**Americans with Disabilities Act and**

**Accessibility Advisory Committee (ADAAAC)**

April 13, 2022, 8:30 - 9:30 AM

Kenwood IRC 2035 and Zoom

**Meeting Minutes**

## **Call to Order**

1. Review communication guidelines
2. Self-introduction’s
3. Review and approve meeting agenda

## **Approval of Meeting Minutes**

## **Old Business**

## **New Business**

1. Review the Accessibility Policy for Informational and Instructional Technology and be prepared to share your comments at the May 11 meeting.
2. Continue to develop a list of accessibility action items
3. Review and update the Report on Campus Accessibility Oversight
4. Review and assess accessibility features in UWM Mobile App
5. Promote ARC/CETL Accessibility Training for Instructors

* Email blast to faculty and instructional staff with student testimonials and link to a web page dedicated to accessibility resources for instructors sent in April with plans to send again in May.
* Incentivize participation with number or percentage of faculty/staff who completed the training in individual colleges or schools.
* Explore micro-credential option so faculty and instructional staff can include that information in their email signature.
* Create a micro-credential icon and use the icon in the schedule of classes to identify instructors who completed the training.
* Highlight training in a UWM News article.

1. Continue to support the integration of accessibility features in classroom technology updates

* Including technology accessibility features in classroom budget.
* Attempting to standardize assistive listening device options.
* Exploring Wi-Fi enabled listening devices. Servers are required and legal requirements for physical devices in instructional spaces
* Provide remote support for touch panel interfaces.
* Consider surveying students and/or instructors to help prioritize classroom accessibility remodeling needs.

1. Allocation of resources for accessibility issues

* Encourage adding a dedicated budget line campuswide for each department and/or division to address accessibility
* Centralized fund for campuswide accessibility?

1. Accessibility at locations affiliated with UWM

* What is UWM’s responsibility for accessibility at these sites?
* Innovation Campus
* Panther Arena

1. Metrics

* Maintaining accountability and focus on goals and objectives.
* Encouraging to see progress.
* Actionable items for reporting.

1. Develop categories within list of accessibility action items
2. Teaching
3. Technology
4. Physical Changes
5. Other
6. Scope of Access for each category: Impact on faculty, staff, students, public?

## **Other business**

1. Question from committee member to clarify ADAAAC “advisory” role and operational definition of “representative”.

ADAAAC serves as an advisory committee. ADAAAC has no authority but can advise the Chancellor on matters of campuswide accessibility. Advising occurs can occur if the Chancellor is available to attend an ADAAAC meeting or when the co-chairs are able to meet with the Chancellor. Advising is generally annual and a written report provided. A “representative” for the purposes of ADAAAC is a stakeholder of some importance. Community members represent the public, students, faculty, and staff represent the campus community and it is important too that we have stakeholders from each of our three campuses.

## **Next meeting**

May 11, 8:30 - 9:30 AM

Kenwood IRC 2035 and [Zoom](https://wisconsin-edu.zoom.us/j/94651260267?pwd=TVh2QWg1YjJXYXNrVE5yU0lzYXZFUT09)

## **Adjourn**