

Members Present:

J. Altmann, K. Barnes, S. Byrne Irwin, T. Current, R. Daniel, M. Fero, A. Foundos, L. Fuller, K. George, S. Gosz, S. Gruzis, B. Hinshaw, S. Kaempfer, C. Kaye, M. Knasinski, K. Konki, A. Kowaliczko, K. Manikowski, I. McLaughlin, L. Molina, A. Northrup, C. Patterson, K. Press, J. Rahmer, K. Roosevelt, W. Scherer, M. Schmid, B. Simon, H. Spearman, J. Wishman, C. Wolf, A. Wrench, S. Zlotocha

Beth Warner – Waitlist Function in PAWS, Designate Access and Ethnicity Resurvey

The new waitlist function will go live for the summer 2010 and fall 2010 semesters. This automated waitlist will replace the Closed Section Interest Form. The PeopleSoft functionality improved with the latest PAWS version upgrade which allows students to be promoted from the waitlist directly into the class. Some of the reason this change occurred included the black hole of CSIF, manual intervention required on the part of the department and students not knowing if a department used the form or not. Unfortunately a multipart course is a little bit different as preference cannot be made for lab/discussion classes. A student is notified of their position number and will have the waitlisted class listed on their class schedule indicated as waiting. Once a week on a Tuesday night PAWS will process through openings in classes and place students from the waitlist into the new available spots in the class. Waitlist Wednesday will be the day that students can check their schedule to see their newest status in the class. An email will be sent to a student when they are enrolled and a separate email will be sent out for students still on the waitlist with a status update each week. The add form will override the waitlist if a student needs to be added to the class. Other students will only be promoted in the order they added themselves to the waitlist. A department can set a waitlist at zero if they do not want to begin a waitlist for a certain class. Waitlists will only be open until the last day before classes begin, at that point the waitlist will be turned off so that instructors can have control for class enrollment management. There is a detailed website at www.waitlist.uwm.edu that has been created for students, staff and faculty to check out which contains FAQs as well as a tutorial of screen shots. The Information Desk student workers are very excited about this change and think this will be a great addition to registration. In order to be added to a waitlist a student would need to have met all class prerequisites or the student will not be added to the list. A student can enroll in up to 18 credits of waitlisted classes but would be prevented from registering if enrolled in another class that meets at the same time. Waitlist rosters can be printed in much the same fashion as class rosters are from a drop down menu. Waitlisted students can also be emailed separately from this list. Some departments are choosing to hold off waitlist for lower level Math and English courses for summer enrollment of new incoming freshman students.

Designate Access is another new addition to PAWS. This change is following a national trend at other universities. A student can give up to three individuals the ability to view grades, view financials (Financial Aid as well as making a payment for tuition) and/or view the To Do List. Students will solely be responsible for providing access to others from their PAWS account and will allow for more parent/student conversations about information sharing. The student can allow for separate access and any combination of information to whomever the student chooses. There will most likely be a push at NFO of this access option on PAWS and will hopefully replace the possibility of parents doing damage to a students account. We know that parents are already demanding passwords and Student ID #'s so hopefully this designated access will eliminate additional problems.

The U.S. Department of Education recently established new guidelines on ethnicity collection that allow students to report multiple ethnicities. The guidelines also included a required two-part question format to which students now respond when applying to UWM and other UW System institutions. Within this same guidance, the DOE officially encouraged institutions to allow current students and staff to re-identify their race and ethnicity. As such, UWM will be resurveying all continuing students as they enroll in Summer and/or Fall 2010 courses.

All of these changes to PAWS will be communicated to students on March 29, 2010 in an HTML email blast. All three items were also sent out in a Parent e-newsletter sent yesterday.

Tom Bachhuber – ED PSYCH 301 Successful Career Transitions

This ED PSYCH 301 course is a 2 credit pass/fail class set for junior and senior students. This fall there will be 6 sections of this Successful Career Transitions course. There will be two sections each of ED PSYCH 301 offered on Monday 10-11:50, Monday 2-3:50 and Tuesday 2:00-3:50. This class is designed to help juniors and seniors do the work they will have to do anyway. The class provides a safe environment to do work, have access to instructor support and is capped at 15 students each. Some of the targeted learning outcomes include understanding strengths related to employers, awareness of CDC resources, naming skills that match employers needs, realizing the power of networking, the ability to develop a resume and cover letter and the ability to help others with career planning. Some of the best parts of the class include knowledgeable professors, guest speakers and real life stories, and understanding goal setting, resume writing and the hidden market. Tom also brought with extra Career Planning and Job Seeking Resource brochures to the meeting. Tom pointed out that the CDC brochure addresses resources available to a student depending on their preferred learning style as well as a Four-Year Planning Guide. If additional copies are needed, please contact Tom Bachhuber directly.

Sandy Brusin – English Placement Test and Composition Courses

Thanked ACN for helping to place students in first year composition courses. Sandy is presenting at ACN to clear up any confusion on placement test scores and appropriate placement. In 2006 The English Department change the basic writing course by dropping English 090 but kept the name English 095. Students who previously would have tested into English 090 now test into English 095. Students who previously would have tested into English 095 now test into English 101. In short, there is only one basic writing course (English 095). EPT scores on student transcripts recorded before 2006 need to be looked at carefully. The pre-2006 transcripts show that students who score a 0 are placed into English 090, and students who score a 1 are placed into English 095, but, with the change in 2006, this is no longer the case. The most affected population of students are those that stop out and our non-traditional students population. The First-Year Composition Program flags students whose transcripts show them to be enrolled in the wrong course and sends the student memos explaining which course they should be in.

Also, for the start of the Fall 2010 semester, the EPT raw score was changed for a 0 by 10 points. The current English Place Test (EPT) scores are:

- 150-304, Placement Code 0 = English 095
- 305-384, Placement Code 1 = English 101
- 385-464, Placement Code 2 = English 101
- 465-524, Placement Code 3 = English 102
- 525-850, Placement Code 4 = FYC GER Satisfied

Kristin Roosevelt – Official Call for Open ACN Positions

The official callout for positions within ACN include 2 co-chair positions as well as 2 ACN Recognition Award Committee positions. The co-chair commitment is 2 years while the recognition committee is a 3 year commitment. Please email either Kristin Roosevelt or Sharon Gosz if you are nominating someone or would like to nominate yourself. The nomination deadline will be before the next ACN meeting on April 20th. A personal statement will be included for each candidate in the electronic balloting system. Ballots will be sent out right after the April meeting and an announcement will be made at the May ACN meeting.

Campus Community Reports

- Enhancing Advising Subcommittee
There are still 20 spots remaining for the ACN Workshop Series on Wednesday, March 24th from 2:00-4:00 in Lubar N126. Feel free to still sign up through myDev. The ACN Advising brochure reorder will be going out shortly. If you plan to make any changes, please send those changes to Seth Zlotocha as soon as possible. Seth will be sending a reorder email out later this week.
- Graduate/Retention Workgroup
No report

- Financial Aid
 - The 2010-2011 FA priority deadline has passed but people continue to encourage your students to still apply. If students still have aid remaining after spring semester, students can use this aid to be applied to summer. Students need to be enrolled in at least 6 credits (half-time) in order to receive loans for the summer.
- Center for International Education
 - No report
- LGBT Resource Center
 - Save the date for the Lavender Graduation ceremony to be held on May 12, 2010 from 7-9 p.m. in Green Hall. Students and staff can be nominated for recognition at the graduation ceremony. In order to attend, please RSVP by May 3rd to be involved in the Lavender Graduation ceremony.
- Women's Recourse Center
 - No report
- Orientation Leadership Team
 - The NFO Advisor meeting was held on March 9, 2010. NFO dates went out to all the advisors. If you have any feedback about the day please share that information with Jenny Hack, Sharon Kaempfer or Katie Konki/Megan Schmid. They are looking for feedback on the NFO website so please check that out.
- Enrollment Services
 - No report
- First Year Center
 - No report
- Student Accessibility Center
 - SAC Excellence Awards (formerly the Above and Beyond Awards) are being accepted through April 2nd at 4:30 p.m. Applications are available in the SAC office.
- Panther Academic Support Services
 - Katie Press was introduced as the newest staff person in PASS. Katie will be working with Humanities and Social Science courses mainly in Residence Life along with evening tutoring and Panther Math Prep this summer.
- General Announcements
 - Cathy Kaye reminded ACN that if we are working with an ESL student and they are struggling in a course to suggest an ESL Writing Course. A student would take an ESL-PIC test to determine their correct placement. Classes are available for both undergrad and graduate students.