Expectations for Learning Communities

Mutual Expectations

- Maintain active communication with each other to form a positive working relationship
  - Become a unified force for students and build a relationship that will benefit student success
- Complete monthly online assessment as requested
- Participate in (Class Visits/Mentor Observations)/Evaluations
- Communicate with Learning Community staff if problems/concerns arise

Mentor Expectations

- Allot 3-5 hours per week to each Learning Community
- Attend assigned LC course(s) as determined in the LC Course Agreement
- Meet with LC course instructors prior to the start of class and throughout the semester to outline/review specific expectations
  - Complete an LC Course Agreement form for each LC course
  - If issues arise, communicate with the instructor. If issues continue, communicate with direct supervisor.
- Become knowledgeable in all LC Sample Syllabus activities to present as requested
- Meet and/or communicate with LC stakeholders on a regular basis to form a positive working relationship
  - Discuss curricular and co-curricular activities, classroom responsibilities, or individual student concerns that will benefit student success and connectedness at UWM
- Take attendance
  - If a student misses two classes in a row, send a referral through MAP-Works to the Student Success Center and follow-up with the student
- Promote MAP-Works surveys and reports with students
- Be present for in-class evaluations (if applicable)
- Complete monthly assessment as requested
- Support activities planned by LC stakeholders including but not limited to the following:
  - Ideas of Curricular Activities
    - Utilize the Learning Community Sample Syllabus
    - Note: It is an expectation of all FYS courses to fully participate
    - Academic coaching sessions (individual or small group)
    - Provide information about campus academic resources (i.e. SSC, PASS, Writing Center, ARC, Library, etc.)
    - Coordinate service learning activities
Ideas of Co-curricular Activities

- Announce upcoming events/programs (campus speakers, volunteer opportunities, films, gallery events, etc.)
- Introduce student organizations, clubs, recreational sports, etc.
- Coordinate study groups and exam review sessions as applicable
- Share SSC programming calendar
- Social Media (i.e. Facebook, Twitter, etc.)

- The below set of expectations are specific to mentors involved with a Living-Learning Community (LLC) only:
  - Attend all scheduled LLC Staff meetings and LLC stakeholder meetings (i.e. faculty/staff member, RA, Residence Life Coordinator/Associate Residence Life Coordinator)
  - Complete monthly blogging assignment

Instructor Expectations

- Provide syllabus to your mentor
- Coordinate books and readings for your mentor as appropriate
- Provide mentor access to D2L or other online interface (if applicable)
- Meet with your mentor to discuss class objectives, students, MAP-Works, programming efforts, etc.
- Connect with students on an individual basis outside of class through office hours, programming, etc.
- Input early warnings/academic updates in MAP-Works as requested
- Complete monthly assessment as requested
- Complete end of the semester mentor evaluation

Questions? Contact Courtney Nikolay, Learning Communities Graduate Assistant, at cnikolay@uwm.edu or 414-229-5495