

Members Present:

J. Altmann, K. Barnes, J. Broskowski, S. Byrne Irwin, C. Clark, R. Cocos, K. Coffaro, S. Conway, T. Current, J. DeRoche, M. Fero, L. Fitzenberger, S. Forbes, A. Foundos, L. Fuller, K. George, S. Gosz, D. Gygi, J. Hawkins, B. Hinshaw, S. Kaempfer, D. Kavalasuskas, M. Knasinski, G. Kopke, A. Kowaliczko, K. Manikowski, S. Martin, I. Mclaughlin, M. Meyers, S. Mitchell, L. Molina, P. Muas-Xiong, A. Northrup, C. Patterson, S. Perkins, H. Pfersch, V. Provost, J. Rahmer, C. Rasavong, K. Roosevelt, W. Scherer, L. Sieckert, B. Simon, J. Singer, Y. Tejada, G. Wallander, R. Williams, J. Wishman, A. Wrench, S. Zlotocha

*Brian Hinshaw and Dr. Ruth Williams— ACN 2009 Advisor Recognition Award*

Brian Hinshaw hoped for multiple nominations and was very happy to receive 6 solid candidates for the ACN 2009 Advisor Recognition Award. Brian indicated the decision was a tough one and appreciated all the letters of support that were written for each of the 6 candidates. Brian thanked the committee for all their work. Dr. Ruth Williams indicated that this day is one of her favorite days when she gets to recognize an advisor for their commitment. The ACN 2009 Advisor Recognition Award recipient was awarded to Dinah Gygi in the Peck School of the Arts. Both Harriett Pfersch and Dinah Gygi shared a few words of thanks for this recognition.

*Margaret Mika – Writing Center*

Margaret Mika indicated this was her first visit to ACN and thanked us for allowing her some time to talk about the Writing Center. Margaret Mika is the Director of the UWM Writing Center. A student who is visiting the Writing Center can bring in any kind of writing. The work is one-on-one, confidential and the student workers are not graders but informed readers who provide feedback. The educational goal is that a student has learned something from the experience. The student employees don't do anything directly for the student. The Writing Center staff works with the writer to make the changes together. Online tutoring is available (similar to instant messaging) or a student could click to make an appointment for 30 minutes or an hour in either Curtin 382 or the East Wing of the library. This can be a slow going process and need student employees who have been trained to do this work with students. Students have demanded more hours and the Writing Center is currently meeting the demand. There are currently 22 tutors that are at least junior standing. The Writing Center especially looks for non English majors and the student employee has to come with a recommendation from faculty, take part in an interview, take a test and have a high GPA. ENG 442 is a required class for credit or pay in this front loaded class. The Writing Center also works closely with the First Year Composition program teachers and with the portfolio process. The Writing Center is currently looking for fall tutors and is best when teachers or advisors recommend a student for this job. These students are not professional editors however, these tutors are spectacular and graduates of the tutor staff program are excelling in graduate school and employment in the field of writing assistance.

*Yomarie Tejada, Sharon Gosz and Sue Conway – Study Abroad Basics for Advisors*

The Center for International Education has a comprehensive international office that includes academic programs (Global Studies B.A. and Minor, International Studies Major/Minor, International Certificate Programs), International Student & Scholar Services (international degree-seeking student advising; visas for all international students and faculty), Institute of World Affairs (K-16 outreach to schools, TV programs, Great Decisions, Kennan Form), and Overseas Programs and Partnerships (Study Abroad, inter-institutional partnerships, helping incoming exchange students). Some of the benefits of studying abroad include gaining new perspectives, building your resume, earning credits towards your degree and experiencing a different culture. Any student can study in almost any country in the world. UWM sponsors summer, UWinteriM, semester and year long programs in over 30 countries. Students can also complete an internship abroad as well. Types of programs include exchange, study abroad, short term, long term, UWM and non-UWM. The Study Abroad Office works with all schools and college to develop exciting opportunities for students. To check out all of the experiences listed, check

out their website. The application process is encouraged for sophomores and above though freshman will be considered in some cases. General deadlines include October 1 for spring programs, October 12 for UWinterim, March 1 for fall and academic year programs and March 15 for summer programs. Early applications are encouraged but not too far in advance. You can use financial aid for study abroad as almost all forms of financial aid and scholarships may be applied to either study abroad or exchange programs. Scholarships include UWM and State scholarships that students receive while on campus, Wisconsin Grant for Study Abroad, Benjamin A. Gilman International Scholarship, Honors College, Center for Latin American & Caribbean Studies, Boren Awards for International Study, program provider sponsored scholarships and StudyAbroadFunding.org. Credits earned on study abroad programs can count towards UWM degree requirements. Students should work with their program area to fill out a Course Equivalency Approval Form. While studying abroad, students maintain UWM registration and are still considered an official UWM student through a placeholder status. Additional services that students can expect from the Study Abroad Office include program advising and orientation, passport and visas guidance, scholarship assistance, post-program transcript processing, basic financial advising and encouragement. Advisors at UWM can encourage students to study abroad, assist with the application process by encouraging students to apply early and by completing the Academic Advisor Conference sheet. The CIE Study Abroad Office is located in Pearse Hall 166 at (414) 229-5182 or by visiting their website at [www.studyabroad.uwm.edu](http://www.studyabroad.uwm.edu). Staff members in the Study Abroad Office include Assistant Director Tom Danner - [tjdanner@uwm.edu](mailto:tjdanner@uwm.edu), Yomarie Tejada - [ytejada@uwm.edu](mailto:ytejada@uwm.edu), Rachel McGraw - [rmcgraw@uwm.edu](mailto:rmcgraw@uwm.edu), Su Conway - [conways@uwm.edu](mailto:conways@uwm.edu), and Sharon Gosz - [schetney@uwm.edu](mailto:schetney@uwm.edu).

#### *Announcements*

Kristin Roosevelt reported that the outgoing chair positions official call out will be at the March meeting. A personal statement will be required from each candidate and online voting will be the format to determine who is selected for the various positions.

Kristin Roosevelt also polled the ACN attendees to see if issues like Freshman Probationary Holds and Degree Audits should be issues addressed in a future ACN meeting or at a separate meeting in March. Overwhelming response was for a separate meeting to take place. Kristin indicated she would work with the Enhanced Advising Subcommittee to put something together and schedule a date.

#### *Campus Community Reports*

- Enhancing Advising Subcommittee  
Probationary holds were placed on students accounts in January. The subcommittee met recently and developed a survey that will be sent later this week to students placed on hold. The hold will also be placed on first semester students' accounts who started this spring.
- Graduate/Retention Workgroup  
No report
- Financial Aid  
No report
- Center for International Education  
Jen Singer introduced the new International Admissions Coordinator added to their staff, Mr. Alex Fondes. An Interim Advisor, Karen Manikowski is meeting with student in Global Studies while Andrea Joseph is out this spring.
- LGBT Resource Center  
Safe Space training registration is now available through myDev as well as Panther Professional Development for student staff. Save the date for the Lavender Graduation Ceremony to be held on May 12, 2010 at 7:00 p.m.
- Women's Recourse Center  
No report
- Orientation Leadership Team  
The NFO Advisor meeting is being held on March 9, 2010 in Union 240 at 9:00 a.m. Dates should be finalized for NFO by that meeting.

- Enrollment Services  
The Testing Center reports that about 6,000 freshman testing letters went out this year. Placement testing will be conducted the M-TH of Spring Break as well as into the next week. If you can help with placement testing please send an email if you would like to help 8-10 on March 22-March 25.
- First Year Center  
Campus Ambassadors and NFO Leader positions are now available. The FYC will be organizing a mini student org fair this spring as well as a Write Your Resume event on February 23<sup>rd</sup>.
- Student Accessibility Center  
No report
- Panther Academic Support Services  
The new scheduling system is now available online through the PASS website.

*Additional Announcements*

Ian McLaughlin and Michele Fero were introduced as the two new L&S Advisors who have joined their staff recently.

Jennifer Hawkins asked that if anyone had feedback about the Returning/Transfer Day, barriers veterans or non-traditional students have faced returning to school, or anything of the like to share this information with her to take back to an Adult/Non Trad Working group.

Consider nominating someone for the 2010 ACN Advisor Award.