How Motions Get to the Senate and the Chancellor

Procedures 1 and 2 are defined for meetings of the Faculty. However, *UWM P&P 1.05* states that the same rules apply to the Faculty Senate.

1. **Motion from a committee**
   - Sent to Sec of U
   - Transmit to Codification
     - Can be sent back to committee
   - Or, transmitted to Rules
     - Rules places on Senate agenda

2. **Motion from an individual faculty member (UWM P&P 1.04 (4)(b))**
   - Sent to Sec of U- at least 2 days before Rules meets
   - Sec of U transmits to Rules
   - Rules sends to appropriate committee (recommendation within 4 weeks) *(UWM P&P A 3.0 (3)(a))*
   - If faculty member believes it is being delayed may appeal directly to Rules *(UWM P&P A 3.0 (3)(b))*
   - Emergency proposals may be placed on calendar without referral *(UWM P&P A 3.0 (3)(c))*
   - If motion has implications for policies and procedures –goes through Codification *(UWM P&P A 1.7 (2)(a)), then returned to Rules*
   - Rules places on Senate agenda
   - If proposal is from a non-Senate member- placed on agenda as motion of committee or Rules *(UWM P&P A 3.0 (3)(d))*

3. **If something is omitted from the Senate agenda (UWM P&P 1.07 (4))**
   - Motion to place something on calendar is made at Senate meeting
   - If passed, goes on the calendar for the next regular meeting of the Senate

4. **If a motion passes the Senate**
   - Sec of U sends with transmittal form to Chancellor and Provost
   - Chancellor and Provost either sign or do not sign within 30 days
     - May defer beyond 30 days by notifying the University Committee of his/her actions and reason for action *(UWM P&P 1.09)*