

ACN Meeting Minutes  
October 21, 2008

Members Present:

K. Barnes, S. Blair, J. Broskowski, S. Byrne Irwin, C. Cepeda, R. Cocos, K. Coffaro, T. Current, T. Danner, T. Deutsch, J. Dvorak, L. Fitzenberger, C. Franklin, S. Gosz, D. Gygi, J. Harper, J. Hawkins, B. Hinshaw, L. Hoeft, S. Kaempfer, J. Klumpp, M. Knasinski, K. Koncki, G. Kopke, J. Lockman, L. Marks, H. Matera, S. McCarthy, R. McGraw, M. Meyers, M. Millspaw, S. Mitchell, L. Molina, P. Mullikin, A. Northrup, V. Pryor, J. Rahmer, K. Roosevelt, L. Siekert, B. Simon, H. Spearman, M. Torres, L. Walker, J. Wishman, C. Wolf, A. Wrench, S. Zlotocha

*Kate Coffaro, ACN Awards Committee*

The committee has met and decided that the nominating packet will now include a nominee consent form. The monetary award is being confirmed. The award confers a sense of achievement and recognition from peers. The packet is due to Kate by November 17<sup>th</sup>. The most important part of the packet consists of the letters of recommendation: one from a student, one from the nominator. Details in the letters are strongly preferred.

*Laurie Marks, Center for Volunteerism and Student Leadership*

Find out about the activities of the center at the web address, <http://www.volunteer.uwm.edu>. The center does referrals to local nonprofit organizations such as youth-serving agencies, holds one-day events, provides financial scholarships, and leadership and work study job opportunities. The RAK-a-thon takes place on November 8<sup>th</sup> from 9-1 pm. Other one day events include blood drives, the Hunger cleanup and the Hunger simulation. 200 students go camping in September to build leadership and team spirit. The Hope House Food Pantry is staffed by UWM on Thursdays from noon-2:30 pm; please register in advance if you wish to go along to help. The M3C Fellows scholarship program is available and is for students who complete 260 hours of service and take a leadership course. Recipients must be Pell Grant-eligible or first generation college students. More information: Union G38, 229-3161, [lmarks@uwm.edu](mailto:lmarks@uwm.edu).

*Mike Hostad and Dan Cody, UITS*

A demonstration of the Pantherlink email and calendaring system was provided. Special features include:

Every morning, an automatic program goes into PAWS and updates a schedule for each student on their calendars. Instructors also receive an updated class mailing list – they don't need to go to D2L for that.

There's a possibility that an instant messaging system will be added soon to Pantherlink.

Out-of-office messages have ambiguous start and stop dates now but that'll be improved. Info on this and other issues is at <http://pantherlinkinfo.uwm.edu>.

The Firefox browser works faster than Internet Explorer in some cases with Pantherlink – otherwise, use the html interface for faster loading.

Pantherfile and Pantherlink will be integrated in the future so Pantherfile documents can be emailed more easily.

Pantherlink calendars can be exported to your webpage also, and will be automatically updated.

*Campus Community Reports*

Enhancing Advising Subcommittee

The subcommittee has put together an updated flyer which will be available by Open House, with new advising web addresses included.

Graduation and Retention Workgroup

The Career Development Center will be sending out an electronic survey to advisors soon.

*Announcements*

The Academic Staff Holiday Party will be on Wednesday December 10, from 4-6 pm at Cuvee in the Third Ward. This is on the Route 15 bus line. Prepayment will be requested for catering purposes.

From Financial Aid – the Winterim supplement will be available by October 24 – federal loans are only available if students have unused amounts remaining.

The spring schedule of classes will be available online by November 3. The enrollment period starts on November 24<sup>th</sup>.

The Honors College introduced new advisor Shannon Byrne Irwin.

TARC has one-on-one tutoring available this fall, through advisor referrals. Students who received an early warning letter have also been notified of tutoring services.

Transgender Awareness Week is November 10-20 and flyers are available from the LGBT Resource Center.

OARSS is having a nontraditional student week reception probably on November 11 – advisors will be notified of the exact date.

The Lubar School of Business introduced new advisor Christine Wolf.

November 17-21 is International Education Week – a Quiz Bowl will be held at the Gasthaus one night that week.

For spring student admits, placement testing begins on Wednesday October 22<sup>nd</sup>.

The December ACN meeting will feature information from the NACADA conference in Chicago.

**Next ACN meeting: Tuesday November 18<sup>th</sup>, 8:30 am, Union 191.**