Welcome to Sociology 101, Introduction to Sociology (U-Pace). This is a course in which you progress through and master the material at your own pace until you get the grade you desire. When students follow the model schedule (completing two quizzes every week), they finish the course and earn an “A” before the end of the semester, allowing them to concentrate on doing well in their other courses. However, you can go as fast as you want and finish the course even earlier. You decide when to schedule time to work on the course each week, and you determine when you are ready to take the weekly quizzes.

How Do U-Pace Courses Work?

U-Pace courses combines web-based instruction (on the D2L course site) with the opportunity for one-on-one help. This course gives you as much help as you need and the flexibility to work at the times best for you each week. To provide help, we need to be able to reach you by email. Please read your UWM email regularly (at least once per week).

• In a conventionally taught class, you would be responsible for studying 12-15 chapters and taking four large exams. In this course you will cover the same amount of material, but you will be responsible for learning it in small modules and for demonstrating mastery of each module by successfully completing a quiz. In this course there are a total of 23 quizzes.

• Each quiz consists of 10 multiple-choice questions. You can retake quizzes an unlimited number of times without penalty. The retakes will also consist of 10 multiple-choice questions, but they will not be the same questions. When you achieve 9 out of 10 correct on a quiz, you may progress to the next quiz or module. **Whether you earn 9 out of 10 correct or 10 out of 10 correct does not matter for your grade. Your grade will only reflect the number of quizzes you passed with at least 9 out of 10 correct.**

• Incompletes will not be given for failure to successfully complete quizzes. Every student should follow the model schedule completing 2 quizzes, or more if you like, every week until you get the grade you desire. It is recommended that you set aside a minimum of 9 hours each week to study the material. The time you would have spent in class is freed up to study. Help with the material is available to you by email, phone, or face-to-face from your instructor or teaching assistant.

• Important Dates: September 29th - Last day to drop without receiving a “W” on transcript December 19th – 11:00 PM (Central Time), DEADLINE FOR COMPLETING QUizzes
Course Description and Learning Goals:

Sociology seeks to understand how human behavior and belief are shaped by the social arrangements under which we live. The purpose of this course is to introduce the basic concepts and theories of sociology and to illustrate the usefulness of those ideas for understanding the social world. It is my hope that the course will challenge you to think critically about existing social arrangements and their effect upon your life as well as the lives of others. The course is designed to meet the General Education Requirement in the social sciences and counts toward the fulfillment of that requirement.

*Sociology 101 meets UWM General Education Requirements (GER) because it involves:*

- study of intrapersonal, interpersonal and/or social-cultural factors associated with individual behavior, collective action, or societal development.
- study of human collectivities, organization, institutions, and cultures, their infrastructures and interrelationships.
- study of capacities for and/or techniques of behavior adoption and change.
- study of methodologies designed for conducting inquiry into human behavior, collective action, societies or cultures.
- study of alternative theoretical frameworks which attempt to explain social phenomena.

*Learning Goals:*

- to understand the concepts and theories of sociology that shape our understanding of human behavior and belief.
- to understand the various sociological methods used to analyze societies and social action.
- to be able to use the concepts and theories of sociology to examine familiar aspects of social life and to suggest appropriate methodologies for systematic study of such phenomena.
- to know basic facts about the social world, including but not limited to: demographic characteristics of the United States and world; levels and trends of social inequality by class, gender, race, and ethnicity; how social institutions, such as educational or political systems, can both foster and inhibit the growth of social inequality.

Textbook and Course Materials:

The required textbook is: Essential of Sociology, Giddens *et al.*, 4th edition, Norton

Additional required readings and videos will be posted on D2L, along with 23 PowerPoint presentations, one for each learning module and quiz. D2L is the heart of the course because that is where you go to take the quizzes, to access course materials other than the textbook, and to monitor your progress in the course. By signing up for an on-line course, you assume responsibility for making sure that you have regular access to the course website. Home computer failures and inadequate software are not an excuse for failure to complete the course assignments. Whether you have a PC or a Mac computer, we recommend that you use Firefox as your web browser. If you encounter any problems accessing D2L, call or stop by the UWM Help Desk in Bolton 225, phone 229-4040.
Writing Assignments and Grading:

There are two writing assignments in this course. Successful completion of one writing assignment counts for one course point, and successful completion of both writing assignments counts for three course points. (Each quiz also counts for one course point). You will need 24 course points to receive an “A,” so you can earn an “A” in one of two ways. You can successfully complete all 23 quizzes and one of the two writing assignments, or you can complete 21 quizzes and both writing assignments.

Each writing assignment will be graded on a four-point scale. To earn credit you must receive a grade of “3” or higher on each writing assignment. Assignments that receive a grade less than “3” will be returned with detailed comments, and you will be given a week in which to revise and resubmit the assignment for credit. Both writing assignments include several questions based upon the readings, and you will be asked to choose any two questions and write short essay answers that total 2 to 4 typed, double-space pages. The first assignment will be based upon the assigned readings dealing with the topics of culture, socialization, and deviance and will be due on Sunday, October 12th. The second assignment will be based upon the assigned readings dealing with class, race, and gender inequalities and is due on Sunday, November 9th. These writing assignments, with the associated 4-point grading scale, will be posted on D2L and can be completed and submitted at any time prior to the due dates. However, no assignments will be accepted after those dates. If you wish to earn credit, you must submit your typed assignments to the course dropbox by the deadlines.

Again, successful completion of one writing assignment will earn a one point increase in your final grade, and completion of both writing assignments will earn a three-point increase. You need 14 course points units to pass the course with a D- and you need 24 course points to earn an “A.” Any combination of quizzes and writing assignments that sums to 14 points is needed to pass the course, and each additional point will raise your grade by one increment. For example, if John successfully completes quizzes 1 to 18 and both writing assignments, he will receive a “B” (18 quizzes + 2 writing assignments = 21 course points). If his friend Mary completes 18 quizzes and does one writing assignment, she will earn a final course grade of “C+” (18 quizzes + 1 writing assignment = 19 course points). If his friend Fred completes only 18 quizzes and no writing assignments, he will receive a “C” (18 quizzes = 18 course points).

The grading scale is:  A quizzes and writings assignments sum to 24 course points  
A- quizzes and writings assignments sum to 23 course points  
B+ quizzes and writings assignments sum to 22 course points  
B quizzes and writings assignments sum to 21 course points  
B- quizzes and writings assignments sum to 20 course points  
C+ quizzes and writings assignments sum to 19 course points  
C quizzes and writings assignments sum to 18 course points  
C- quizzes and writings assignments sum to 17 course points  
D+ quizzes and writings assignments sum to 16 course points  
D quizzes and writings assignments sum to 15 course points  
D- quizzes and writings assignments sum to 14 course points  
F quizzes and writing assignments sum to fewer than 14 course points
Model Schedule:
*The deadline for completing quizzes is 11:00 PM (Central Time), Friday, December 19th.* To meet this deadline, you should complete two quizzes per week after the first week of class, following the schedule below. In addition to the chapters in the Giddens textbook, you will be tested on the articles marked with an asterisk (*) which are posted on D2L.

Week 1 (9/8 to 9/14) – Sociology: Theory and Method
Read: Giddens, Chap.1
  *Looking Behind the Veil
Take Quiz 1 and Quiz 2

Week 2 (9/15 to 9/21) – Culture and Socialization
Read: Giddens, Chaps. 2 & 3
  *Final Note on a Case of Extreme Isolation
Take Quiz 3 and Quiz 4

Week 3 (9/22 to 9/28) – Socialization (cont’d) & Groups, Networks, and Organizations
Read: Giddens, Chaps 3 (review) & 5
  *Stages in Socialization
Take Quiz 5 and Quiz 6

First Extra Credit Writing Assignment Due Sunday, October 12th (No Extensions)

Week 4 (9/29 to 10/5) – Conformity, Deviance, and Crime
Read: Giddens, Chap. 6
  *The Saints and the Roughnecks
Take Quiz 7 and Quiz 8

Week 5 (10/6 to 10/12) – Stratification and Class Inequality
Read: Giddens, Chap. 7
  *The Politics of Inherited Advantage
Take Quiz 9 and Quiz 10

Week 6 (10/13 to 10/19) – Ethnicity and Race
Read: Giddens, Chap. 10
  *Love and Race Caught in the Public Eye
Take Quiz 11 and Quiz 12

Week 7 (10/20 to 10/26) – Ethnicity and Race (cont’d)
Read: Giddens, Chap. 10 (review)
Take Quiz 13

Week 8 (10/27 to 11/2) – Gender Inequality
Read: Giddens, Chap. 9
  *Toward Gender Equality: Progress and Bottlenecks
Take Quiz 14 and Quiz 15

Second Extra Credit Writing Assignment Due Sunday, November 9th (No Extensions)
Model Schedule (continued):

Week 9 (11/3 to 11/9) – Family and Education
Read: Giddens, Chap. 11 and Chapter 12, pp. 363-377
Take Quiz 16 and Quiz 17

Week 10 (11/10 to 11/16) – Religion and Politics
Read: Giddens, Chap. 12, pp. 377-393 and Chapter 13, pp. 394-415
Take Quiz 18 and Quiz 19

Weeks 11 (11/17 to 11/23) – Urbanization and Population
Read: Giddens, Chap. 15
Take Quiz 20 and Quiz 21

Week 12-13 (11/24 to 12/7) – Global Inequality and Globalization
Read: Giddens, Chaps. 8 & 16
Take Quiz 22 and Quiz 23

Remember: Quizzes Shut Down on Friday, December 19th, 11:00 PM (Central Time)

Frequently Asked Questions (FAQs):

Will taking U-Pace Sociology 101 count as Sociology 101? What will my transcript say?

- Yes, this course counts as Sociology 101. Your transcript will say Sociology 101. U-Pace Sociology 101 covers exactly the same material as conventionally taught face-to-face sections of Sociology 101.

- Online Sociology 101 is an introductory sociology course using technology to enhance your learning. It allows you to control the pace of your learning. Students report that this reduces the stressfulness of taking exams. The structure of this course allows students to spend greater time on difficult topics and helps them manage multiple responsibilities including doing well in other courses. Moreover, students in this course feel supported in their learning because they are actively encouraged every step of the way by their professor and teaching assistant.

How should I study in this course?

- You should do the reading assignments first and then study the online PowerPoint presentations. The reading assignments are richer and fuller than the PowerPoint presentations. The PowerPoint presentations highlight concepts, but do not include everything you need to know for the two quizzes you need to complete each week. Studying the PowerPoint presentations alone is not enough. Similarly, studying the reading assignment alone is not enough.
• Many of the PowerPoint slides have important notes associated with them. When viewing the slides make sure that you can see the notes. The notes will show up if you go to the “View” tab in PowerPoint and select either the “Normal” or “Notes Page” view.

• Each PowerPoint presentation prepares you for a quiz, and you must complete each quiz before you can move on. Completing a quiz means that you must score 90% or better.

How much time do I have to take each quiz?

• You have 6 minutes to complete 10 multiple-choice questions. The computer screen will let you know how much time you have left. At the end of the 6 minutes, you will receive an immediate score. Please submit your quizzes at the end of 6 minutes whether or not you have answered all the questions. If you don’t submit the quiz, it may become hung up and prevent you from retaking it again in an hour. If you have a recognized disability that requires extra time on quizzes, please drop your VISA form off ASAP in an envelope to my mailbox in the Sociology Department office (Bolton 714), or scan it and send it by email to me or your teaching assistant. The quiz times have been reset for many students requiring this accommodation, so please don’t hesitate or wait to tell us.

What should I do if the computer “freezes” while I am taking a quiz?

• It is always wise to SAVE your answers as you go. If your quiz freezes, shut down the browser immediately without clicking SUBMIT and immediately log back in and continue the quiz in progress. If your quiz freezes before you are finished, you must log back in and SUBMIT the quiz before you begin your hour-long wait between quiz retakes (see next question). You must click SUBMIT and THEN wait one hour.

How soon can I retake a quiz?

• You must wait at least one hour before retaking a quiz. Do not violate the one-hour wait for retakes! You may retake a quiz as many times as you wish without penalty to earn the 90% to move on to the next quiz or content area. However, you must wait a full 60 minutes before attempting the same quiz again. The one-hour wait is from the time after you submitted a quiz and achieved a score less than 90%.

• If you violate the one-hour wait for retakes, we will not count the score even if you achieved the 90% or better. Taking the same quiz multiple times within an hour constitutes cheating. If you cheat, you may be given a permanent 0 for that quiz and may be asked to remove yourself from the course and more severe consequences for academic dishonesty may be pursued.

• Computer problems (i.e., computer froze, etc.) are not valid excuses for violating the one-hour wait rule. If your quiz freezes, remember to log back in to continue and then click SUBMIT before beginning your one hour wait. You must actually click SUBMIT at the end of a quiz, and THEN wait one hour before beginning the retake.

• Some students have to take the quizzes a number of times before they get 9 out of 10 correct.
• The one-hour wait is for retaking the same quiz. If you completed a quiz with at least a 90%, you may immediately move on to the NEXT quiz or content area without waiting.

**Can I use my book or notes during a quiz or have someone help me with a quiz?**

• No. The quizzes are to be completed without books or notes and without the help of anyone. Using your book or notes or getting someone else to take the quiz for you or help you during the quiz is forbidden and are clear cases of academic dishonesty.

**Who is my instructor? How can I get help with the course?**

• The course was developed by Dr. Thomas Moore, an instructor in the sociology department, with the assistance of Professors Diane Reddy and Kent Redding. In addition to Dr. Moore, you will have a teaching assistant assigned to you who will be available for help. Your TA will be closely monitoring your progress. Dr. Moore will oversee the course, and you should let him know about any problems that you encounter. He may be contacted by email (tsm@uwm.edu), phone (414) 229-4190, or in his office in Bolton Hall, Room 750. His office hours are Tuesday and Wednesday, 2:00-3:00.

• Your teaching assistant will be contacting you shortly before the course starts.

• Do not hesitate to contact your TA or Dr. Moore. If you are experiencing a problem accessing the materials, don’t understand something, or have a nonacademic problem that is hampering your performance, please contact us. We want to help you and we will get back to you as soon as possible (but please do not email us from your phone because those messages often do not get past the UWM filter). This is the first time many students have taken an online course, and many people may find it confusing. No question is a “dumb” question. We are willing to help you with any problem you may have with the course, no matter how small or large.

• You can also receive additional help from the UWM Panther Academic Support Services (PASS). They provide free in-person or online tutoring, supplemental instruction, review sessions, study groups, and academic resources. For more information, please visit [http://www4.uwm.edu/pass/](http://www4.uwm.edu/pass/), call (414) 229-3726, or email pass@uwm.edu. You can sign up for tutoring either in person at the Student Success Center (Bolton 120), or online at the PASS website: [http://www4.uwm.edu/pass/](http://www4.uwm.edu/pass/)

**What if I need special accommodations?**

• This course was designed to accommodate students with disabilities. Many do better in this course than in one that is conventionally taught because they can go at their own pace. If you have a recognized disability under the ADA, please provide Dr. Moore with documentation as soon as possible from the Student Accessibility Center (Mitchell Hall 112, 229-6287, [http://www.uwm.edu/Dept/DSAD/SAC/](http://www.uwm.edu/Dept/DSAD/SAC/)). You may drop your VISA form off ASAP in an envelope in his mailbox in the main office of Sociology (Bolton Hall 714), or scan it and send it by email to him or your teaching assistant. We are happy to provide whatever special accommodations the Student Accessibility Center recommends.
Once I am ready to start, how do I take a quiz in my online sociology course?

- After doing the readings and studying the PowerPoint presentations, access D2L from the UWM homepage and select Introduction to Sociology – Soc 101. The course homepage will display any current announcements.

- Click on “Quizzes” in the upper left hand corner of the Sociology 101 homepage. Then click on the quiz you need to take. You have six minutes to complete the quiz. Once you are ready to take the quiz, click on “start quiz.”

- Select the best answer for each question. You may want to save your answers after your selection or you may click “save all responses” at the bottom of the screen once you have answered every question.

- After answering and double-checking your answers click on “go to submit quiz.” If you have answered all the questions on the quiz the subsequent screen will prompt “submit quiz.” If you missed a question the program will prompt you with the question you missed which you will be able to go back and answer.

- If you are ready to submit the quiz for grading, click on “Submit Quiz.” You will be prompted with another box reminding you that you are about to submit your quiz. Click “OK.” You will then see your grade on the quiz. If your quiz shows up as a “late submission,” do not worry about it – your quiz will still count.

- If you received a 90% or better, you may proceed on to the next quiz. If you did not receive a 90%, you will need to retake the quiz.

How do I view my grades?

- Select “Grades” on the course homepage in D2L. You may view the grades of all the quizzes you have completed. Note: in the event you attempt the same quiz multiple times only the highest quiz score will count.

- Whether you earn 9 out of 10 correct or 10 out of 10 correct does not matter; your grade will only reflect the number of quizzes you passed with at least 9 out of 10 correct. Getting 10 out of 10 correct on any quiz does not increase your grade.

Where can I find information on grade appeals and other policies?

- Information on university policies on participation by students with disabilities, accommodation for religious observances, complaint procedures, grade appeal procedures, and other standing policies (e.g., sexual harassment) can be found on this web page: http://www.uwm.edu/Dept/SecU/SyllabusLinks.pdf
Tips for Success

• Carefully review the course documents for important information regarding the format and grading of this course. This information is necessary to know for successful completion.

• Study the reading assignment in addition to (but before) completing the PowerPoint presentation. Reading the text first will better prepare you for the PowerPoint presentation and will better solidify the information in your memory. This course is designed to utilize both the text and the online resources; therefore, you will not be prepared to take a quiz without completing everything.

• Many of the PowerPoint slides have important notes associated with them. When viewing the slides make sure that you can see the notes. The notes will show up if you go to the “View” tab in PowerPoint and select either the “Normal” or “Notes Page” view.

• DO NOT violate the one-hour wait for quizzes! You may retake a quiz as many times as you wish to achieve the 90% needed to move on to the next quiz. However, you must wait a full 60 minutes before attempting the same quiz again. Failure to wait the one hour is considered cheating and will be treated as such. If you completed a quiz with at least a 90%, you may move on to a different quiz or content area without waiting.

• Seek help online or in person from your teaching assistant if you are having difficulty with a particular quiz. The beauty of this course is that it is online, but also provides the personal help you may need. If after taking a quiz numerous times you still have not achieved the 90%, schedule a meeting with your TA to go over the material that you are missing. If you meet with your TAs, they will help you pass the quiz.

• DO NOT get behind! Yes, this is a self-paced course, but you should be completing the PowerPoint presentations and the two related quizzes for the chapters assigned each week. Stay on track. Do not assume that you will be able to catch up if you fall too far behind in the beginning of the course. Some students underestimate how much time it will take to get 90% correct. Don’t let this happen to you. Start off with a bang! Do as much as you can now in case something happens later in the semester in your life outside of school.

• D2L is typically slow during the end of the semester due to the large quantities of users during this time. Do not wait until the last week to try and take many quizzes, because you will likely have difficulties accessing the site.

• DO NOT get discouraged! We are here to support you and help you understand all the material. It is our goal for every student to earn a good grade. If at any point you become confused or unsure about any aspect of the course, from material being covered to how to open course material, contact us immediately! We will do whatever possible to help you to ensure your success.