

ACN Meeting Minutes
September 16, 2008

Members Present:

S. Blair, J. Broskowski, T. Buss, S. Byrne, C. Clark, K. Coffaro, T. Danner, S. Gosz, S. Gruzis, J. Harper, J. Hawkins, B. Hinshaw, L. Hoeft, T. Jones, S. Kaempfer, C. Kaye, M. Knasinski, K. Koncki, B. Maas, K. Maertens, H. Matera, S. McCarthy, R. McGraw, M. Millspaw, P. Mullikin, J. Murray, A. Northrup, K. Omachinski, D. Patnode, J. Rahmer, C. Rasavong, K. Raymond, E. Rolland, K. Roosevelt, W. Scherer, L. Siekert, B. Simon, T. Vollmann, J. Wishman, A. Wrench

Tom Vollmann, Steve Lautz Athletics

The Athletics advisors work with recruitment, academic eligibility requirements, financial aid, etc. Incoming freshmen have their eligibility determined by NCAA. There are now 300 athletes on campus in 15 sports. Entering their 2nd year, they need a minimum GPA of 1.8, need to pass 24 credits in the academic year (18 in the regular academic year, fall, Winterim, spring). They need 6 credits in the previous semester to be eligible in the current term. They also need to be making progress toward the degree; there are percentage (benchmark goals for each year. The department activity encourages student athletes to visit with their academic advisor every year to make sure they're making progress - student athletes need to complete program of study verification forms, intended degree forms and degree completion forms with the advisor's help.

Small group discussion

Ideas/suggestions for potential agenda items or guest speakers

Professional development topics or activities; should current meeting time be changed?

Responses will be collected and tallied.

Campus Community Reports

Financial Aid-Jamie Harper

Remind students that all awards are determined at a full-time level, or aid will not be disbursed without more information. Graduate students who receive an assistantship need to know that this is included in financial aid and needs to be disclosed. All students should see a financial aid advisor when classes are dropped.

Center for International Education

International Education week is Nov. 17-21; the center will host events on campus (including the International bazaar). Students from Central or South America with F-1 visas are eligible for a scholarship - deadline was Friday September 26. Study Abroad Fair in the union on September 17.

October 1 is the deadline for spring study abroad programs, October 15 for Winterim programs. \$1000 grants are available for students on research-intensive Winterim programs (Bahamas, Costa Rica, Germany, India, Panama spring break.) Other grants are available too.

LGBT Resource Center

National Coming Out Week is October 8-15. Warren Scherer will work on the Access to Success grant for Safe Spaces on Campus.

Women's Resource Center

Exploring Sexuality and Relationships series is being offered. The Eating Disorders Support Group is available to students. The RAIN Day against sexual violence is at the end of the month. E-Chug is an Online self-assessment tool for students to get a perception of their drinking.

Enrollment Services

29,000 students enrolled for Fall (24,000 undergraduates.) There are 4000 incoming students (down from the record of 4500 last year.) 16% are students of color, up from 14%. PAWS upgrade is coming in March, the shutdown starting on March 12 and lasting all spring break week. There will be a Media and Bake Sale on Thursday November 20.

First Year Center

Family Weekend is October 10-11, open to all students but promoted to first year students. Families are encouraged to return to campus then – there will be a fish fry, a breakfast with the Chancellor, a soccer game and a tailgate party. Recruitment will shortly begin for the position of Assistant Director.

Two members of CAN are being recruited for the Orientation Leadership Team, with one needing to be from Letters and Science.

Student Accessibility Center

Barb Simon introduced the responsibilities of the Center – referrals are encouraged. Supportive weekly counseling is available as well as other support and accommodations.

Additional reports not shared at the meeting due to a fire drill:

Graduation/Retention Workgroup:

A number of advisors and myself (Kristin Roosevelt) have been a part of the Retention and Graduation Working group which is a part of the Provost's Enrollment Management Committee. Our charge is to develop and implement academic program and support actions across all years and all school/colleges that will increase first-year retention by 1% per year and 6-year graduation by 1% per year; decrease the gap in one-year retention and 6-year graduation between targeted students of color and non-targeted students; and decrease the gap in one-year retention and 6-year graduation between students matriculating with college placements in math/English and students matriculating requiring developmental math/English.

After much discussion, the group has decided to move forward with four action strategies:

1. Create a strong orientation for first year students to educate them about student services and opportunities for student engagement (subgroup led by Ericca Rolland)
2. To identify means for sustained interaction between faculty and incoming students as well as to create purposeful engagement between instructors and students on shared endeavors (subgroup led by Janet Lilly)

3. Provide academic support services for students who do not enter AOC but have a similar profile (subgroup led by Tom O'Bryan)
4. Examine the connection between career and academic advising to assist students in choosing an appropriate major/career (subgroup led by Lori Fitzenberger and Andrea Wrench)

The subgroups have met over the summer and have several good ideas. The big working group will be meeting again on a regular basis starting in **October**. At this time we will be looking at the "next steps" and putting these ideas into action. Updates will be given to ACN as they are available.

Enhancing Advising: Marketing Academic Advising

The Academic Advising Brochure has been updated and should be available for Open House 2008.

As subcommittees of the Retention and Graduation Working Group, the Orientation Task Force and Enhancing Advising groups are exploring University 101 options. The University 101 goal is to provide intentional, structured education on transitional information (study skills, AODA information, technology, advising tips, etc.) that would lead students to be more successful in and outside of the classroom, sometimes referred to as an Orientation course. The short term goal was to put together a publication geared towards instructors who teach first year students and offer an easy avenue for scheduling these programs and activities in their classroom for the Fall 2008. This publication is called the University 101 Menu. With adequate assessment, this would be the first step to supporting a campus-wide Orientation course or alternate process. As part of this menu a "What is Academic Advising" presentation was put together. We will be calling on members of ACN to help finalize this presentation as well as be available as a presenter if called upon by an instructor.

Tutoring and Academic Resource Center

Advisors are encouraged to have their students register for a tutor, or find Supplemental Instruction review times, on TARC's website, [http:// www4.uwm.edu/tarc/](http://www4.uwm.edu/tarc/), by clicking on the "Appointments" link. There are still times available, and tutors are still being added to the schedule. In addition, individual tutoring is now being offered through referral from an advisor. While group tutoring sessions have many benefits and are always encouraged, if one-to-one tutoring is decided by the advisor to be in the best interest of the student, referral forms are available from TARC or by calling the main office at 229-3726.