2017
NOMINATION FORM
University Staff Outstanding Service to UWM Award

The exact nomination letters from previous years will not be accepted.

Name of Nominee
Name of Nominator

Title/Classification of Nominee
Title/Classification of Nominator

Department of Nominee
Department of Nominator

Respond only to those items that apply to your nominee. Use extra pages if necessary.

1. Describe in detail the nominee's extraordinary workload, project(s) or assignment(s) outside of the normal or expected work performance area, and/or his/her additional responsibilities on temporary duty assignment(s), at the same or a higher level.
2. In reference to No. 1 above, when and for what length of time did the nominee's outstanding contributions occur? (Please be specific and detailed.)

3. Describe in detail how the nominee's outstanding contributions affected and/or benefited his or her respective department, school/college/division, program or the university. Some possible areas to consider are, but are not limited to:

- diversity
- significant improvement in efficiency or effectiveness
- cost savings
- conservation of energy resources
- program support
- promotion of campus safety
- student/staff support programs
- contribution to green initiatives

4. Describe any additional training completed by the nominee beyond his or her job requirements and assignments, which then had a direct and immediate benefit on the nominee's contributions.
Additional Comments:

Signature of Nominator  Date

SUBMIT THIS FORM TO THE APPROPRIATE DEAN/DIVISION HEAD
NO LATER THAN June 30, 2017

Deans/Division Heads: Please submit your final nominations to Susan Butkovic [susanb1@uwm.edu] Chair, USC Awards Committee Union 323, no later than July 14, 2017.

SELECTED NOMINEES, SUPERVISORS, AND DEANS/DIVISION HEADS
WILL BE NOTIFIED IN WRITING OF THE AWARD