Bulletin Boards
Quick Reference Series

Rules for Bulletin Boards Belonging to the University:

- Posting on departmental bulletin boards or classroom blackboards requires the prior approval of the department(s).
- Bulletin boards on campus other than those assigned to departments or organizations are “General Notice” boards and may be posted by:
  - Private individuals selling personal property under the Wisconsin Administrative Code, Section UWS 18.11(8)(b)
  - Student organizations
  - University departments
  - Employees
  - Candidates for student offices
- Only masking tape, staples, or thumb tacks may be used for posting.
- Posters may not be larger than 14" X 22".
- Posters must indicate organization sponsorship.
- Only one poster concerning a topic or event may be posted on a bulletin board at any one time.
- No other current poster may be obscured or removed in posting.
- All materials posted in violation of University regulations will be removed.
- All campus bulletin boards are cleared of all posted materials at the end of each fall, spring and summer semester by custodial staff.

University General Posting Bulletin Boards:

- **Bolton:** 53, 56, 64, 68, 84, 91, 150, 183, 262, 251A, 277, 280
- **Chemistry:** 199
- **Cunningham:** 167
- **Curtin:** 133, 227
- **EMS:** E180, 102, 156, 209, W249, E295-S, 2nd floor elevator
- **Enderis:** 103, 107
- **Fine Arts/Music:** Inside 1st floor lounge
- **Garland:** 125
- **Lapham:** 104, 160, 161, 162, 252, 258, 284
- **Lubar:** S280
- **Mellencamp:** 118
- **Mitchell:** 1st floor main campus entrance, 140, 166, 147, 185, 233, 371
- **Physics:** 128, 133
- **Merrill:** 147

**University Housing:** Deliver 7 copies to Sandburg Service Desk, Attention: Outreach Coordinator

**Union:** No general posting boards; submit copies to Union Marketing Office, Union WG50

General campus bulletin boards can be changed to a campus department board without notice. Please pay close attention to what is posted on the bulletin boards listed above. If a campus department name or campus department information is listed on the board, the board belongs to that campus department.

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