

ACN Meeting Minutes September 18, 2012

Members present: J. Aigner, T. Bandura, K. Barnes, S. Bednar, L. Blaska, S. Byrne Irwin, A. Cardos Whaley, A. Carreno, Y. Castellano, C. Clark, A. Corner, T. Current, C. Daly, R. Daniel, T. Danner, A. Datey, J. DeRoche, T. Deutsch, K. Duce, J. Dvorak, K. Eilers, M. Fero, L. Fitzenberger, S. Forbes, S. Gosz, J. Hack, N. Heinen, T. Hill, B. Hinshaw, D. Holloway, J. Hutchings, S. Kaempfer, C. Kaye, J. Klumpp, M. Knasinski, A. Kohl, A. Kowaliczko, S. Lake, L. Lampkins, L. Lessac, N. Malacrida, H. Matera, S. McCarthy, J. Murray, A. Northrup, D. Northrup, S. Perkins, C. Petrites, K. Powers, E. Rolland, K. Roosevelt, A. Sadowsky, B. Simon, J. Spiess, L. Stark, J. Stein, D. Stewart, D. Unertl, D. Wallace, G. Wallander, R. Washington, E. Watkins, K. Wrench, D. Willis, L. Nicely 65 total

- We will be sending out an ACN survey to everyone to get ideas of what topics/ideas you would like covered at ACN meetings
- Phyllis King will be coming to our October meeting to have an open forum to discuss academic advising on campus. Please send topics/concerns to Laura that you would like to have covered

Study Abroad 101 – CIE, Mark Eckman, Yomarie, Ramona Washington, Sharon Gosz, and Natalie Malacrida

- Overview of CIE
 - Academic Programs
 - Global Studies, International Studies, certificate programs
 - International Student Scholar Services
 - International degree seeking student advising, visas for students and faculty
 - Institute of World Affairs
 - K-16 outreach
 - Overseas Programs and Partnerships
 - Study Abroad
- Study Abroad
 - Benefits: earn credits towards major/degree, enhance your resume (only about 2% of students study abroad), develop cross cultural competency, gain a broader global outlook, become more independent, increase language proficiency
- Where Can Students Go?
 - Over 30 countries, summer, winterim, semester and yearlong programs
 - Students can do an internship abroad
- Types of Programs
 - Exchange program (students pay UWM tradition – essentially swapping places with another student in a partner university)
 - Study Abroad – fee includes academic costs, housing, insurance...etc
 - Short term vs. long term
 - UWM vs Non-UWM (if we don't have a program that meets their needs then we can help them work to get that set up – Ramona Washington works with those programs)
- Challenges to study abroad: the 3 C's
 - Curriculum (being able to integrate with their major/credits towards graduation – look to advisors to support)

- Cost: our programs are much more affordable in comparison to others but sometimes that is still too much for our students – there are scholarships available
- Culture – changing the conversation about studying abroad from if to when (When you study abroad...save electives here to use for that...incorporate that into our dialogue with students)
- Academics
 - Credits earned can count towards UWM degree requirements
 - Course approval and equivalency process
 - Students maintain UWM registration while studying abroad
 - CIE enrolls them in a Study Abroad placeholder (to keep their registration current and for financial aid purposes)
- Finances for Study Abroad (Gayla Jenkins in Fin Aid)
 - You can use financial aid (almost all forms – VA benefits, Athletics..etc.) and scholarships may be applied to either study abroad or exchange programs
 - Study Abroad Grant (very probable to receive some amount of money)
 - Scholarships: (they have Financial Aid advising sessions for study abroad)Wisconsin Grant for Study Abroad
- Application process
 - Study abroad is encouraged for sophomores and above
 - Deadlines: Oct 1 – Spring programs, Oct 15 – Winterim, March 1 – Fall & academic year programs, March 15 – summer programs (some programs have early deadlines)
 - Early applications are encouraged (but cannot be done too far in advance)
- How CIE can help
 - Support students, faculty and advisors
 - Important to be sure students understand the credit process
 - Course Equivalency Approval Form
 - Form signed by department chair or faculty advisor if they want it to come in as a certain course or upper level course in a department
 - Give students the form at initial advising session and at subsequent advising sessions (encourage them to do them before they go if they can)
 - CIE is open to making things more streamlined for programs where multiple students taking the same course or from previous groups doing a particular program for the course equivalencies
 - Transcript and grade processing
 - Usually a delay in receiving the transcripts from the host institutions; usually say 6 weeks to have processed
 - Everyone in the office has different roles but all help
- How Advisors Can Support Students
 - Begin conversation early
 - Talk with students about tangible benefits of study abroad
 - Assist with application process
 - Academic Advisor Conference Sheet
 - Assist with credit equivalency questions
 - Visit the CIE website
- Additional services from CIE

- Program advising and orientation (application, pre-departure, while abroad and returned home)
- Passport and visa guidance
- Scholarship assistance
- Post-program transcript processing
- Basic financial advising
- Encouragement and support
- May offer a more in depth training session – will put it on myDev

Majors Fair – Enhancing Advising Committee – Shannon Byrne Irwin, Alejandra Carreño, Lauren Lessac, Joel Spiess & Dorrie Unertl

- February 11, 2013 11-4PM Union Ballroom
- “Exploring Majors Fair”
- Framework
 - Enhancing Advising webinar
 - Meeting the needs of undecided students
 - Complement UWM Open House
 - Still encourage our students to attend Open House
 - Focus on current students
 - Timely response to major inquiries
 - Some students may have to go to 2-3 different offices to get basic information about some programs
 - One-stop!
- Advisor’s Role
 - Think Preview Day
 - No transcripts – not meant to be an advising appointment
 - Provide printed materials
 - 5-minute conversations with students
 - Overview of major(s) and career(s)
 - Refer to an appointment if they want more in-depth evaluation of where they are at for a particular program
 - Want to organize the room based on career clusters (similar groupings together)
- The Student Experience
 - Registration table
 - Handout for successful participation
 - Career Development Center
 - Peer mentors and graduate student counselors
 - Student volunteers
 - Peer mentors from Student Success Center
 - Electronic exit survey – may have laptops available outside of the event for students to complete after
- Student Outcomes
 - Encourages early major exploration
 - Provides speedy access to overview of programs
 - Eases appointment referral and scheduling
 - Could have a laptop for your school/college to actually schedule appointments

- Supports PRIDE student success message
- Reinforces LEAP learning outcomes
- Strengthens relationship between academic advising and career development
- Still to come:
 - Marketing updates
 - Volunteer opportunities
 - Template “advisor to advisee” e-mails
 - Hints for successful school/college participation
 - Finalized room layout and table assignments

International Studies Curriculum Updates – AJ Corner and Aparna Datey

- Rationale for changes
 - Last program change was 2006, faculty changes, classes no longer being offered, new internationally-focused classes now available
 - IS minor is unsuccessful in attracting students
 - Opportunity to reinvigorate IS major – new faculty coordinator, adapt to international context/trends, class availability, and demand for Area Studies replacement
 - Create more consistency between the IS major and minor
- Updates to IS Major
 - 3 options now instead of 2:
 - International Politics & World Affairs
 - International Economics and development
 - World Languages and Cultures
 - Pol Sci 423 in option A, now Pol Sci 359 in Option A (due to class offering)
 - Pol Sci 337 in option B, now Pol Sci 330 in Option B
 - Select 1 from 5 intro History classes, now selection 1 from 6 Anthro/History classes
 - Select 1 from 4 Techniques classes, select one from 10 Analytical techniques
 - Separate elective list, now is a shared elective list
- Update to IS Minor – make it more accessible across schools/college
 - Was total of 35 credits – now it is 18 credits
 - 14 credits of language – now no foreign language requirement
 - No thematic options – now 6 credits selected from Option A, B, or C
 - Shared electives list
- Impact
 - New students from Fall 2012 are subject to new IS requirements
 - Students already declared can decide if they want to move forward to new requirements or stay on old
 - New advising documents:
 - IS brochure
 - IS major curriculum
 - IS Minor curriculum
 - Scorecards
 - CIE website has both sets of requirements listed
- Please mention the new IS minor/major to your students
- Global Studies vs International Studies

- International studies – more liberal arts type degree (Pol Sci, History, Econ...); it is an L&S major
- Global studies –(more interdisciplinary) study abroad and internship are required for this major and has more foreign language required; Global Studies is a full degree program
- Welcome reception on Thursday – mingling reception, refreshments
- Idea for a career boot camp focused on international issues – November; on a Saturday – will be limited spots, can get info on resumes for those interested in looking internationally

WACADA 2013 – Kristin Roosevelt

- Hosting it at UWM next fall
- Where we are at in the planning:
 - Christine Wolf and Kristin Roosevelt will co-chair the conference and will be working with the UW-system Advising Task Force to do the pre-conference
 - Programs Committee – Kristin George and Tina Current
 - Speakers and Exhibitors – Jenny Hack and Aggie Northrup
 - Conference Logistics – Andrea Wrench and Alejandra Carreno
 - Andrea Azarian and Brian Hinshaw – Publications/Publicity
 - Toby Deutsch and Rachael Daniel – Technology
 - Entertainment Committee - Vacant
 - Will send out an e-mail for interest in participating on the committee or anyone interested should e-mail Kristin at kroosev@uwm.edu or Christine Wolf at cawolf@uwm.edu
- September 26th and 27th
- Theme: Brewing Up Success: Advising from Orientation to Graduation

Campus Community Reports

- Enhancing Advising –
 - Tina Current is the new co-chair for Megan Schmid
 - Webinars for Fall semester will be posted on MyDev in the next couple of days
 - October: Advising students on retention and persistence
 - November: ups and downs of college transfer
 - December: reaching and retaining students on academic probation
 - Advising brochure – have been working on revamping – working group met yesterday to do some editing on it, e-mail Aggie if you have any updates
 - New Student Advising Month: October; group will be doing marketing push (have secured some funds from Phyllis King) to get a banner in the union about meeting with your advisor, also working with residence life
 - Looking for volunteers to sit at table in Bolton breezeway to help students make sure they know who their advisor is; one day in Sandburg and one day in Riverview/Cambridge – sign-up sheets in the back or e-mail Tina Current for info
- Graduation/Retention Workgroup-
 - This committee will be reforming due to reorganization of Enrollment Services
- Student Success Center-
 - New Assistant Director for TR and Adult Student Success: Kay Ehlers
 - Programming calendars for SSS
- Orientation Leadership Team
 - Jessica Stein sent out a feedback form – OLT meets next week

- Will be moving to overnight orientations for 2013 – will allow advisors to get more significant time with students then; there will be time for additional feedback
- MAP Works launches on Saturday (contact Keri if you are having issues with access/need training) – don't log in until Thursday afternoon
- Contact Keri if you have faculty you would recommend to do an LLC. Virtual House Party flyers being handed out (shows what can happen at a house party)
- Spring orientation is January 3rd – just one orientation for New Students
- LGBT Resource Center
 - Warren has been promoted to the Interim Director for the Inclusive Excellence Center; Interim Assistant Director – Bryce Smith (may be doing a train the trainer curriculum for Safe Space Training)
 - Fall welcome reception (10th anniversary) on Wed. from 5:30-7:30 in the Fireside Lounge
- Women's Resource Center -
 - Sue McCarthy – Assistant Director of Women's Resource center; hiring student staff right now – applications and descriptions in the back of the room, sent out to ACN, also have upcoming events
- Registrar's Office –
 - Rachael handed out a list of who does what in each area and an org chart since they just recently restructured
- PASS
 - Have online tutoring, are training almost 40 new tutors and SI leaders
 - PASS won outstanding learning center award for their website! ☺
 - They will have training about use blackboard/evening advising – more details coming.
 - WWHEL – reception for new staff and faculty this afternoon at 2:30PM, provost will be there to welcome new staff

Announcements:

- Laura Blaska – new staff for Honors College – part-time advising
- Tom Danner – Center for Latin American and Caribbean Studies – moved to Northwest Quad; new advisor in Latin American major and certificate program: Alida Cardós Whaley. October 1st in Spaight's plaza and Wisconsin Lounge – bring a group from Veracruz Mexico that plays string music
- Career Development Center – Lynda Nicely – grad student in counseling psych, internship coordinator. Looking to revamp information for internships – will be reaching out to us as she looks for ways to better serve our students
 - October 4 – All Majors Career Day
- Cathy Kaye – ESL – university writing courses for non-native speakers of English. Classes help undergraduates complete the English competency requirement and strengthen their college writing and reading skills in English. Have twice as many sections as last year (with more international students on campus). Any way that you can reach out to new international students to get them registered for classes before they get here is helpful...Cathy can give you best guess of what course to register them for and they can do the ESP-Pic when they get here and adjust as necessary. Can post flyers in your office to help non-native students see those options available.
- Adult and TR student Open house – tomorrow evening – from 3-5PM in West Union Ballroom