CRIMINAL JUSTICE INSTITUTE

Justice Alternative Court Program

*for **Adult** Retail Theft Offenders*

For more information, contact:
Gevon Daynuah, SCE-JusticeAlternativeCourt@uwm.edu**,**
414-227-3351
www.sce-justice.uwm.edu

Milwaukee JAC - Schedule of Classes

(For offenders aged 17 years and older)

2018

Saturday, May 5, 2018
Saturday, July 14, 2018
Saturday, September 15, 2018
Saturday, November 10, 2018

2019

Saturday, January 19, 2019
Saturday, March 9, 2019
Saturday, May 4, 2019

To All Court Personnel:

Please follow these three ***important*** program referral procedures when referring all students to the program.

1. **Referral-Completion Form.** Call or email your name, date of birth, address, phone number and date you wish to take the class to: Gevon Daynuah at 414-227-3351, email SCE-JusticeAlternativeCourt@uwm.edu or fax: 414-227-3330

2. **Schedule of Classes.** Select a date from this sheet as close to the date of incident as possible.

3. **Fees:** $100 per person, money orders or cashier checks (A $15 charge will be added to every assigned class date that you miss.)

4. **Class Information Sheet.** Every person referred to the program receives a Class Information Sheet containing information about where the program is held, how much to pay and the date and the time(s) of class.

✔ Please write legibly on the Referral-Completion form. The Institute mails reminder notices prior to every program. If the person's name or address is incomplete they will not receive our mailings.

✔ Please be sure that your name and court/agency information appears on the Referral-Completion form. Without this information verification or attendance status cannot be mailed. We receive hundreds of these forms a month and it will be impossible to ascertain who or which agency made the student referral.

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Commonly Asked Questions about the Milwaukee JAC Program

1. Where are classes held, time(s), registration fee, etc?

   This information is found on the Class Information Sheet. Please be sure that every student receives this information. The University is a very large institution and a person trying to find out class information will find it very difficult without the proper Class Information Sheet.

2. When do students register for class?

   Students register on the day of class (date given by the court official from the Schedule of Classes). There is no need to call ahead of time. This is why the four-page carbon Referral-Completion Form is so important. The Institute uses this form to determine the number of instructors and supplies needed for a particular class.

3. How much does the class cost?

   This information is also found on the class information sheet. The fee covers instructional staff, supplies and equipment costs.

4. Who may be referred to this program?

   First-time adult retail theft offenders. The JAC program should be viewed as a privilege giving a first-time offender a *second chance* to keep his or her criminal record clean. The decision as to who is an appropriate referral will remain with the court official making the referral. However, if the court official questions the appropriateness of an individual for the program, he or she may contact the program director to discuss this matter in more detail.

5. Can the program be used in conjunction with other penalties or sentencing alternatives?

   Yes! Again, this program can be used in conjunction with community service, restitution and other penalties deemed appropriate by the court. However, the Institute respectfully *requests* that a person who successfully completes the program does not receive a conviction or maximum fine for the retail theft charge so that he or she is truly given a second chance.