focus
 - Assistance to see more students graduate
 - More to come about retreat in spring

- **Developmental Math** - Kyle Swanson
 - First group Finals happening now.
 - Optimistic—knows grades in 2 sections 72% pass rate so far
 - Still working on how to deal with mastery based program and student expectations
 - More info week of December 23.
 - Winterim workshop being offered
 - Passing grade but not above C – working with them over UWinteriM to help them possibly get into credit bearing course for spring Math 92
 - \$50 fee billed to PAWS for course
 - Students will be contacted by Math department directly
 - Courses are very open for Spring term right now – don't anticipate any enrollment issues
 - Incorporate study strategies into course
 - Jonnie Dvorak helping incorporate study skills

STEM update – Kyle Swanson

- **How to advise students**
 - Student complaint – claims was advised to take GERs – and not focused on prepping for STEM – getting math done ASAP etc.
- **How can the Math department give advisors better information?**
- **Reality Check for Students**
 - Some students come in at Math 90/94 - then do not pass calculus – may need to rethink degree path.
 - Even when coming in at Math 105 – figure out how to move through courses more efficiently – need to use UWinteriM and Summer terms
 - Concern is financial aid
- **Advisors start by talking about if students are thinking about science career** – encourage them to get into correct math class to start
- **Student Outreach**
 - How can STEM field communicate earlier and better with students
 - Doing open advising with L&S
 - Have science departments talk to each other and help not have scheduling conflicts
 - Students are finding courses are at the same time
 - Advisors should communicate with departments so they realize there are concerns
 - Students tend to find conflicts – departments don't typically see it because they are looking at their staff schedule/TAschedules/grad classes etc.
 - We can solve lots of issues by communicating better

- **Questions/Concerns**
 - Advisors would like a list of who are contact people within STEM departments
 - Worry that students – especially athletes – are not considered serious by science departments
- **Recommendations**
 - Biological Sciences recommend open advising – 2 days in the week prior to registration – they can ask any question they want and declare their major
 - Physics – reach out to chair – and will channel information to appropriate person
- **Who are the best advocates?**
 - Undergraduate advisors are best
- **Students aren't sure who to email** – some advisors have double duties
 - Pre-professional advisors are now listed
- **Non-majors are also welcome to come in to open advising**
 - Bio/Chem – used to list rotation of courses so students can know when they can take the courses they need
 - Phyllis will come up with STEM list – Advisor contacts – and who we can send students to who can help them.

Campus Community Reports

- **Enhancing Advising** – Jen Hayes
 - Let everyone know – UnConference take aways
 - Initiatives can be guided
 - Report coming – in January
 - Access to Success changes – Jen sitting in on sessions
- **LGBT resource Center** – Dee Jay Johnson
 - Auditions Thursday last week for the Drag Show
 - In the process of opening up audition for videos
 - Go out live today – through next week Tuesday (12/23/14)
 - Send audition videos to DeeJay
 - Rebranding Drag Show for 2015 – more new and promo items for Drag show and Center itself
 - Show is February 21 - off campus at Milwaukee theater
 - VIP seating
 - Take it to the next level
 - Safe Space Training dates coming soon
- **Registrar's Office** – Brian Hinshaw
 - New cut off - act sub score 24 or higher student goes into credit bearing math even if remedial
 - We have reached out to department to bump them up
 - Prereq in PAWS already
 - No notification for advisors yet

- In place for freshmen for fall – but still working out details of how students will know.
- **Panther Academic Support Services** – Mary Knasinski
 - Winterim tutoring starts January 5
 - Mostly all walk-in
 - Some online
 - Can do appointment
 - Since courses are so short – want to make more available
 - Will send poster in word format
 - Library east wing first floor
- **Undergraduate Admissions** – Alberto Maldonado
 - On behalf of Brian Troyer
 - Happy Holidays – Feliz Navidad!
 - Up in application 10% broke the 500 mark
 - Up 18.4% in admit
 - 100 more students admitted compared to last year
 - Thank you to everyone who plays a role
 - New staff – Adrian German – 50% recruiter – Metro Milwaukee territory
 - Hosting Bilingual visit day January 24! Great demand from students and families
 - In Spanish Language! Let people know.
 - College Goal WI – financial side of things
 - Volunteering – every Saturdays in February – come to 30 locations in state of WI
 - Just need to be welcoming – will be financial specialists available
 - Offer more opportunities
 - Also one Wednesday evening in February
 - Hope to encourage more parents to bring their children

Announcements

- **Athletics** – Kelly Diener
 - Please send verification forms if you haven't
 - Get them in before holidays!
- **Grad school open house**
 - 600 pre-registered
 - Save the date November 5, 2015 for the next one
 - Got a lot of feedback - will use for the next Open House
 - Thank you to everyone!
- **PSOA advising** - new advisor – Sarah Glaser (training with Louis now – full student load soon!)
- **AOC** – Karen
 - Updated list of advisors and their contact info available
 - List exists – if you want to be added – contact Ashlie or Rebecca Olson
- **MAVRC** - Sarah Terry
 - Rebuild renovation – now on Union 1st floor 183 and 181

- University has been accepted to program – scholarship
- Open February
- In January – workshops for helping students with essays etc
- Any level student scholarship
 - Continue to receive annually no need to reapply
 - Contact MAVRC if questions
- **New ACN Website update!** - Gary Cooper-Sperber
 - Got access to WordPress – finally after 35 days!
 - Had to create a physical space on website and set up user controls
 - Been starting the build out, and playing with controls
 - Hopes to have a draft in January to the leadership – and launch in Spring