# ADAAAC Meeting Minutes

# Wednesday, November 8, 2017

Attendees: Shannon Aylesworth, Natalie Benavides, David Delgado, Noelle Fredrich, Aura Hirschman, Mary Knasinski, Robert Peck, Kim Pietsch, Sarah Ruder, Roger Smith, Beth Traylor, Erin Wiggins, Jeb Willenbring, Karen Wolfert, Susan Wolff

1. October 12 minutes approved.
2. Volunteer note taker: Kim Pietsch
3. Announcements:

* Accessibility page is live – thank you to Sarah Ruder and crew
* 2018 Teaching & Learning Symposium (Jan 11, 2018) proposal deadline extended to Nov 15. At least one email will be coming with the date change and related details.
* Future meeting guests: January meeting -- Chancellor

February meeting -- Provost

1. Inclusive Bathrooms Report: Karen Wolfert

* Inclusive bathroom (IBR) policy includes annual report to ADAAAC. An electronic copy of the report will be sent out with the meeting minutes.
* Policy (2014) was initially for new buildings & remodels, Chancellor more recently wanted it expanded to existing buildings.
* Current policy is have one IBR on the first floor of each building. Buildings over a certain height get one on every other floor
* Currently they are marked on campus maps, will be added to building directories, Karen thinks ADA bathrooms should also be added to building directories.
* Single bathrooms are easy to convert – add lock & sign. Current locks are thumb locks, newer locks are handle locks that say “occupied” or show a green panel. The existing old locks will be replaced with newer ones.
* Chancellor would like more IBRs added at the campus center, which is difficult because there are no existing single stall bathrooms in some of these buildings. Funds have been requested to create new ones.
* Some discussion about ADA and IBR being included in the Accessibility App.
* There was a short discussion regarding whether some bathrooms actually meet ADA. Karen noted that older ADA conversions met older ADA guidelines and when and if possible they are updated. Shannon A. mentioned that going a tad over and above (e.g. auto door buttons inside and outside) would make ADA bathrooms more realistically usable.
* Brian P suggested an independent ADA (and Universal/Inclusive) survey/review/audit of campus BR facilities.

ADA/IBR Action Items:

* Invite Accessibility App Developers to upcoming meeting.
* Discuss a recommendation for independent review of campus ADA, IBR, Universal BR facilities.
* Discuss a recommendation about number and placement of IBRs in campus buildings.

1. Assistive Technology and Accessible Design Graduate Certificate (ATAD) – New Advisory Committee

UWM has a certificate in ATAD at the post-Bachelors level. This is a joint program: Exceptional Ed, Occupational Therapy, & Communication Sciences. UWM and the Advisory Committee are working on getting the program accredited. When accomplished, UWM may be one of the first to be accredited for a program of this kind.

1. Update on Industries for the Blind Grant

The grant has been approved. This year the emphasis was on assistive technology, but money to continue accessibility tutoring was also included.

1. Barrier Study Update postponed to a later date
2. Assistive Tech/Info Tech Committee (AT/IT) update (Shannon A.).

* Adding assistive technology software info to campus knowledge base (Shannon). Will collaborate w/IT on access issues.
* Suggestion of a specialist in accessibility be added in UITS
* Desire for UW system-wide info sharing group (i.e. Zoom issues on Windows 7 & 10, migration to MAGic, 2-year campus integration, D2L to Canvas conversion).

1. Accessibility Policy Update

Aura and Beth had a meeting with the Provost. He liked the policy and it will now go to campus legal and policy committees. This will likely take a few months.

1. Annual Report Draft for 2016-17 – PLEASE READ and get corrections, comments, deletions to Aura and/or Beth by December 13, 2017.
2. General Discussion

Shannon A. expressed a recommendation to see an ADA/Accessibility Specialist in Purchasing. This spurred a discussion of a system wide effort AND a UWM campus coordinator for such services, the best organizational placement for such a position, and various pros/cons and legal ramifications of specific placements within the current and/or future organizational structure, and a variety of other concerns, particularly with new structuring of purchasing efforts on campus.

Action items from discussion:

* Shannon will provide a review of other campuses efforts in this regard, the legal cases she’s compiled resulting from/related to a lack of a central coordinator (December)
* Shannon will compile position descriptions for this position to recommend how our campus might follow suit, and Erin W volunteered to help.

1. **Potential Items for December Agenda or future discussion**

* Update on D2L to Canvas - David D.
* Review how other campuses are finding Accessibility Specialists, relevant legal cases that have impacted some campuses, and available position descriptions from other campuses – information gathering related to a future recommendation for a central accessibility coordinator on campus – Shannon A. and Erin
* Invite Accessibility App staff for update and discussion of Accessibility App
* Discuss recommendation for independent review of campus ADA, IBR, Universal BR facilities? Pursue making a recommendation about number and placement of IBR in campus buildings?