

ACN Meeting Minutes

April 16, 2013

Members present: J. Aigner, J. Anderson, T. Bandura, K. Barnes, L. Boyna, J. Broskowski, S. Byrne Irwin, C. Clark, S. Conway, T. Current, C. Daly, T. Danner, A. Datey, T. Deutsch, K. Eilers, M. Fero, L. Fitzenberger, K. George, J. Hayes, N. Heinen, B. Hinshaw, J. Hutchings, M. Jensen, T. Jeske, S. Kaempfer, C. Kaye, J. Klumpp, M. Knasinski, A. Kowaliczko, A. Maldonado, K. Masshardt, N. McCoy, I. McLaughlin, C. Morris, B. Mueller, J. Murray, D. Nothrup, E. Nytes, S. Perkins, K. Roosevelt, A. Sadowsky, A. Schaffner, W. Scherer, J. Spiess, L. Stark, D. Unertl, D. Wallace, G. Wallander, B. Williams, C. Wolf, A. Wrench, S. Zlotocha, J. Neuhauser, P. Xiong, J. Kiefer, R. Cobb

56 total

ACN Secretary/Treasurer Results – Kristin George

- Thank you to everyone that nominated themselves/or nominated someone for the Secretary/Treasurer position
- Congratulations to Sue Conway, our new ACN Secretary/Treasurer!

ACN Award – Phyllis King, Dana Northrup & Christine Wolf

- 5 nominations for the award this year
 - Angela Sadowsky – School of Information Studies
 - Jessica Hutchings - School of Information Studies
 - Andrea Wrench – School of Business
 - Ramona Sledge – Black Cultural Center
 - Sharon Kaempfer – College of Engineering and Applied Sciences
- Congratulations to Sharon Kaempfer, the winner of ACN’s 2012 Advisor of the Year Award!

I AM UWM Campaign – Erin Nordloh & Mary Baylor

- From University Relations
- Videos – 1 minute videos on the left panel of the UWM website
- Videos range from being about academics/research...trying to have different types of students/backgrounds
- Now going to a specific targeted approach...for example right now, the students showing are “Student Involvement”
- Check out videos for Kelsey Bauer & Dylan Wilmeth
 - <http://www4.uwm.edu/discover/video.cfm#84C725BB71ABA513:7tZcsOgxEF8>
 - <http://www4.uwm.edu/discover/video.cfm#84C725BB71ABA513:7tZcsOgxEF8>
- They wanted to talk with us since we see students and want us to recommend students

- Give them some background on the student – major, stand out qualities, ethnicity
- Looking specifically for out of state students for next I AM UWM
- International students will be one group, student athletes....doing little sub groups
- Have business cards for us to take

Testing Services – Sarah Perkins

- In addition to placement testing, they offer a lot of national tests – ACT (offer residual tests – for example for a student that has applied they could pay the Testing Office and take the ACT here – for those applying later that have missed national test dates)
- Admissions Test Series – there is a reading comprehension test, as well as English and Math Placement test (for those that haven't taken the ACT and have been out of high school for a while)
- Certification exams (sign up through national website)
- CLEP – 33 subject areas; UWM does not offer credit in all of them: 90 min exam, \$105, every university has their own policy for accepting their credits (even at UWM within the schools/colleges)
- Correspondence – for those students needing someone to proctor an exam if they are doing an online program through somewhere else
- GRE – Subject tests (paper-based)
- PRAXIS – for teaching certification
- Placement testing – Math English, Chemistry, French, German, Japanese & Spanish (all other foreign languages go through those departments)
- Regional placement testing – those taking the test at UWM but not going to UWM
- TOEFL IBT
- Services
 - Exam scoring
 - Evaluation processing
- Stats
 - 16,486 total tests administered; 14,828 were placement tests
- Transfer and Adult Students
 - If a student took placement tests at another UW System school, those scores can be transferred to UWM (UWM does not have an expiration date for the test results...)
 - Students can call 414-229-2210 or e-mail destest@uwm.edu to have those scores transferred
 - If advisors want to request scores, use destest@uwm.edu and include, please e-mail the students name, date of birth and approximate test date if known in the e-mail (more info the better)
 - If GER English and Math are not met and they don't have placement test results they should take them

- Encourage students to take them early...for transfers don't wait until the last semester to bank on testing out of them
- For Adult Students...still need to take the placement test. Refer students to the study materials so they can see what to expect from the test
- Options for testing are on the New Freshman Testing dates – testing where you live, you never have to pay to take the paper tests
 - Chem placement test is just for UWM and isn't offered for regional test dates
- UWM and UW-Oshkosh offer testing year round...for those students that are spring admits
- Computer based testing – there is a company that does the testing...the residual computer testing is a good option for those that live out of state (students have to pay a proctor fee and \$40 fee – managed by an outside company and UW System)
- Retest Policy
 - If they have never taken a placement test before, they have an option to take each placement test one time (no matter if they have prior coursework)
 - Each department has set their retest policies, the Testing Services office just follows them
 - Cannot have started coursework or have to wait 2 years unless they have dropped the course within the add period
 - English department will not give retest approval
 - Math will hear cases about retests – it is the Math department's decision
 - Chemistry placement policy – have to wait 8 weeks before retaking it, cannot have had coursework in the subject area or coursework that transferred within the last 2 years...not many retest for Chemistry
 - No set policy for ESL and Foreign Language placement tests
 - Retest policies are different at every UW school...some don't allow you to retest...some allow you to test as many times as you want
 - If students transferring out, they should check with the school they are transferring to they should check their retest policies
- Placement Tables
 - These are set by the departments for what code they get which equals what class they can take
 - Don't try to interpret the Placement scores
 - Math is based on Basic Math, Algebra & Trig – these scores are not averaged together...if you want to get out of remedial courses, and you need to score well on the basic Math section.
 - Do well on the things you do know, don't try to learn more Math
 - There is a book at the bookstore for \$20 on prepping for the Math placement test

- Math placements are different at each UW school....our cutoff to get into Math 105 are higher than other UW schools
 - This can be challenging for transfer students coming from other UW Schools
- For next fall, Math placement scores will be changing – info should be coming out to us in the next week or two....adjusting them for more students to place out of Math 105 & 103 (wouldn't affect remedial placements)
 - Testing has to adjust milestones and will affect those that have already tested so far
- Testing numbers are about the same as last year (even though admissions numbers are down)
- Can contact Sarah directly if you have issues with placement scores at orientation

Exploring Majors Fair – Joel Spiess, Dorrie Unertl & Shannon Byrne-Irwin

- Hopeful Outcomes
 - Introduce students to UWM majors, minors, and certificate programs...includes undecided and declared students
 - Educate students on how to connect with advisors as well as how and when to declare a major
 - Impact student retention
 - Reinforce PRIDE message
- Marketing Campaign
 - Responsive website, Facebook page, Twitter Account, e-mail announcement, save the date in the weekly e-mail
 - Thank you to Beth, Phyllis King & Johannes Britz for funding to be able to do the marketing they did
- Student Attendance
 - 342 students
- Surveyed students at the event; 73% of student attendees completed the exit survey
 - 96% indicated the EMF was helpful in confirming or exploring their academic options
 - 90% intended to follow up with a school/college rep regarding academic options
 - 84% rated their experience at EMF as either excellent or good
- Positive Feedback
 - The one-stop-shop nature of all schools and colleges present at the same event
 - Ease of referrals and making connections to other schools and colleges
 - Low-risk and unthreatening atmosphere
 - Good flow of student traffic
- Future Considerations
 - Increase interactive nature of event (could have Pounce, cheer squad)

- Emphasize the importance of every school/college having a rep at the table for the duration of the event
 - Encourage heightened enthusiasm among staff
 - Network more with instructors of first year courses to encourage their students to attend (see if they would offer extra credit)
 - Encourage more on-the-spot scheduling of advising appointments
 - Incorporate space for advisors and students to have longer discussions or have cross-school advising for students considering multiple programs
 - Include other relevant/appropriate departments – include Undergrad Research
 - Submitted executive summary...waiting for approval, but have a date for next year
- Wednesday, Feb. 12, 2014

Lubar Master's Program – MS Management – Matt Jensen

- New program – Fall 2013 – only open to Non-Business Students – promote to our students – MS Management
- One year, full-time, day program, for those that are interested in getting some Business experience...for those that really don't have professional experience
- 11 courses total, there is a practicum that they will try and integrate through the entire curriculum
- Have companies that will be working with this program for the practicum piece
- Scholarships are available, for this program specifically
- Students from 3.25 GPA are exempt from GRE and GMAT, for this program will allow GRE
 - Graduate School computes the GPA, so this will count all repeats of a course
- Financial Aid available in the form of loans - \$18-19,000 for the program
- There will be workshops to make sure they are up to speed on the coursework
- This program will be cohort based – 25 students
- This program as just approved about 6 weeks ago
- Information sessions, table in the union to market the program
- Open to any student, not just UWM
- Application Deadline: right now not holding a deadline for this first year, this is a fall only starting program
- Scholarship deadline is May 15th, can be extended for this particular program...scholarship questions can go to Andrea Wrench.
- They have practice GMAT tests once a month (for those below the 3.25) that still have to take GRE or GMAT (GRE is a little cheaper)
- Contact Matt Jensen if you have specific questions
- Really looking for those students that are recently graduated but with no professional experience

Campus Community Reports

- Advisor Manual Workgroup
 - Tues April 23rd is the next meeting
 - Have made excellent progress, working on the layout after going through the updates – at the next meeting they will organize everything
 - Discussed having an ACN position to be responsible for keeping this up to date in the future once we have the document so we can continue to keep it current
- Student Success Center
 - NSO Bootcamp for advisors, Tuesday May 7th at 2PM – on myDev
 - Orientation Website is live now
- Financial Aid
 - Many students won't be eligible for summer aid because they used it up from fall/spring
 - Encourage them to talk with Financial Aid – be sure to do this if you are doing an academic plan
- CIE
 - Busy with getting things going for summer programs
 - Any proposals for winterim should contact the director ASAP since deadline just passed
- LGBT Resource Center
 - Lavender graduation – May 15th
 - New Interim Assistant Director – Cameron Breither (breither@uwm.edu) has been appointed to serve as the Interim Assistant Director for the UWM LGBT Resource Center. Cameron brings a wealth of LGBT+ knowledge and experience as having worked at the University of Michigan Spectrum Center for the past two years overseeing their support and mentorship programming and developing their volunteer program. As you see Cameron on campus please give him a Panther Pride welcome and invite him to meet with you to discuss any and all LGBT Resource Center initiatives.
- Registrar's Office
 - Up to date on transfer credit processing except for a couple that just recently done in the last couple days
 - Jamie Kiefer and Romel Cobb new student status examiners working with transfer credits
 - New online tool, transfer equivalency database – will be sending out an e-mail to us, like TIS but will go beyond what TIS does – it is called TED
 - New position – Academic advisement and outreach coordinator, was Rachael Daniel's position, she is changing roles in the office; internal only posting – open to LTE staff

- Transfer work – if they are reviewing a transfer equivalency or need to fix something...they will list it as IP so that they can still post the rest of the work to not hold up the process
- Quickest way to have issues handled, use contact Reg form
- SAC
 - Having SAC excellence awards – May 10th – feel free to come and support those being recognized
- PASS –
 - Looking to hire new tutors, if we know of good students we should encourage them to apply
 - Offer summer tutoring, Mary hopes to have a schedule by next meeting
- DAR
 - 3 vacancies in the process of filling, recruiter positions
 - April is a busy month for their office with different visit/overnight programs – thank you to everyone that has helped with these programs

Announcements

- Inclusive Excellence Center and Student Success Center – hiring about 30 student workers (some mentors working with a scholarship program)
- Professional Development opportunity for a couple of staff – training in inter-group relations, diversity dialogue training opportunity – be on the lookout for that info
- Celeste Clark – American Indian Student Association – Dancers on the Concourse – demonstration of dances you would see at a pow wow – 2/2:30PM
- Nicole McCoy from athletics – appreciate our work filling out the certification forms, if you haven't done them send them their way