**Facilities-Auxiliaries Safety Committee Meeting Minutes**

**Link to Minutes:** [**http://uwm.edu/safety-health/occupational-safety/**](http://uwm.edu/safety-health/occupational-safety/)

Date and Time of Meeting: July 19, 2017, 9:30-10:30 a.m. Engelmann Room 206

Chairperson: Bob Peck

Attendance: Giulio Leonardelli, Eric Kozak, Matt Matisko, Steve Ausloos, Mike Keller, Patrick Mahsem, Joe Krivitz, Bob Martinez and Nick Srdic.

Apologies: Aretha Johnson, Steve Wilke, Steve Ellison and Chuck Kremer.

**Incident review:** June 8, 2017 – July 8, 2017

* Building Service Worker experienced pain shooting up her arm while bonneting carpet with a rotor machine at Bolton Hall.
* Recommendation to perhaps use an extractor first to clean the carpet. Also do not operate the rotor for long periods of time but rather take short breaks while operating the rotor.
* Housing Custodian stepped off ladder while 3 feet off the floor falling and injuring his right arm, hand and wrist.
* Utilize the window washing kit with the extension poles to clean the higher level windows instead of a ladder.
* Complete the Ladder Safety Training in the online Vivid Learning System.
* Housing Student employee pinched finger in window while attempting to put window back into it’s track.
* Student employee needs to be aware of the task he is working on and to be more aware of his surroundings.
* Be aware of all pinch points when resetting the windows in their tracks so a future injury can be prevented.
* Building Service Worker at Kenilworth Square East experienced a back strain after rolling up a walk-off mat and attempting to pick it up from the floor.
* Recommendation to follow the concepts of the Body Mechanics training that staff member attended earlier this year. Also recommendation to obtain assistance when lifting a heavy object like this floor mat.
* Housing Painter replacing blade in wall scraper suffered cut to left index finger.
* Recommendation to wear protective (cut-resistant) gloves, position blade away from body, and verify that tools have correct attachment hardware when replacing blades. If tools do not have correct hardware, as Katherine stated, the tool should be replaced with a tool with the proper hardware.
* Housing HVAC Mechanic experienced faintness, dizziness, heavy sweating and nauseous feeling while applying oil based varnish and working with mineral spirits in an enclosed area.
* Housing maintenance staff will need to do the following to use chemicals requiring “well-ventilated areas” or that pose no inhalation hazards:
* Use a safer alternative to the hazardous chemical that poses a lesser hazard
* A means to exhaust the vapors from the room (spray booth or snorkel hood)
* Respiratory protection (must be trained, medically cleared, and fit-tested to use respirator; (powered air purifying respirator requires training only)
* Use the chemicals outdoors with wind at back
* Retrain on Hazard Communication and Heat Stress training.
* Building Service Worker suffered seizure while discarding boxes into recycle bin outside of NWQ.
* The fall was the result of an existing medical condition. There is no recommendation for preventing an injury of this nature.
* Steve Ausloos indicated that he would consume more water to stay hydrated on the hotter days.
* Steve Ausloos also mentioned that he has to be aware of the air circulation while using chemicals in small offices.

**Old Business:**

* Attic Access Safety Concerns for Garland, Pearce and Vogel Halls Update.
* Eric Kozak mentioned that the Vogel Hall attic access issue would not be addressed due to asbestos needing to be removed. Bob Peck will follow up with Rick Koehler.
* Cover Sheets for Campus Buildings
* Obtained information from Todd Luebstorf on basic building information for Riverview Residence Hall and Cambridge Commons and forwarded to Lab Safety Assistant Eric Van Tubbergen to update Building Cover Sheets.
* Obtained information on Emergency Generator locations, Gas Meter locations and Fire Panel locations from Preventative Maintenance and forwarded to Eric Van Tubbergen to update Building Cover Sheets.
* Forwarded information on building square footage and year of construction received from Campus Planning staff.

**Other Business Follow-up:**

* None

**New Business:**

* Vivid Online Safety Training for July 2017
* Personal Protective Equipment 7 lesson, 65 minute course. 31 days to complete.

# Safety Toolbox Tip– Hand Safety

# <https://learnatvivid.com/safety-toolbox/safety-tip-video-hand-safety>

* Fall Protection Update
* Fall Protection designation information has been forwarded to Hy-Safe Technology by who will prepare a proposal for services to study the various locations around campus.  The response is expected to be available within a couple weeks.
* Price quotes for 2 Harnesses and 2 6ft. Nano-Lok Self-Retracting Lanyards have been obtained for electronics technicians with the Police Department who service cameras on campus buildings. The quote was forwarded to Assistant Chief Habeck.
* Bob Peck also obtained a quote from Bill Patterson on reusable anchorage connectors that could be installed into the concrete wall on the roof of the Fine Arts building. The quote was forwarded to Assistant Chief Habeck.

**Other Business:**

* Committee Go Around
* Bob Martinez had no concerns.
* Eric Kozak expressed concerns about some remodeling that was being done at Mitchell Hall in room B-49. They were using plywood that was not fire treated.
* Joe Krivitz expressed concern about a recent incidents where two staff members climbed out of the aerial lift and onto the Arts building roof to clean out a drain. Staff members were instructed during training sessions held June 12, 15, and 16, 2017 to never climb from the platform/basket to an adjacent structure. A 40’ ladder should have been used to access the roof. The other concern was a student who had not been trained on aerial lifts serving as the ground control person. Bob will refer these concerns to Rick Koehler.
* Steve Ausloos advises staying properly hydrated during warm weather by drinking a lot of water.
* Mike Keller reports that he has schedule AED/CPR training for UITS staff through Lt. Brian Switala of UWMPD.
* Matt Matisko reports that a Housing Custodian has expressed concern about Learning Center staff escorting children through the loading dock driveway area at Sandburg to go to the Klotsche Center. Truck traffic in area and other dock activities are safety concerns for the pedestrians cutting through the dock area. Bob Peck will follow up with Learning Center staff.
* Patrick Mahsem had no concerns.
* Nick Srdic expressed concern with the east service elevator at the Union. Bob peck will follow up the concern.
* **Next Meeting:**  Wednesday, August 16, 2017 @ 9:30 AM Engelmann 206.