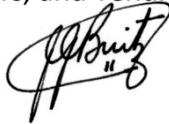


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January 21, 2021

TO: Deans, Department Chairs, and Tenure-Track Faculty

FROM: Johannes Britz, Provost



RE: Tenure Clock Extensions Due to COVID-19

At the request of the University Committee, I am writing to announce the opportunity for probationary faculty to request an extension to one's probationary period (i.e. tenure clock extension) due to factors related to the novel coronavirus pandemic (COVID-19). Tenure-track faculty who have their mandatory tenure review scheduled after January 1, 2021, are eligible to submit a request. Requests must be submitted prior to May 23, 2021.

Written requests for extension due to COVID-19 should follow UWM P&P 5.135 with appropriate documentation and justification:

1. If the request for extension is due to the limitations to conduct one's research, teaching, and service caused by the COVID-19 pandemic and the measures to curtail it, one should submit a written request and documentation to the Dean of their school or college and copy the chair of their executive committee. The request should be accompanied by an explanation (no more than one single-spaced page). The Dean will forward the requests to the Provost's office.
2. If the request for extension is due to illness, disability, or dependent care responsibilities due to COVID-19 pandemic, one should submit one's written request and documentation directly to the Provost.
3. The provost's office will expedite the review, which includes blanket approval by the University Committee, and the presumption will be that COVID-related requests will be approved unless further information is required to process them. The provost's approval will be copied to the department chair, dean, and the office of the Secretary of the University.
4. Probationary faculty are eligible to submit a request for extension regardless of whether this is their first request or if they requested an extension during calendar year 2020. Requests for extensions to one's tenure clock should be submitted prior to May 23, 2021.

Please refer to [UWM P&P 5.135](#) for additional details regarding extension of the probationary period. Please address questions to your department chair, dean, or Associate Vice Chancellor Dev Venugopalan.