

ACN Meeting Minutes
November 18, 2008

Members Present:

K. Barnes, S. Byrne Irwin, C. Cepeda, R. Cocos, K. Coffaro, T. Current, T. Danner, K. Drout, J. Dvorak, L. Fitzenberger, L. Fuller, S. Gosz, S. Gruzis, J. Harper, J. Hawkins, B. Hinshaw, S. Kaempfer, D. Kavalauskas, C. Kaye, M. Knasinski, K. Koncki, E. Maldonado, S. McCarthy, R. McGraw, M. Meyers, S. Mitchell, P. Muas-Xiong, P. Mullikin, K. Omachinski, J. Rahmer, C. Rasavong, K. Raymond, K. Roosevelt, W. Scherer, B. Thomas, C. Wolf, S. Zlotocha

Tom Bachhuber, Director, Career Development Center 128 Mellencamp, tombach@uwm.edu

- Reviewed CDC and campus interventions in the classroom
 - o Helps students and alumni choose majors and careers
 - o Builds career skills and experiences
 - o Helps with successful career transitions
 - o Gives presentations to classes at the 100 through 400 level
- Promoted the Ed Psych 101 Career course
 - o Choosing a Major and Career – I section per semester in 1999-2004, now a 2 credit course with 12 sections each in fall and spring
 - o 400 students enrolled per year
 - o Students identify values and skills, make major/career choices, learn the career planning process, make use of campus resources
 - o Other career courses also offered, included a blended (online) course and a course in Riverview
- Previewed UWM advising and Career Development research
 - o A grant proposal was submitted and awarded, to enhance career development in multicultural student advising. The two-year program will involve ACN. Web and print tools will be developed and a pilot program will begin in spring.
 - o 24 advisors were already polled for a pilot study last semester.

Jen Singer, Katja Maertens-Wilsing, Heidi Vrankin Matera, Center for International Education

International admissions and establishing transfer credit:

- The current process consists of several time-consuming steps: the student is admitted, the ISSS (International Student and Scholar Services) office creates a grid and enters elective credits into PAWS, the student meets with an advisor and with departments and faculty members, and then the student returns the grid to ISSS.
- In Summer/fall 2007, 25 transfer students were admitted, 12 enrolled (48%)
- In summer/fall 2008, 54 were admitted, 21 enrolled (38%.)
- The system is cumbersome and delays information to the admitted students. But now, starting January 1, the ISSS will process transfer credits in the same way the Department of Enrollment Services does.
- This will provide faster service for students, a clearer sense of where they stand at UWM before they enroll, and equity with domestic students.
- Advisors won't need to explain the process to confused students and faculty. Faculty won't need to spend time processing these forms.
- The ISSS expects to see increased recruitment and retention.
- Melissa Hall of DES has been providing training in the DES model of establishing transfer credits.
- Advisors need to collaborate with ISSS, and help identify who needs to know about the new process. The general e-mail account is iss@uwm.edu.

Campus Community Reports

Enhancing Advising Subcommittee

The subcommittee needs a new co-chair; Kristin Roosevelt is stepping down because of other responsibilities.

Graduation and Retention Workgroup

The workgroup will be planning the Access to Success conference for early next semester.

First Year Center

The Center is currently hiring a few mentors for the Spring semester. If students are interested, they can email a cover letter and resume to Ericca at pollacke@uwm.edu by December 1. On Friday, all advisors will receive an email soliciting student nominations for CAs for 2009-10.

On-campus Interviews will be held for the Assistant Director of the FYC in early **December**. ACN will have an interview slot. Details will be forthcoming.

Center for International Education

This week is International Education Week – activities all week include a Global Mosaic study abroad panel, an international reception in the library, a Quiz Bowl in the Gasthaus, and Cultural Chaos in Greene Hall for faculty, staff and students. November 21 is Korea Day with free lunch in Bolton Hall.

Women's Resource Center

The *Vagina Monologues* will be performed on campus next year. Students are also creating art for an exhibit in the Union Art Gallery called "The Veil."

Enrollment Services

Program planning page info can't be changed in PAWS if the student is marked "complete." Enrollment appointments are now available, based on the number of completed credits. December 15 is the new spring undergraduate application deadline, extended from Dec. 1. A Media and Book Sale will take place in the Union/Bolton walkway on November 20.

Tutoring and Academic Resource Center

One-on-one tutoring is still available with an advisor referral. There will be no in-person tutoring on Wednesday or Friday of Thanksgiving week, but online is available. Review sessions for final exams will be held during finals week, and tutoring will also be offered during UWinteriM.

Announcements

The Academic Staff Holiday Party will be on Wednesday December 10, from 4-6 pm at Cuvee in the Third Ward. Please RSVP by December 3rd for catering purposes.

English as a Second Language (ESL) courses are available for students who need extra help in English 95 or 101, and an ESL placement test is also offered.

Next ACN meeting: Tuesday December 16th, 8:30 am, Union 191.